

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A regular meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on November 14, 2024. The Chairman called the meeting to order at 10:05 a.m. and upon roll call those answering Present were as follows:

PRESENT	ABSENT
Edward J. Correia, Chairman	None
Pasquale D'Alessio, Vice Chairman	
Helen C. Barboza, Commissioner	
Donna St. Angelo, Commissioner	
Candace Pansa, Executive Director	
James Silva, Deputy Director	

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to dispense with the reading of the minutes of the October 10, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Helen C. Barboza	
Pasquale D'Alessio	
Donna St. Angelo	

The Executive Director reported on the REAC inspection which took place recently with very few minor findings which were taken care of the same day or soon thereafter. The Maintenance Supervisor reported that the FOB project was beginning. He also reported that rehab work on empty apartments was all caught up.

The Deputy Director presented the investment reports and snapshot of income and expenses for October.

Mrs. Pansa reported that the SEMAP Audit for fiscal Year ending June 30, 2024, had received a 100% score and that the Section 8 coordinator had done a wonderful job in preparing for the audit. The Director reported that two applicants had applied to the town to fill the vacant position of Commissioner. A new Commissioner will be appointed in January.

The Executive Director will be attending a public meeting to answer any questions from the public regarding the application of the CDBG grant which the Authority has applied for. She is asking for the grant to replace the old apartment showers to walk-in showers.

The Chairman then introduced the following Resolution:

RESOLUTION 2024-14
Resolution to Add a By-Law to the Town of Bristol Housing Authority By-Laws
(see attached resolution)

After much discussion, a motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to adopt Resolution 2024-14. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Helen C. Barboza	
Pasquale D'Alessio	
Donna St. Angelo	

Thereupon, the Chairman declared the Resolution 2024-14 adopted.

The next Board meeting will be held on Thursday December 12, 2024, at 4:00p.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:15 a.m.

Respectfully submitted,



Theresa Simmons
Recording Secretary