

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on May 11, 2023. The Chairman called the meeting to order at 10:05 a.m. and upon roll call those answering Present were as follows:

PRESENT

John E. Faria, Chairman
Helen C. Barboza, Commissioner
Edward J. Correia, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

Raymond Cordeiro, Vice Chairman

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner Barboza to dispense with the reading of the minutes of the April 13, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

John E Faria
Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio

NAY

None

The Maintenance Supervisor reported on the work done around the creek area near Tom's Grove. He also reported that all apartments were at 100% occupied and flower boxes were completed and the department was working on regular maintenance items.

The Executive Director reported that the Hud inspection was completed. It was recommended that no planting close to the buildings be allowed. No news regarding grants has been received.

The Deputy Director presented the investment report and snapshot of income and expenses for April.

Mrs. Pansa informed the Board that the new office employee was working out very well. The roofing project is going very well and is nearing completion. There will be a hearing on May 17th regarding a tenant with unreported income.

The Chairman introduced the Director of Friends of Tom's Grove who showed renderings of what the grove will look like and explained the work that has been going on with the help of many people including the swim team from Roger Williams University. There will be a grand opening of the garden on May 23rd at 10:00 a.m. She also requested permission to embark on Phase two which would include a memorial and a pavilion for seating. She has applied for grants to cover any costs regarding the gardens. Commissioner D'Alessio made a motion to give Ms. Heroux permission to proceed with plans for the grove and Commissioner Barboza seconded the motion and upon roll call those answering Aye and Nay were as follows:

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JUN - 8 PM 3:33

TOWN COUNCIL

JUN 21 2023

MEETING

AYE
John E Faria
Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio

NAY
None

Thereupon, the Chairman declared the motion carried.

The Executive Director requested permission to close the office on Monday, July 3rd, and the Board approved the request. The Board congratulated the office and maintenance staff for achieving a score of 98% on the Public Housing Assessment System (PHAS) Report.

Commissioner Correia suggested a change in the by-laws and it will be discussed at the next Board meeting which is the annual meeting on June 8th at 10:00a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:40.

Respectfully submitted,

Theresa Simmons
Recording Secretary