



# Bristol Police Department

395 METACOM AVENUE ◊ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

Subject: Permit Request for Community Night Out Event on Town Common and Funding Request

Dear Madam Clerk,

The Bristol Police Department's Planning and Training Division is currently in the early stages of planning our 3rd Annual Community Night Out Event, scheduled to take place on August 14, 2024, 5:30 pm-8:30 PM on the Town Common. To facilitate the smooth execution of this event, we are formally requesting a permit to host the Community Night Out on the Common. We believe that this event will not only continue to strengthen community bonds but also contribute positively to the well-being of our residents.

In addition to the permit request, we would like to be placed on the February 28, 2024, council docket. During this session, we intend to present our plans for the Community Night Out Event and discuss the benefits it brings to our community.

Furthermore, recognizing the importance of community involvement and support, we are seeking financial assistance from the council to ensure the success of the event. We kindly request a grant of \$1,000 to help cover the necessary expenses associated with organizing and hosting the Community Night Out.

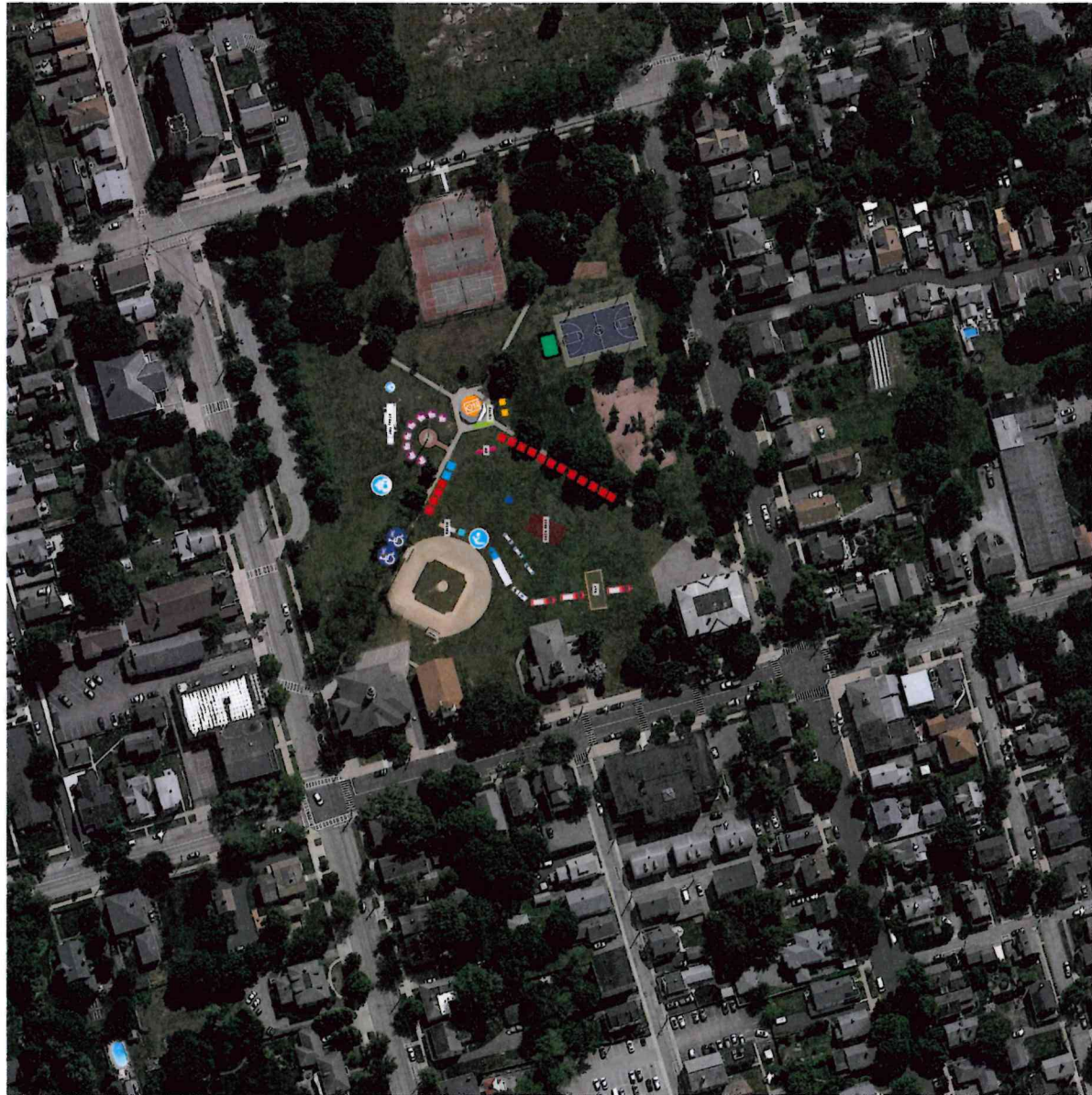
We believe that the funds allocated for this event will contribute significantly to fostering a sense of unity and safety within our community. If there are any additional forms or procedures we need to follow to facilitate this process, please do not hesitate to inform me.

Sincerely,
























*Sgt. Ricardo Mourato*

Sgt. Ricardo Mourato

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 FEB -5 AM 9:05



- OB Truck
- Accessible Toilets
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Heavy Boiler
- TV Booth
- Fast Food
- Fast Food
- Fast Food
- Fast Food
- Fast Food
- Fast Food
- Fast Food
- Fast Food
- Fast Food
- Tent Orange
- Tent Orange
- Electrical Cabling Route
- Container Park
- Water Board
- Truck
- HGV / Semi Trailer
- Ambulance
- Police Car
- Police Car
- Police Car
- Fire Engine
- Fire Engine
- Fire Engine
- 3D Grass Signage
- Circle Blue
- DJ position
- TO Booth
- Tent Sky Blue
- Tent Sky Blue
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Tent Red
- Entertainment
- Container Lane
- Container Lane
- Tent Turquoise
- Accessible Toilets

	OB Truck (1)		Accessible Toilets (2)		Tent Red (16)
	Heavy Roller (1)		TV Boat (1)		Fast Food (8)
	Tent Orange (2)		Electrical Cabling Route (1)		Container Pink (1)
	Water Board (1)		Truck (1)		HGV / Semi Trailer (1)
	Ambulance (1)		Police Car (3)		Fire Engine (3)
	3D Grass Signage (1)		Circle Blue (1)		DJ position (1)
	TO Boat (1)		Tent Sky Blue (2)		Entertainment (1)
	Container Lime (2)		Tent Turquoise (1)		



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

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**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: February 7, 2024

RE: Police Department requests for 3<sup>rd</sup> Annual  
Community Night Out Event, August 14, 2024:  
-Use of Town Common and Support of Town Council  
-One-Day Dancing & Entertainment License  
-One Food Truck



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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on February 28, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, February 21, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment