

MINUTES OF A MEETING OF THE TOWN OF BRISTOL HOUSING AUTHORITY

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on January 12, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

PRESENT

John E. Faria, Chairman
Helen C. Barboza, Commissioner
Pasquale D'Alessio, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

Edward J. Correia, Commissioner
Raymond Cordeiro, Vice Chairman

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to dispense with the reading of the minutes of December 15, 2022, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

John E. Faria
Helen C. Barboza
Pasquale D'Alessio

NAY

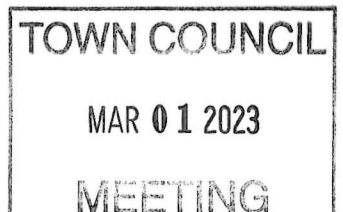
None

The Executive Director reported that the maintenance staff is working on rehabbing two apartments. She also reported a water problem in "P" bldg. An outside contractor has been hired to correct the problem and the tenant has been moved to another unit. The CBDG grant is still being reviewed.

The Deputy Director presented the investment report and snapshot of income and expenses for December, 2022. He also reported that a CD had been withdrawn and deposited in the Authority's checking account.

Mrs. Pansa reported that work on Phase I of Tom's Grove Memorial was going very well and they are receiving help in making the raised boxes. The HUD inspections will be on Friday, January 20th. On Friday the senior coordinator for the town will be using the Community Room training some college students to help seniors with their taxes.

A letter was received from the Authority's architect recommending the bid from A&M Sheet Metal & Roofing be accepted and the Chairman then introduced the following Resolution:



RESOLUTION 2023-1
Resolution to Award Bid for Replacement of Roofs
At Benjamin Church Manor
(see attached Resolution)

Mrs. Pansa explained the bids and after some discussion, Commissioner Barboza made a motion to accept the bid and Commissioner D'Alessio seconded the motion and upon roll call those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Helen C. Barboza	
Pasquale D'Alessio	

Thereupon, the Chairman declared Resolution 2023-1 adopted.

Chairman Faria then introduced the following resolution.

RESOLUTION 2023-2
Resolution Changing Travel Policy to Reflect
IRS Mileage Allowance 2023
(see attached Resolution)

Commissioner Barboza made a motion to accept the bid and Commissioner D'Alessio seconded the motion and upon roll call those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Helen C. Barboza	
Pasquale D'Alessio	

Thereupon, the Chairman declared Resolution 2023-2 adopted.

The postponed training for commissioners will be held on February 7th or 16th. Commissioners will be notified with the time and date.

The next meeting will be held on Thursday, February 9, 2023 at 10:00 a.m. There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 10:55 a.m.

Respectfully submitted,

Theresa Simmons
Recording Secretary