



KEVIN M. LYNCH
Chief of Police

Bristol Police Department F1B

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



March 23, 2022

TO: Steven Contente, Town Administrator

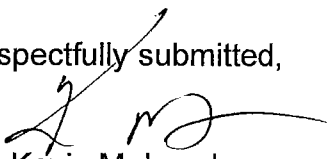
FROM: Kevin M. Lynch, Chief of Police

SUBJECT: Bristol Merchants Association (BMA)—Event Schedule for 2022,
Request for One-Day Dancing & Entertainment License

Mr. Contente:

Lieutenant Wozny has reviewed the petitioner's requests, and I agree with his recommendations that the request be approved provided that detail officer(s) be hired to assist with pedestrian traffic; that all Laws and Ordinances governing this practice are followed to include any insurance requirements and fees. Please see attached recommendations from Lt. Wozny.

Respectfully submitted,


Kevin M. Lynch
Chief of Police

KML/jrp

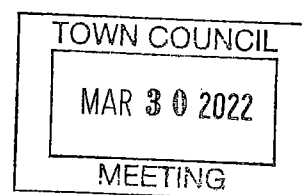
Attachments

Concur

STEVEN CONTENTE
Town Administrator

2022 MAR 23 PM 2:10

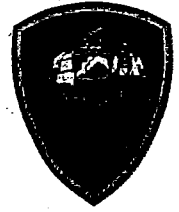
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND





Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-STATE STREET
SPRING ARTISAN FAIR-APRIL 9TH 2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold an annual State Street Spring Artisan Fair on the lower portion of State Street. This event is scheduled for Saturday April 9th from 10:00am to 4:00pm.

This is the second year of this craft fair and farmers market type event, featuring local homemade goods, craft vendors and live music. This event requires the closure of lower State Street, between Hope Street and Thames Street.

Due to the closure of Lower State Street and consideration for increased pedestrian traffic for this type of event, a detail officer and vehicle is required to block off State Street at Hope Street. This detail officer will assist with pedestrian traffic crossing this location and will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicles from entering this pedestrian filled area.

I have spoken to Mr. Rivers regarding this event. Mr. Rivers inform me that they will have a large equipment trailer blocking State St. at Thames. This trailer will be used as a stage for their events. He was advised that if they find that they are unable to block off this location, the Bristol Police Department will coordinate with DPW to have this intersection safely blocked off to motor vehicle traffic.

Additionally, A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of this event and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

Lt. Roman Wozny

Lieutenant Roman Wozny



Bristol Police Department

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KEVIN M. LYNCH
Chief of Police

MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-STATE STREET
SPRING ARTISAN FAIR-MAY 14TH 2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold a State Street Art Fair on the lower portion of State Street. This event is scheduled for Saturday May 14th from 10:00am to 4:00pm.

This is the second year of this Art Fair. Local Artists and vendors with live music. This event requires the closure of lower State Street, between Hope Street and Thames Street from 9:00am until 5:00pm.

Due to the closure of Lower State Street and consideration for the increased pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street. The detail officer will assist with pedestrian traffic crossing at this location and will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle from entering this pedestrian filled area.

I have spoken to Mr. Rivers regarding this event. Mr. Rivers inform me that they will have a large equipment trailer blocking State Street at Thames Street. He was advised that if they find that they are unable to block off this location, the Bristol Police Department will coordinate with DPW to have this intersection safely blocked off to motor vehicle traffic.

Additionally, A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of this event and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

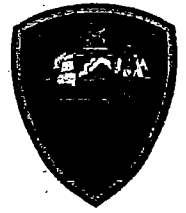
Lt. Roman Wozny

Lieutenant Roman Wozny



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MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-STATE STREET
FAIR-SEPTEMBER 17TH 2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold a State Street Fair on the lower portion of State Street. This event is scheduled for Saturday September 17th from 10:00am to 4:00pm.

The State Street Fair features local artists and vendors with live music. This event requires the closure of lower State Street, between Hope Street and Thames Street from 9:00am until 5:00pm.

Due to the closure of Lower State Street and consideration for the increased pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street. The officer will assist with pedestrian traffic crossing at this location and will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle from entering this pedestrian filled event.

I have spoken to Mr. Rivers regarding this event. Mr. Rivers inform me that they will have a large equipment trailer blocking State St. at Thames. He was advised that if they find that they are unable to block off this location, the Bristol Police Department will coordinate with DPW to have this intersection safely blocked off to motor vehicle traffic.

Additionally, A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of this event and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

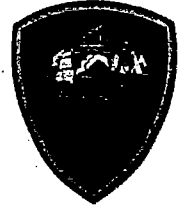
Lt. Roman Wozny

Lieutenant Roman Wozny



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KEVIN M. LYNCH
Chief of Police

MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-STATE STREET
HARVEST FESTIVAL AND CRAFT FAIR-OCTOBER 15TH
2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold a State Street Harvest Festival on the lower portion of State Street. This event is scheduled for Saturday October 15th from 10:00am to 4:00pm.

The State Street Harvest Festival and Craft Fair features local craft vendors with live music. This event requires the closure of lower State Street, between Hope Street and Thames Street from 9:00am until 5:00pm.

Due to the closure of Lower State Street and consideration for the increased pedestrian traffic for this type of event, a detail officer with a vehicle is required to block off State Street at Hope Street. The officer will assist with pedestrian traffic crossing at this location and will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle from entering this pedestrian filled event.

I have spoken to Mr. Rivers regarding this event. Mr. Rivers inform me that they will have a large equipment trailer blocking State St. at Thames. He was advised that if they find that they are unable to block off this location, the Bristol Police Department will coordinate with DPW to have this intersection safely blocked off to motor vehicle traffic.

Additionally, A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of this event and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

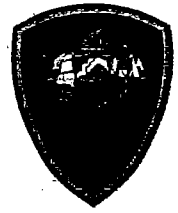
Lt. Roman Wozny

Lieutenant Roman Wozny



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MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-HALLOWEEN
WALKABOUT 2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold an annual Holloween Walkabout in the down-town area. This event is scheduled for Saturday October 30th from 1:00pm to 3:00pm.

Due to the heavy pedestrian traffic, a detail officer will be required to assist with pedestrian traffic crossing Hope Street at State Street. The Merchants association will be responsible for requesting and payment for this detail officer to be scheduled 12:00pm until 4:00pm. The Bristol Police Department will supply two message board trailer which will be positioned on Hope Street at Franklin St. and Hope Street in the area of Pic N Pay notifying motorist of heavy pedestrian traffic. Patrol Officers working that day will assist with pedestrian traffic.

After speaking with Mr. Rivers and reviewing this petition, there is no known reason to deny the approval of this event, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

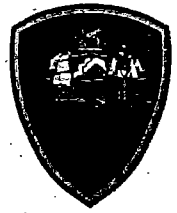
Lt. Roman Wozny

Lieutenant Roman Wozny



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TO : CHIEF KEVIN M. LYNCH

DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-HOLIDAY
PREVIEW WEEKEND 2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold an annual Holiday Preview Weekend in the down-town area. This event is scheduled for 18th and 19th of November. No road closures or detail officers needed for this event.

After speaking with Mr. Rivers and reviewing this petition, there is no known reason to deny the approval of this event, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

Lt. Roman Wozny

Lieutenant Roman Wozny



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DATE: 03-22-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : BRISTOL MERCHANTS ASSOCIATION-SNOW FLAKE
RAFFLE DECEMBER 18, 2022

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold an annual Snow Flake Raffle on the lower portion of State Street. This event is scheduled for Sunday December 18th from 4:00pm to 6:00pm.

The Snow Flake Raffle requires the closure of lower State Street, between Hope Street and Thames Street from 4:00pm until 6:00pm.

Due to the closure of Lower State Street and consideration for the increased pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street. The officer will assist with pedestrian traffic crossing at this location and will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle from entering this pedestrian filled event.

I have spoken to Mr. Rivers regarding this event. Mr. Rivers inform me that they will have a large stage blocking State Street. at Thames Street. He was advised that if they find that they are unable to block off this location, the Bristol Police Department will coordinate with DPW to have this intersection safely blocked off to motor vehicle traffic.

Additionally, A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of this event and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

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