

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on January 11, 2024, at the Bristol Housing Authority Conference Room. The Helen Barboza, Vice Chairman called the meeting to order at 10:10 AM and upon roll call those answering Present were as follows:

PRESENT
Helen C. Barboza Vice Chairman
Edward J. Correia, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director

ABSENT
John E. Faria

2024 FEB 21 AM 7:04
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Vice Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the December 14, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE
Helen C. Barboza Vice Chairman
Edward J. Correia
Pasquale D'Alessio

NAY
None

Thereupon, the Vice Chairman declared the motion carried.

The Maintenance Supervisor reported that all the units are filled. He informed the board that we had met with the owner of a company who does installation of key fobs. He will come back again with a price and the board will be notified of the information.

The Executive Director reported that the men came in during the last snowstorm and the streets, and sidewalks were all taken care of. She received a few phone calls commending the maintenance department for doing an exceptional job.

The Executive Director gave the financial report to the board.

The Executive Director presented the five-year plan (2024-2028) to the board and informed them the public notice had been posted and the RAD board would meet on January 24, 2024, to review the plan. The plan resolution would be back to the board at the next meeting to be voted on.

The Executive Director reported that the kitchen renovation in the community room has started. Most of the work would be done by the Maintenance staff.

The Vice Chairman introduced Resolution 2024-1. Resolution to revise the travel policy to reflect 2024 IRS Mileage Rates.

Commissioner D'Alessio made a motion to accept the resolution and was Seconded by Commissioner Correia and upon roll call those answering Aye and Nay were as follows:

AYE
Helen Barboza Vice Chairman
Edward J. Correia
Pasquale D'Alessio

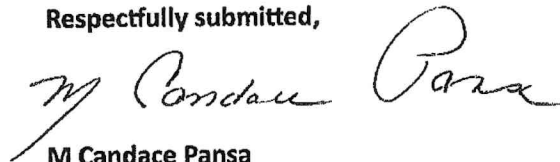
NAY
None

Thereupon, the Vice Chairman declared the motion carried.

The Director reported that the next Board meeting would be on Thursday February 15, 2024, at 10:00AM in the conference room in the main building.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:15 AM

Respectfully submitted,



M Candace Pansa
Executive Director