

SAMANTHA FARIA

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PROFILE | Over twenty years of experience in the education and non-profit fields collaborating with diverse populations. Creatively designing and implementing well-received successful programs, while managing all administrative logistics and details. Recognized for outstanding public speaking, educational technology, distance learning, writing, and editing.

SOFT SKILLS | Well organized, flexible, long-term thinker, excellent listener and communicator, reflective and thoughtful, detail-oriented, analytical, trustworthy, positive outlook

EXPERIENCE | **MANAGING DIRECTOR ASSOCIATION FOR WOMEN IN MATHEMATICS**
MARCH 2021 – PRESENT

Manage all details regarding membership, election, advertising, publications, meetings, donations, and prizes

ASSISTANT TO THE DIRECTOR OF PROGRAMS AMERICAN MATHEMATICAL SOCIETY

AUGUST 2020 – MARCH 2021

Create advertisements and social media campaigns for various programs, sourced articles and assigned coverage to contract writers, process payments, create budget reports, continually update the AMS website, manage *Mathematical Art Exhibition*

PUBLIC AWARENESS ASSISTANT AMERICAN MATHEMATICAL SOCIETY

JUNE 2012 – AUGUST 2020

Promote math awareness and opportunities, outreach to educators worldwide, manage the *AMS Outstanding Achievement in Mathematics* program, create educational and promotional materials for print and web, help to produce *Who Wants to Be a Mathematician* contest for students, worked on all aspects of *Mathemati-Con* public math day, research and analyze target schools for participation including international, identify potential sponsors and strengthen relationships with current sponsors, handled all logistics and updates to Prizes and Awards webpages using Personify

ADMINISTRATIVE ASSISTANT, EXECUTIVE DIRECTOR DEPARTMENT, AMERICAN MATHEMATICAL SOCIETY

JUNE 2011 – 2013

Coordinated the logistics and timeline of the annual election, greeted visitors and dignitaries, took detailed notes at various meetings of the executive director, assisted with preparations of materials for meetings

SENSE OF PRIDE COORDINATOR MOSAICO COMMUNITY DEVELOPMENT CORPORATION

2009

Scheduled and managed all logistics for this 4th grade based educational program, partnered with other local organizations to create community service projects, produced and delivered innovative presentations focused on history and architecture

MANAGER OF OUTREACH PROGRAMS NATIONAL BASEBALL HALL OF FAME AND MUSEUM

OCTOBER 2003 – DECEMBER 2006

Educated thousands of students across the country using videoconference technology, created curriculum and delivered innovative educational programs for onsite and distance learning programs, effectively managed a fast growing outreach program, designed innovative hands-on internship activities, successfully marketed videoconference and museum programs to administrators and educators worldwide, presented and promoted distance learning programs at national conferences, produced and implemented online evaluations for each program, continually reevaluated and updated online educational materials, lead program manager for the *Popular Culture Electronic Field Trip*, planned and led educator workshops and receptions on site and via various online formats

EDUCATION | RHODE ISLAND COLLEGE, PROVIDENCE, RI 2001
MASTER OF ART IN TEACHING IN ELEMENTARY EDUCATION

Honors in student teaching

THE UNIVERSITY OF GEORGIA, ATHENS, GA 1997
BACHELOR OF ARTS, SOCIOLOGY

Course work included extensive study of research methods

SYRACUSE UNIVERSITY, RHODE ISLAND COLLEGE, COMMUNITY COLLEGE OF RHODE ISLAND 2004-2016

Additional coursework for middle school certification in science and social studies

ACHIEVEMENTS | Certified elementary school teacher (grades 1-6), certified in Master Energy Program, University of Rhode Island, Kingston, RI, May 2011, implemented successful history and town-pride educational program for local fourth graders, awarded the 2006 Teacher's Choice Award by TWICE (Two Way Interactive Connections in Education)

COMPUTER SKILLS | HTML, CSS, Google Analytics, Stagecoach, Personify, Serenic Navigator, Dreamweaver, Sublime, Stagecoach, Microsoft Office, videoconference technology, Zoom, social media outlets, WordPress, Hootsuite

PRESENTATIONS | New York State United Teachers, Albany, NY, Literacy and Math Institute, 2006; Illinois Online Conference for Teaching and Learning, 2006; Alaska Goldpanners Midnight Sun Game, via videoconference, 2005-2006; National Education Computing Conference, 2004-2006; Pennsylvania Academy of the Fine Arts, Philadelphia, PA, *Art at Home Plate*, 2004

ORGANIZATIONS | Moses Brown Parent Representative, 2017-2019, 2013-2015, 2021-2022; Bristol Animal Shelter volunteer, 2015-2019; Save Bristol Harbor, Treasurer, 2012-2015; Mentoring Advisory Board, 2008-2009; Bristol Recycling Improvement Committee, 2008-2011; Education Task Force for Voices for Bristol, Chairperson, 2007-2010; Bristol Warren Education Foundation, Secretary, 2007-2010