

**Bristol Fire Department  
Bristol, Rhode Island 02809  
Board of Engineers Meeting  
February 5, 2024,**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 FEB -7 AM 11:04

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Safety, Training and Administration Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Lt. Brad Palmer, Captain Zach Rivers representing The Dreadnaught Station, Board Clerk Lou Mascola recorded the minutes.**

**A motion by Assistant Chief Dennis Cabral and seconded by Assistant Chief Adam Medeiros to approve the minutes of the January 2, 2024 meeting, and the meeting agenda for this meeting, February 5, 2024 were unanimously approved.**

**Next scheduled meeting is Monday, March 4, 2024, @ 7:00 PM.**

**Correspondence, Apparatus Reports, Station Requests and Issues, Board Reports, Chief DeMello's Report, Old Business, New Business, Calendar Updates, For the Good of the Department, Closing & Adjournment.**

**Correspondence**

No Correspondence to be read at this meeting.

**Deputy Chief Stephen Knapman of Safety, Training, & Administration**

- Currently working on all of the training schedules, and will publish them as soon as they are completed.
- Will be distributing Google Documents regarding the following training: CPR, EVOC, and Details.
- Upcoming Training on Emergency Plug Training.
- If anyone has any issue with the State Fire Academy, he is the point of contact for the department. Do not contact them, let him know of any issue and he will inquire with them.

### **Deputy Chief Nelson Luis of Operations**

- The 2-1/2 " line gauge on Engine 3 is not reading.
- SCBA 3-2 mask bag is missing, along with some tools.
- Reported that the booster reel on Engine 3 is gouged. Chief DeMello inquired if it was leaking.
- The key FOB and "I am responding " app is not working for a member of the Defiance Station. Check with Lt. Gianinni, he can resolve the issue.

### **Assistant Chief Dennis Cabral of the Ever Ready Station**

- Announced that he has (2) members of the Ever Ready Station ready to be cleared as drivers.
- The Custodian from the Ever Ready's inquired about obtaining varnish to repair the windowsills at their station.
- Chief DeMello discussed that the search rope has been ordered, and is also looking to procure a battery PPV for Engine 2.

### **Assistant Chief Adam Medeiros of the Hydraulion Station**

- Submitted a list of Key FOBS, and Class A items for members of the Hydes / Engine 4.
- Engine 4 has an oil leak that requires attention, and is also missing lights from the recent mutual aid response to Warren.
- Inquired about gas meter re-calibrations, if the O2 sensors are also re-cal'd. Chief Demello replied that he is looking into natural gas meters.

### **Captain Brad Palmer of the Division of EMS**

- Currently working on the "overnight schedules". ( 11:00 - 5:00 ).
- The Division of EMS has set aside the 3rd Tuesday as EMS Training Night. The training on Feb. 20th will be Pediatrics.
- There will be a CPR Class on Sunday, February 25th @ 9:00 AM. The cost for outsiders is \$45.00.
- The department will run a CPR Class on Saturday March 9th, @ 9:00 AM.
- Announced that Rescue 4 is currently at the DPW for radio installation and will be inspected by the Dept. of Health this week.
- Is willing to give a "patient assessment" class for the board, prior to the next board meeting.

### **Captain Zach Rivers Representing the Dreadnaught Station**

- Reported that the gas meter on Ladder 1 needs to be re-calibrated.
- Batteries for the "pack lights on Ladder 1 & Truck 6 need replacing.
- Inquired about ladder greasing. Chief DeMello stated that the temperature has to be at least 50 degrees or better.
- Gas meter for Truck 6 should be returned shortly.
- Requested a 100 ` extension cord for Truck 6.
- Reported that the Pack tracker charger on Truck 6 is not operating.
- One of the air bags has a leak.
- Marine 1 is out of service for servicing.
- Reported an issue with the bow thruster on Marine 7.
- Chief DeMello stated that the roof deck gun sensor on Marine 7 is not operating.

### **Chief of the Department Michael DeMello**

- Reminded the board that the Annual Awards & Recognition Night will be held on Thursday February 22nd @ 7:00 PM. Those who have passed the Firefighter I & II Classes, as well as the recent EMT Class should be present to be recognized.

### **Old Business**

- Chief DeMello distributed the Department SOG'S via email for the board to review and input any changes, errors, omissions, or additions. Once completed, he will have them placed in a ring binder for each station.
- Engine 4 is due to be completed at the factory on May 20th.

### **New Business**

#### **Annual Chief Assignment & Promotions for 2024**

#### **Administration Promotion**

EMS Coordinator - Michael Hummel - to Battalion Chief of EMS Administration

<b>Deputy Chief of Operations - Nelson Luis -</b>	<b>Chief No. 3</b>
<b>Assistant Chief - John Perry- Dreadnaught Station</b>	<b>Chief No. 4</b>
<b>Assistant Chief- Dennis Cabral- Ever Ready Station</b>	<b>Chief No. 5</b>
<b>Assistant Chief- Adam Medeiros- Hydraulion Station</b>	<b>Chief No. 6</b>

**EMS Captain - Bradley Palmer**

**Unit No. 60**

## Meeting Calendar February 2024

5 - Board Meeting
7 - Company Meetings
10 - Engine 4 Meeting
13 - EMS Meeting
15 - Fire Police Meeting
21 - Ladies Auxiliary Meeting
22 - Firemen's Memorial Meeting
10 - Engine 4 Banquet & Meeting
22 - Awards & Recognition Night
25 - Engine 4 Clam Boil

## Department & Company Events March - April - May

**March 16- Engine 4 - Newport St. Patrick's Day Parade**

**April - No events at this time**

**May 18 - Ever Ready Surf & Turf**

### For the Good of the Department

Keep up the outstanding work from Chief DeMello

### Calls for Service 2024 Year to date

**383 calls for service, both EMS & Fire**

### Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 7:45 PM.

Respectfully submitted,

*Lou Mascola*

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809