



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 03-6-2024

PETITION DESCRIPTION:

Bristol Merchants Association request for approval of event schedule 2024 including one-day dancing & Entertainment License(s)

PERSON/S FILING PETITION: Zack Rivers

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Please see attached memo.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 MAR 14 PM 12:12

REVIEWING OFFICER: Lt. Roman Wozny
DATE COMPLETED: 03-13-2024

*SEE DRAW
NOTE*
Sty Contente
STEVEN CONTENTE
Town Administrator



Bristol Police Department

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Chief of Police

Petition review for BMA 2024 event schedule:

Zachary Rivers from the Bristol Merchants Association is requesting to hold the following events during the 2024 calendar year:

- State Street Spring Fair- April 13th 10am-4pm (live music) One Officer with vehicle required.
- State Street Spring Art Fair- May 11th 10am-4pm (live music) One Officer with vehicle required.
- State Street Fall Art Fair-September 14th 10am-4pm (live music) One Officer with vehicle required.
- State Street Harvest Festival and Crafts Fair-October 5th 10am-4pm (live music) One Officer with vehicle required.
- Halloween Children's Walk About-October 27th 1pm-3pm One Officer with vehicle required.
- Holiday Preview Weekend-Nov 15th & 16th all day & evening. Patrol will handle checks of area.
- Snowflake Raffle-December 15th 4pm-6pm One Officer with vehicle required.

Mr. Rivers is also requesting a Dance and Entertainment license for four of the events listed above. The event coordinator for each event will need to ensure that they are in compliance with the noise ordinance.

Five of the events require closure of lower State Street. Due to the closure and consideration for the number of pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street and assist with pedestrian traffic crossing at this location.

The detail officer will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer and vehicle. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicles from entering these pedestrian filled events. Additionally, an officer with a vehicle will need to be requested for the Halloween Walkabout to assist with pedestrian

traffic on Hope St. at State St. Holliday preview will not need a detail officer. All checks will be conducted by officer on duty.

A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of these event, the Dance and Entertainment license and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

Lt. Roman Wozny

Lieutenant Roman Wozny