



The Commissioners of the Cemeteries

The North and East Burial Grounds Commission
The Town of Bristol, Rhode Island
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2024 FEB 14 AM 7:44

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

MINUTES

The meeting of Wednesday, September 13, 2023 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:00 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Carusi, Commissioner Kathy Moran, Commissioner Jim Riccio, Superintendent Enzly Ramsay, and Recording Secretary Carol Gafford. Alternate Josh Cabral and Lily Ramsay were excused.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE:** For our dead and their families
3. **REVIEW & APPROVAL:** Minutes for the August 17, 2023 meeting were approved with a motion from E. Carusi, seconded by K. Moran and approved by all.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 6 burials in August 2023.
5. **REVIEW:** Monthly Expenses and Invoices for August 2023 were reviewed.
6. **UPDATE:** Gravestone restoration is on hold at this time.
7. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Superintendent Ramsay has talked to David Ward about modifying the existing Cremation Garden. A motion was made by E. Carusi to give David a retainer of \$5000, seconded by S. Church and approved by all. The Commission would also like him to work on the West side expansion.
8. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:**
Repair of the stone wall on Hope St. continues. Bill Chittick continues to work on the trees. Discussion was had on weeding trees and planting more. 100 trees will cost about \$15,000. The Commission discussed different ways of financing projects. New metal gates for Gate 5; Repair and reconfiguration of the wall on the west side of Gate Four. Status of Westside development, report about The Ward, update removal of the dirt, trees and re-staking of the center road states by Surveyor Steve Murgo. Update map of underground utilities: water and electricity. Community center as source for utilities for Westend? A Boy Scout, working on an Eagle project, is planning to identify the location of the veterans at NBG.
9. **UPDATE | STATUS REVIEW:** There is no new update on the EBG Gate Restoration project.
10. **DISCUSSION | REVIEW | BUDGET:**
 - A hand-out was given on comparative pricing for cemetery services. Pending the schedule to meet to review new pricing for the Right to Burial and cemetery services for both the disposition of Full Body Burials and Cremains and associated operational expenses. This is a Work in Progress (WIP)

- Conversation continued on Organization of Commission as related to future plans is evolving.
- Pending to schedule a meeting for the discussion and development of a 3 month/ 6 month/ 1 year/5 year/10 year plan for future work at NBG topic to include but not limited to: the development of the west side of NBG, road maintenance and width, road naming, the development of an additional formal cremation space/s, consideration of a formal committal prayer/chapel area, purchase and placement of meditation benches, etc. Organization planning, coordination and management. This is a Work in Progress. WIP

12. ON GOING: DATES AND REMINDERS: US Flags are always available for the graves of veterans at the NBG's Superintendent's office or from The Bristol Council of Veteran.

13. COMMISSION MEETINGS FOR THE REMAINDER OF 2023: The Commission meets on the 2nd Wednesday of the month at 6:00 at The Chapel at North Burial Ground, unless otherwise noted: Dates for **2023**: 10/11; 11/8; 12/13.

14. COMMISSION MEETINGS ARE POSTED AT THE FOLLOWING LOCATIONS:
The Bristol Post Office | Bristol Town Website | RI Secretary of State Website:
http://sos.ri.gov/openmeetings/?page=view_entity&id=4502

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner E. Carusi and seconded by Commissioner S. Church. The Meeting adjourned at 7:10PM. Next meeting October 11, 2023.

~Respectfully Submitted and Approved for Record
Wednesday October 11, 2023
Carol Gafford, Recording Secretary