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RECREATION BOARD **F6C**

N. Diane Davis
KARL ANTONEVICH
NANCY HORNE
CRYSTAL PACHECO
DONALD SQUIRES
MIKE CABRAL

MEMORANDUM

To: Steven Contente
Town Administrator

From: Timothy L. Shaw **TLS**
Assistant Director
Bristol Parks and Recreation Department

Date: March 22, 2022

Re: **Bristol Police Department Use of Gazebo and Basketball Court for Community Night Out on the Town Common – August 17th (rain date: August 24th)**

2022 MAR 22 PM 1:56
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Department of Parks & Recreation is in support of this event, and will also be participating in the event planning and in the event itself.

We request:

- Pre & post event walkthrough with the Parks & Recreation Director at the Town Common
- Allow open access to Town Common and any sidewalk or walkway in the vicinity
- Remove any rubbish that the event accumulates
- Provide portable bathrooms, including 1 handicap accessible unit
- Contact the Parks & Recreation Department for access to power the day of the event
- Provide payment for any damage done to the Town Common grounds during this event

Steven Contente
STEVEN CONTENTE
Town Administrator

