

**Bristol 250<sup>th</sup> Commission [DRAFT] Meeting Minutes**  
**Tuesday, 18 November 2025**  
**Burnside Building**  
**400 Hope Street, Bristol, RI 02809**

Meeting called to order at 5:32 PM

Pledge of Allegiance recited

**Roll Call**

- Present: Christine Hughes, Warren Rensehausen, Andrea Rounds, Alayne White, Catherine Zipf, Carol Gafford, Sarah Griffin, Bill Leary, Lisa Newcity, Amanda Marsilli
- Regrets: Craig Evans, Michael Riley, Paul Vollaro, Matt Hayes

**Approval of Minutes**

- Carol made a motion to approve the 21 October 2025 minutes; seconded by Warren; all were in favor, motion carried

**Discussion of Topics**

**Member Updates**

- Alayne
  - B250 Calendar of Events handed out for review; will upload to Google Docs; Sarah will update state website with in-progress events; also add a link to the B250 website "For A Complete List"
  - Budget / Cash Flow reviewed; we have \$5K from the Town and \$5K from the State; a question was raised about what to do with any profit, should it go to the cost of the Philharmonic (Warren mentioned that the concert is a Town / B250 event and the cost should be in the Town budget)
- Sarah
  - Banner sponsorship program and flag forms – 15 December deadline, Bill to send flag pics to Sarah, put the forms on the website once finalized, need payment options, can we set up a mailbox at town hall?; Catherine called for a vote to approve the forms, Carol seconded, all in favor
  - Sarah is now no longer at RFL, has taken a position as Colt/Andrews librarian
  - Sarah and Bill will work on the pen-pal project
  - Will we have a float in the parade? Probably just a banner with members, friends and family
  - 250 Acts of Kindness – the school committee wants the B250 and W250 logos to appear together since the district is regional
- Andrea
  - Will meet with Sarah on Book Clubs
  - Carol motioned that we allow businesses to use the B250 logo for B250 events, Sarah seconded, all in favor
- Bill
  - Brosnihan can create a B250 cartoon design but wants \$250; Bill motioned that we approve the money for Brosnihan, Alayne seconded, all in favor

- Bill will contact Melissa Cordeiro regarding town council approval for “Town Flag Design Contest” and “Sister Cities” and report at December meeting (2 emails on the subject to Councilwoman Parella went unanswered)
- Carol
  - Met with Adam (O’Br & Br) about rum, will make a batch of 250 bottles clear rum (not enough time for dark), he is working on the label design and bottle, event at Mt. Hope Farm in March with a talk on the history of rum – Alayne to talk to Brenda at MHF to lock down dates
  - Johnnycake week – Tri-Town event with Warren and Barrington? Ten restaurants to provide their version of johnnycakes during May – recipe cards available; may want to move to September because Coggeshall Farm can’t serve food; May is also daffodil week
  - Fr. Zinno will put call for recipes in the church bulletin
  - Carol mentioned that the Dante Society of Westerly has a display at the Westerly Library on immigration which was very well done and incorporated various cultural recipes
- Lisa
  - Will continue as local business liaison

Carol made a motion to adjourn, Andrea seconded; all were in favor, and the motion carried; meeting adjourned 6:46 PM