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RECREATION BOARD

N. Diane Davis
KARL ANTONEVICH
NANCY HORNE
CRYSTAL PACHECO
DONALD SQUIRES
MIKE CABRAL

MEMORANDUM

To: Steven Contente
Town Administrator

From: Timothy L. Shaw *TS*
Assistant Director
Bristol Parks and Recreation Department

Date: December 1, 2021

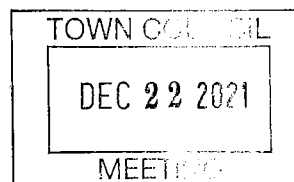
Re: **Fourth of July Committee Carnival – Town Common Facility Use**

The Department of Parks & Recreation is in support of this event. We ask that the event planners:

- Submit a Special Event Facility Use Permit to the Department of Parks & Recreation for review and approval
- Pre & post event walkthrough with the Parks & Recreation Director
- Allow open access to Town Common and any sidewalk or walkway in the vicinity
- Remove any rubbish that the event accumulates
- Provide payment for any damage done to the Town Common grounds during this event

2021 DEC - 7 PM 1:06

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



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STEVEN CONTENTE
Town Administrator