

MINUTES OF A MEETING OF THE TOWN OF BRISTOL HOUSING AUTHORITY

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on November, 9, 2021. The Chairman called the meeting to order at 10:00 a.m. and upon roll call those answering Present were as follows:

PRESENT

John E Faria, Chairman
Raymond Cordeiro, Vice Chairman
Helen C. Barboza, Commissioner
Edward J. Correia, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

None

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of October 14, 2021, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

John E. Faria
Raymond Cordeiro
Helen C. Barboza
Edward J. Correia
Pasquale D'Alessio

NAY

None

Thereupon, the Chairman declared said motion carried.

The Executive Director introduced Geoffrey Northup, who has been the Architect for the Housing Authority since the beginning of 2020. He reported that the garage addition project had been completed within the budget. The next project is replacing roofs which are leaking in the upper part of the Project which will be paid for from Capital Funds. The rest of the roofs will be replaced under the future Capital Funds. The bids for the current project are being worked on and should be awarded by Spring. After answering many questions from the Board, Mrs. Pansa thanked Mr. Northup for coming and answering all the Board's questions.

The Maintenance Supervisor then updated the Board on several issues. The annual inspections have been completed and repairs made as needed. Fire inspections are completed and stained ceilings will be taken care of soon. Thirty-three units have been turned over so far this year and handicap units are being rehabbed as standards have changed since the project was built. Commissioner Barboza asked what the turnover time for rehabbing units is. The Maintenance Supervisor explained that it depends on how much work needs to be done and the availability of products needed and availability of workers.

TOWN COUNCIL

DEC 22 2021

MEETING

The Deputy Director presented the investment report for October and the snapshot of income and expenses for October and answered all the questions brought up by the Commissioners. The Board accepted the report.

The Executive Director reported that the Auditor would be coming next week for the annual audit. The Christmas party for the tenants will be a box lunch to be held on December 16th.

The Chairman then introduced the following resolutions:

RESOLUTION 2021-10
Resolution to Dispose of Property
(see attached resolution)

This resolution also approves Resolution 2019-21 approving the disposition of 1020 Hope Street to revert to Benjamin Church Home for Aged Men Trust. A motion was made by Commissioner Cordeiro and seconded by Commissioner Barboza to ratify Resolution 2021-10. Upon roll call all those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Raymond Cordeiro	
Helen C. Barboza	
Edward J. Correia	
Pasquale D'Alessio	

Thereupon, the Chairman declared Resolution 2021-10 adopted.

RESOLUTION 2021-11
Resolution to Adopt Payment Standards for the Section 8
Housing Choice Voucher Program Effective January 1, 2022
(see attached resolution)


A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to ratify Resolution 2021-11. Upon roll call all those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Raymond Cordeiro	
Helen C. Barboza	
Edward J. Correia	
Pasquale D'Alessio	

Thereupon, the Chairman declared Resolution 2021-11 adopted.

The next meeting will be held on Thursday, December 9th at 4:30 p.m. There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,



Theresa Simmons
Recording Secretary