



The Commissioners of the Cemeteries

The North and East Burial Grounds Commission
The Town of Bristol, Rhode Island
10 Court Street ~ PO Box 407
Bristol, Rhode Island 02809
Ph 401-253-6426 ~ Fax 401-253-5885

MINUTES

The meeting of Wednesday, December 14, 2022 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:01 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Kathy Moran, Commissioner Jim Riccio, Superintendent Enzly Ramsay, associate Lil Ramsay, Alternate Josh Cabral and Recording Secretary Carol Gafford. Commissioner Ed Caruci was excused.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families
3. **REVIEW & APPROVA:** Minutes for November were tabled until January 2023 meeting.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 5 burials, 32 year to date. 3rd quarter review of Perpetual Care Fund is pending.
5. **REVIEW:** Monthly Expenses and Invoices for November 2022 were reviewed
6. **UPDATE:** There is no new update on gravestone repair.
7. **UPDATE STATUS REVIEW:** CemeteryFind status for data transfer and integration from NBG Burial cards and other records proposed completion date and training January 2023. Everything is progressing smoothly and the cards are done.
8. **REVIEW:** Invoice from the DPW for repaving North and South Roads remains pending.
9. **REVIEW:** Banners will come down after Veterans Day at seasonal cleanup. Dec 1, a legal notice will go in the paper to clean graves. Chairman Cavalconte read the notice to the Commission.
10. **UPDATE:** Congratulations to Kathy Moran as she is now a permanent member of the committee. The Chairman welcomed Josh Cabral who is applying to be the new alternate.
11. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Work continues on the various projects. Discussion was held on using various materials for the road and walkways.
12. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:** Warren Monument continues cleaning and inking the stone at Gate 3 is completed and carving a new stone at Gate 4 should be completed by Christmas. Work continues on the perimeter stone wall and repair of the white washed wall, tree management, tree plaques' and design, installation of the NW corner marker, and veterans markers. New dog signs are needed. Discussion held on Trees against the North Wall continued.
13. **UPDATE | STATUS REVIEW:** Chairman Cavalconte would like to pursue grant opportunities for the Iron Gate at the EBG. Recording Secretary Carol Gafford will contact Diane Vaughan

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MEETING

concerning availability of grants for the NEBG. Also discussed was creating a calendar for the year with events at the cemetery including walking tours and Holidays, Cemetery Awareness Month, Interfaith Service and other programs at the cemeteries.

14. **UPDATE | STATUS REVIEW:** Planning for Spring 2023, consider no grass cutting and fertilizing in order to attract pollinators to both North and East Burial Grounds.. This is a work in progress.
15. **ONGOING:** Reminder to our families that US Flags are available for the graves of veterans at the NBG's Superintendent's Office or from the Bristol Council of Veterans.

NEW TOPICS and PROJECTS:

Calendar of Events

No Mow May

Commissioner Kathy Moran will not be available for the January 2023 meeting.

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner J. Riccio and seconded by Commissioner K. Moran. The Meeting adjourned at 7:35PM. Next meeting January 11, 2023

~Respectfully Submitted

Wednesday January 11, 2023

Carol Gafford, Recording Secretary