BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness

before submission to the Clerk's office.

| BID/RFP # 1069 Unicipal Tree Maintenance + Stump Grindung |
|---|
| REQUESTED BY: Christopher J. Parella |
| |
| BRIEF PROJECT NARRATIVE: Municipal Tree Maintenance and Stump Grinding Services |
| SOURCE OF FUNDING: |
| Approved by Town Council (Date) Regular Budget Line Item (Number) <u>1001-603-44600-1000</u> |
| Special Appropriation |
| Grant (source) |
| Other |
| Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above. |
| Pre-Bid Meeting 🖾 no 🛛 🗇 yes if yes, 🖾 mandatory or 🗆 recommended |
| Date: Time: |
| Location: |
| Special Instructions (if applicable): |
| Question Submission Information: |
| Deadline Date: June 13, 2025 Time: 12:00 PM |
| Contact Name: Steve Saracino |
| Contact email: <u>treewarden@bristolri.gov</u> Phone # |
| |

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

TOWN OF BRISTOL INVITATION TO BID BID No. 1069

Sealed Bids will be received until noon on June 18, 2025 for the following:

Municipal Tree Maintenance and Stump Grinding Services

BID #1069

BIDS WILL BE OPENED AT 1NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET, June 18, 2025, FOR THE TOWN COUNCIL MEETING OF June 18, 2025

The Town of Bristol is requesting sealed bids for Municipal Tree Maintenance and Stump Grinding Services, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <u>https://www.bidnetdirect.com/rhode-island/bristolri</u> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, **"Bid #1069 – Municipal Tree Maintenance and Stump Grinding Services"** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until noon on June 18, 2025.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO TOWN CLERK

June 5 & 12, 2025

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June 5 & 12, 2025

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