

BRISTOL TOWN COUNCIL MEETING – WEDNESDAY, DECEMBER 1, 2021

The council met on Wednesday, December 1, 2021, in the Town Hall, Council Chambers, beginning at 7:00 PM, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella,
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Town Solicitor, Michael Ursillo, Esq.
Town Sergeant, Archie Martins

Prior to the commencement of the meeting, the Boy Scouts Troop Six led the meeting with the Pledge of Allegiance.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira- Voted unanimously to
approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting – November 10, 2021

A2. Executive Session Meeting - October 20, 2021

Sweeney/Teixeira- Voted
unanimously to accept and approve
the minutes of November 10, 2021,
and executives session minutes of
October 20, 2021 as presented.

B. Public Hearings

B1. Brian Dwiggin for Borealis Coffee Company, LLC., 500
Wood Street Unit 113, Request for Class B Limited
Liquor License (**see agenda item C1 and D1**)

Sweeney/Parella - Voted
unanimously to close the public
hearing

Teixeira/Sweeney- voted unanimously to suspend the regular order of business to consider agenda item C1 and D1 at this time. **It is hereby noted for the record that discussion and action concerning agenda items C1 and D1 appears, in place, as found within.*

Parella/Teixeira - voted unanimously to suspend the regular order of business to consider agenda item D2 at this time. **It is hereby noted for the record that discussion and action concerning agenda items D2 appears, in place, as found within.*

Prior to the vote taken, the public hearing was called to order.

Speaking in favor was owner/applicant Brian Diggins of 144 Whipple Road, Smithfield, RI.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

B2. David F Carney, 5 Clifton Road- Request for License to Maintain Town Property (continued from November 10, 2021)

a. Recommendation - Town Administrator

b. Memo - Town Solicitor

c. Recommendation - Town Administrator and Department of Community Development

d. Recommendation - Town Administrator and Chief of Police

e. Recommendation - Commissioners of the Cemeteries

Sweeney/Teixeira- Voted unanimously to close the public hearing.

Parella/Sweeney- Voted unanimously to refer the matter to the town building officials to work with the petitioner to determine the least amount of land necessary to maintain the shed on town property; and to continue the matter to the January 19, 2022 council meeting.

Speaking in favor was owner/applicant David F. Carney of 5 Clifton Road, Bristol. He informed the council that the home was originally built in 1984 and the stone wall that once existed on the property was cleared sometime in 1987. He noted that his parents purchased the home in 1994 and he purchased the home from his parents in 2002. He explained that an accessory dwelling unit was added to the property for his parents. He explained that the shed has been located on town land since 1987 and that his family has maintained that parcel continuously since 1994.

Mr. Carney noted that he received a letter from the Cemetery Commission outlining that his shed was located on town property. He explained that the letter gave him the option of either removing the shed or petition the council for use of the land.

Mr. Carney stated that he met with the Cemetery Commission and that he was amenable to either removing the shed, pay taxes on the used land, or reduce the size of the proposed square footage request.

Vice Chairwoman Parella stated that the request was for a substantial amount of land. She stated that she was willing to support some level of the request and asked how much land was necessary to access the shed.

Chairman of the Cemetery Commission, Charles Cavalcante of 88 Church Street addressed the council. He stated that he would generally be in favor of the town retaining the land, however, in this case there is a water main and storm drain that runs through the corner of the property rendering that portion of the land useless to the Cemetery Commission. He noted that the commission did not have any objection to the Carney request for

the license to maintain with the conditions that the town is held harmless, the portion of the property is insured until the town and or cemetery deems the property is need or until the Carney family vacate the property.

Councilman Sweeney noted his concern that the request may set precedence to other residents who abut and encroach on town property.

Town Solicitor Ursillo noted that the initial purpose for a license to maintain town property was to address small encroachments to provide relief for access and deal with liability issues. He explained that this was the first request he has seen for a large parcel of land and that it would be hard pressed for the town not to extend the same courtesy to other residents if this request is granted.

Town Solicitor Ursillo suggested, that if the council approved the said license to maintain, he would recommend the applicant return on an annual basis to reapply to be able to keep track and monitor the license.

Councilman Ley stated that he would be open to granting access to a small piece of land.

Community Development Director Williamson noted that the town is in the process of having other Town-owned lands surveyed. She stated that there are similar situations of encroachments by abutters. She is concerned that granting this license may set a precedent and there is potential for this to be repeated.

Councilman Ley suggested that if applicants need to reply annually it may be more efficient if a renewal list was presented to the council such as the process of liquor licenses.

Vice Chairwoman Parella suggested that town officials work with the petitioners to review the lease amount of land necessary to access the shed.

Chairman Calouro stated that he would not be in favor of approving giving up town land regardless of the uses as it belongs to everyone.

Chairman Calouro noted that upon return of the applicant he would not be opposed to consider the least amount of town land access the shed, provided that there was no other possibility that the petitioners couldn't use their own land.

Town Administrator Contente noted that the cemetery abuts nearly a half a mile strip and the town may face similar situations.

Vice Chairwoman requested Clerk Cordeiro to provide a current list of licenses to maintain with a description of the amount of land used; starting from the adoption of the license to maintain policy of November 2010.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

C. Ordinances

- C1.** Ordinance #2021-20 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to increase the number of Class B Limited licenses from 5 to 6) **2nd Reading for adoption**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for adoption of Ordinance #2021-20. Advertise in local newspaper

- C2.** Ordinance # 2021-21, Chapter 16, Motor Vehicles and Traffic, Article V Stopping, Standing and Parking, Section 16-146 - Parking time limited to designated places. Section 16-147 - Restricted parking on school days - **(1st reading-continued from November 10, 2021)**

Sweeney/Teixeira Voted unanimously to consider this action to constitute the first reading of Ordinance #2021-21. Advertise in the local newspaper

- C3.** Ordinance #2021-23 Chapter 16 Motor Vehicles and Traffic, Article I - IN General, Section 16-7 - One way streets designated and parking restrictions established, Article V - Stopping, standing and

parking, Section 16-143- Parking prohibited at all times (**1st reading**)

Sweeney/Teixeira Voted unanimously to consider this action to constitute the first reading of Ordinance #2021-23. Advertise in the local newspaper

C4. Ordinance # 2021-22, Chapter 24, Solid Waste Management, Article V, Plastic Bags, Section 24-131 et seq. (renewal of the plastic bag ordinance), 2nd reading for adoption

a. Memo- Bristol Conservation Commission, Chairman Morettini, re-Plastic Bag Ordinance Amendment

Sweeney/Teixeira Voted to consider this action to constitute the Second Reading for adoption of Ordinance #2021-22. Advertise in local newspaper. Voting in favor of this motion were Council Chairman Calouro, Councilman Sweeney, Councilman Teixeira and Councilman Ley. Voting opposed was Vice Chairwoman Parella.

D. Licensing Board - New Petitions

D1. Brian Dwiggins for Borealis Coffee Company LLC, 500 Wood Street, Unit 113 - Request for Class BV Limited Liquor License- (see agenda item D2)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Police Chief

c. recommendation - Town Administrator and Department of Community Development

Sweeney/Teixeira - Voted
unanimously to grant this
license per the
recommendations received and
subject to any and all
conditions of record and also
conformance to all laws and
ordinances and payment of all
fees, taxes, and levies

D2. Brian Dwiggin for Borealis Coffee Company, LLC., 500
Wood Street Unit 113- Request for a Victualling
License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Water
Pollution Control

c. recommendation - Town Administrator and Director of
Community Development

d. recommendation - Town Administrator and Police
Chief

Sweeney/Parella- Voted
unanimously to grant this
license per the
recommendations received and
subject to any and all
conditions of record and also
conformance to all laws and
ordinances and payment of all
fees, taxes, and levies

D3. Vanderhoof Inc. d/b/a Roberto's 450 Hope Street -
request for transfer of Class BV Intoxicating Beverage
License to Richard Corrente d/b/a Roberto's (new
ownership), **call for public hearing on December 22,
2021**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Community Development

Teixeira/Parella - Voted unanimously to call for a public hearing to consider this matter on December 22, 2021 subject to the payment of levies; and to advertise in local newspaper.

D4. Cup Defenders, re One-Day Dancing and Entertainment License (December 18, 2021 9pm-1am)

- a. Recommendation - Town Administrator and Chief of Police
- *b. Recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, levies,

E. Licensing Board - Renewals

F. Petitions - Other

- F1.** Courtney and Oliver Poissant for JB's LLC, 588 Wood Street request for One Additional Class BV liquor license (call for public hearing on January 19, 2022)

- a. recommendation - Town Administrator and Department of Community Development
- *b. recommendation -Town Administrator and Chief of Police
- *c. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira - Voted
unanimously to receive and file.

Prior to the vote taken, Clerk Cordeiro stated that the petitioner, Courtney Poissant, had sent an email to withdraw her petition at this time until approval of a special use permit may be obtained from the zoning board.

G. Appointments

H. Old Business

I. Other New Business Requiring Town Council Action

- I1.** Public Notice from CRMC re Andrew Dixon & Sarah Cassells - 64 Turning Mill Road, Lexington MA (Project Location 484 Poppasquash Road) requires response before December 10, 2021

a. Recommendation - Town Administrator and Harbor Master

Sweeney/Teixeira - Voted
unanimously to receive and file

- I2.** Economic Development Coordinator Chris Vitale re Walley School Community Resource & Senior Center Presentation

Teixeira/Sweeney- Voted
unanimously to continue the matter to the council meeting of January 19, 2022; and that a more specific presentation is rendered with a detailed plan of the use and accessibility options of the facility.

Prior to the vote taken, Town Administrator Contente addressed the council detailing the concept of reusing the Walley school building. He explained the work that had been done in consolidating town buildings which would increase the availability of space for the Recreation Department. He plans to detail what a modernized version of the center would look like.

Economic Development Coordinator Chris Vitale presented a presentation outlining the following:

- History of the Walley School Building
- Current conditions of the Walley School Building
- Past studies and proposals
- Conditions of reuse
- Future use concept for a senior center and community resource
- Current senior programs and services provided by the parks and recreation department
- Potential benefits of the concept project
- Potential Project funding of:
 - o Community Development Block Grant (CDBG) Funds Awarded for Senior Accessibility Upgrades in the amount of \$250,000
 - o American Rescue Plan Act (ARPA) Funds on Hand Designated for HVAC & Audiovisual System (*Pending Council Approval of revised ARPA funding allocation to be presented with the bonding resolution at the December 22nd 2021, meeting*) in the amount of \$1,000,000
 - o Bonds Issued (Remaining Voter Authorized Public Building Bond Funds, Local Bonding) in the amount of \$1,800,000
 - o Potential Sale of Public Property in the amount of \$750,000
 - o Total Estimated Project Cost in the amount of \$3,800,000

Economic Development Coordinator Vitale explained that the condition of the building has been evaluated over the last few years in order to get an idea of cost and action items that the town should take. Many of the building elements have continued to deteriorate and threaten the overall stability of the building. The building does not have an HVAC system or fire suppression system. Building stabilization work in order to remedy these issues is estimated to cost \$2 million. He also explained that the building cannot be sold and there are limits for what the building can be used for.

Economic Development Coordinator Vitale goes on to detail how the Walley School Community Resource and Senior Center could be the hub for the town's senior service activities.

Assistant Park and Recreations Director Tim Shaw goes on to detail current senior programming and services offered at the recreation department and that the current growth of their programs has led to difficulties in keeping up with the demand.

Coordinator of Senior Services Mary Ann Quinn notes that the Walley School Building could also be used as an easily accessible vaccination center.

Major Burke notes that Chief Lynch wasn't able to attend the meeting due to awaiting a Covid Test and as such Major Burke has notes from Chief Lynch to relay on his behalf. He explained that Chief Lynch had the opportunity to visit the Walley School building and described what he envisioned a future project where officers could be reassigned to the school to promote community policing and public outreach initiatives.

Director of Social Services & Public Welfare Edward Carusi notes that his department services between 100-120 families. He explains that the majority of these families come from this area around Walley School. Many of his clients do not have transportation which makes it difficult for them to meet and that moving his department to the Walley building would alleviate some of this stress.

Economic Development Coordinator Vitale states that the building stabilization would be \$2 million, and the build out and other work that would be needed would be an additional \$1.8 million. He details Potential Project funding. He states that the next steps would involve approval from the town council to continue, approval of the Bond Resolution at the December 22nd council meeting, and to convene the Capital Projects Commission.

Chairman Calouro asks if the \$1.8 million bond rating would affect the town's interest ratings. Treasurer Goucher responds that the council will see a borrowing resolution at the next town meeting regardless if the town were to move forward with this particular project. She stated that the town is trying to take advantage of the low interest environment. She states that the debt services estimates on the \$1.8 million bonds would be \$120,000 a year.

Chairman Calouro notes that regardless of anything, the building cannot be sold and at least \$2 million will be needed to repair the building. He questions if the Senior Center is the next appropriate step for the building.

Vice Chairwoman Parella stated that she agreed that the town needs to stabilize the building. She questioned the accessibility and limited parking for the suggested use.

Vice Chairwoman Parella stated that aside from the \$2 million to stabilize the building, it was a lot of money to be asking from the town with a concept of no understanding of what it would look like, what it would be like, how it would be structured with the students at Mt. Carmel School, where the parking would be located, how it would be staffed and the costs associated with it, and if anyone had coordinated with Benjamin Church Senior Center. Vice Chairwoman Parella questioned where the detailed plan was.

Vice Chairwoman Parella notes that accessibility options for seniors are limited at this area. She asks if seniors will be able to easily walk to the facility or if they will need to park far away.

Economic Development Coordinator Vitale notes that there is a concept rendering of a floor plan for the area. The plan would be to add an elevator to the back of the building and introduce a foyer space which would be easily accessible. He also states that the design for the building is an open concept and meant to be easily accessible.

Town Administrator Contente notes that the assumed to be vacated Oliver School parking lot across the street could be used for parking. He also states that at the next council meeting there will be a more fleshed out plan and the architects will be present to elaborate further.

Vice Chairwoman Parella questioned what exactly the council is being asked to approve, to which Town Administrator Contente states that they are trying to determine if the council is interested in them pursuing this any further, if so, that the next meeting would be the vote to approve the project.

Vice Chairwoman Parella also asks if there will be a rough detail of the programs available at the senior center presented at the next council meeting. Town Administrator Contente responded that a program itinerary can be obtained. He also

notes that many of the programs are physical in nature and that the large area of the school would be a good fit for physical activities such as Zumba.

Councilman Teixeira states that he is in full support of doing something with the building but he agrees with Vice Chairwoman Parella in that the council needs a detailed plan before they move forward.

Aaron Ley asks if the bonding that was passed for buildings needs to be spent within a certain time frame. Treasurer Goucher responds that there is not a time limit on bond authorization. Councilman Ley also asks if ARPA funds didn't go to this particular building where they could be used. Treasurer Goucher notes that this will all be further expanded upon at the December 22nd council meeting.

Councilman Ley also asks if the sale of the Naomi property factors into this at all. Treasurer Goucher states that the money is primarily going into Reynolds School renovations.

Aaron Ley also notes that other opportunities for this property have been discussed, such as a new space for the Town Hall. He states that the RFP's went out in 2013, however, much has changed since then. He asks if any thought went into public-private partnerships such as business incubators, food-sharing incubators, or co-sharing incubators. Director Williamson responds by stating that the RFPs were sent to see who was interested in it. Incubator space uses and arts uses were looking into that building. Unfortunately, those groups just didn't have the capacity to raise the revenue to do the renovations.

Councilman Sweeney stated the he wanted to know how the bus stops in the area are going to work and also asks about stakeholder support from seniors.

Chairman Calouro states that he trusts what is being put in front of him however the council needs to verify details such as good bus drop offs and good access inside the building. He trusts that each department will run the building so it best serves our community.

Councilman Ley states that the project funding plan involves a \$250,000 Community development block grant for senior accessibility and asks if the funding would be lost if the project did not go through. Treasurer Goucher stated that the grant would not apply if it is not used for senior services.

Treasurer Goucher states that if the town was to go out to bond and proceed with borrowing the \$1.8 million, the funds would be categorized for public buildings, and therefore the funds could be used for other purposes.

Chairman Calouro states that Councilman Sweeney will not be at the December 22nd meeting and asks if this council would continue the matter to the January meeting.

Treasure Goucher explained that since it appears that the council consensus is in favor of stabilizing the Wally School Building regardless of the use, it can be presented in the borrowing resolution at the next council meeting so that the town can move forward with the bonding process.

- 13.** Assistant Director of Bristol Parks & Recreation Tim Shaw- re RIDEM Recreation Grant for Town Beach & Sports Complex Entertainment Stage

Sweeney/Teixeira - Voted unanimously to authorize a grant application to the RIDEM for a recreation development grant for the Town Beach & Sports Complex Entertainment Stage; and that the Town also acknowledges the required minimum 20% municipal match contribution.

Assistant Director Shaw states that the Rhode Island Recreational Development Grant applications are due December 17, 2021. He is looking for permission from the town council to pursue one of these \$400,000 grants to put in a permanent event stage and program stage over at the town beach and sports complex. The field that is commonly called the horse field and would be an ideal location for multiple events.

Chairman Calouro asks for the match on the grants, to which Assistant Director Shaw responds that there is a 20 percent match on the grants from the town.

Vice Chairwoman Parella asks if this could be done with the \$480,000, to which Assistant Director Shaw states that he does not believe it can. However, he believes it would cover a large chunk of it and the town would save money in the long run by having a permanent stage for the concerts.

Vice Chairwoman Parella asks if this would be the best location for a permanent stage and if anyone from the Fourth of July committee has been contacted. Town Administrator Contente states that he and the Council Chairman met with the Fourth of July concert series Subcommittee and discussed the importance of keeping the concerts downtown. He explained that the town could accommodate regardless of location. The architect firm that is working with the town looked at different sites for permanent stages and it was 2-3 times more expensive at Independence Park due to DEM, CRMC and Historical District permits and regulations. He noted that the Horse Field location may also be able to allow long-term continuity of the last-night concert. He also believes that there would be a return on investment.

J. Bills & Expenditures

J1. RFP #965 - Operation of Bristol Golf Course

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, Clerk Cordeiro noted the following bid(s) received:

- Golf Automation Inc. in the amount of \$11,000 per proposed schedule of Year 1- \$5,000; Year 2 -\$11,000; Year 3 - \$11,000 plus percentage of profit.

K. Special Reports

L. Town Solicitor

**L1. Town Solicitor re Request for Executive Session
Pursuant to RIGL § 42-46-5(a)(2) Litigation - National
Opioid Litigation**

Ley/Sweeney- Voted unanimously to
convene in Executive Session
Pursuant to RIGL § 42-46-5(a)(2)
Litigation - National Opioid
Litigation at 9:20pm

Parella/Sweeney- Voted unanimously
to resume open session and seal
the minutes of the Executive
Session at 9:31PM

Solicitor Ursillo announced that a motion was made and action was taken in Executive Session. Town Solicitor stated for the minutes that the vote in executive session was to agree to participate in the Johnson & Johnson litigation settlement agreement and authorize the Town Administrator to sign the agreement on behalf of the town.

Citizens Public Forum

Persons wishing to speak during the citizens public forum must notify the Council Clerk prior to the commencement of the meeting.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Rogers Free Library - Board of Trustees - September 23, 2021

(CA) AA2. Rogers Free Library - Board of Trustees - October 28, 2021

(CA) AA3. Bristol Housing Authority Meeting Minutes, October 14, 2021

(CA) AA4. Harbor Commission Meeting Minutes, Nov 1, 2021

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Town Treasurer Goucher- re Revenue and Expenditure Statement - November 23, 2021

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Commendation - Liam Michael Hartnett, Eagle Scout, November 10, 2021 (signed)

(CA) DD2. Proclamation, Miguel (Mike) Rodrigues, Veteran of the Year 2021, November 10, 2021 (signed)

(CA) DD3. Resolution -State of RI House of Representatives - Ladies Auxiliary Fire Department on its Spirit of Christmas Award

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) EE1. National Grid and Verizon - Slocum Street, Customer request to move pole 35' North of lot line

a. Recommendation- Town Administrator and Department of Public Works

(CA) FF. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF1. North Smithfield School Committee Resolution - Section 16-7-40. Increased School Housing Ratio

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Post Retirement Benefits Fund Board of Trustees Meeting August 12, 2021
- (CA) GG2. Police Pension Board Meeting, August 5, 2021
- (CA) GG3. Police Retirement Plan, July 1, 2021
- (CA) GG4. Town Clerk/Council Clerk Cordeiro to Christine Bandoni re Thank You for Serving on the Bristol Prevention Coalition Board
- (CA) GG5. Town Clerk/Council Clerk Cordeiro to Michael Byrnes re Thank You for Serving on the Bristol Prevention Coalition Board
- (CA) GG6. Town Administrator Contente to Westway Construction of Bristol RI, re Award of Bid #966 On-Call Carpentry Services
- (CA) GG7. Town Administrator Contente to John Pacheco Co. of Bristol RI, re Award of Bid #967 On-Call Masonry Repair Service
- (CA) GG8. Town Administrator Contente to Westway Construction of Bristol RI, re Award of Bid #968 On-Call Interior and Exterior Painting Services

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. Town of Bristol Personnel Board Meeting Agenda, November 13, 2021
- (CA) HH2. Town of Bristol Historic District Commission Meeting December 2, 2021
- (CA) HH3. Bristol County Water Authority, re Construction Notice
- (CA) HH4. Rogers Free Library Board of Trustees, Meeting, November 18, 2021

- (CA) HH5. Bristol County Water Authority Finance Committee Meeting, November 17, 2021
- (CA) HH6. Town of Bristol, Bristol Planning Board Technical Review Committee Meeting revised agenda, in person meeting, November 23, 2021
- (CA) HH7. Town of Bristol Planning Board Technical Review Committee Meeting, November 23, 2021
- (CA) HH8. Bristol Warren Regional School Committee Meeting, November 15, 2021- CANCELLED
- (CA) HH9. Town of Bristol, Planning Board Meeting Agenda, November 18, 2021, IN PERSON
- (CA) HH10. Bristol Warren Regional School Committee Budget/Facilities Subcommittee Meeting November 17, 2021
- (CA) HH11. Town of Bristol Historic District Commission Amended in Person Meeting, December 2, 2021
- (CA) HH12. Board of Tax Assessment Review, November 22, 2021
- (CA) HH13. Commissioners of the Cemeteries, NE Burial Ground Meeting, November 23, 2021
- (CA) HH14. Town of Bristol Department of the Community Development Planning Board Technical Review Committee Meeting, November 30, 2021
- (CA) HH15. Town of Bristol Zoning Board of Review Meeting, December 4, 2021

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Claim of Kelly Golden, 15 Robin Drive, Sewer Line
- (CA) II2. Claim of Cynthia L Esposito, 186 Mt Hope Avenue -tree fell on house

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. *Zachary Fenster, 326 Thames Street -request curb for curb cut recommendation

*a. Recommendation - Town Administrator and Department of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella and voted unanimously, the Chairman declared this meeting to be adjourned at 9:32 pm.

Melissa Cordeiro, Town Clerk