



# TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)  
[www.bristolri.gov](http://www.bristolri.gov)

## M E M O R A N D U M

TO: Town Council  
FROM: Melissa Cordeiro, Town Clerk  
RE: Council Meeting Schedule Change  
Date: February 14, 2024  
XC: Town Administrator

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Kindly note that the Council meeting date of June 19, 2024, has now been designated as an observed holiday. Consequently, the council may need to explore alternative dates for convening the meeting.

It's important to be aware that there are availability conflicts for the date of June 12<sup>th</sup>.