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RECREATION BOARD

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MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director

Date: June 11, 2025

Re: Police Department Community night out Food Truck August 13.

The Department of Bristol Parks and Recreation supports the Request to have their Community Night Out Food Truck event and ask the following;

- Allow open access to the Town Common and any sidewalk or walkway in the vicinity.
- Work with the Department to remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Common from this event.
- Verify that any vendors have proper licensing from the Town Clerks office
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and during the set up and breakdown of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe the condition of the grounds pre and post event.

Steven Contente
STEVEN CONTENTE
Town Administrator