

**Bristol Fire Department  
Board of Engineers Meeting  
September 30, 2024**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.**

**Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance.**

**Board Clerk Lou Mascola recorded the minutes. A motion by Asst Chief Cabral and seconded by Deputy Chief Luis to approve the minutes of the July 1, 2024 meeting, and the meeting agenda for this meeting, August 5, 2024 Both were unanimously approved.**

**Next scheduled meeting is Monday, November 4, 2024, @ 7:00 PM. or at the call of the Chief of the Department**

### **Correspondence**

A letter of thanks was received from the Family of Assistant Chief Dennis Cabral.

### **Reports from the Members of the Board**

#### **Deputy Chief of Administration, Safety & Training Stephen Knapman**

- CPR Training will be held on either October 19th or 20th, depending on the availability of the instructor.
- Solar Farm walk thru will be held on October 9th at 1800 hrs., & 12th. At 0900 hrs. This is located at the Minturn Farm Landfill.
- Firefighter II begins on October 1st.
- There will be EVOC Training on (3) Saturdays in November. The goal is to retrain on a three year cycle.

### **Deputy Chief of Operations Nelson Luis**

- Reminded the board that the Defiance Clam Boil will be held on October 27th.
- Discussed with Chief DeMello the overhang painting, and the clean up on the north side at the Defiance Station.

### **Assistant Chief John Perry**

- The reflective stickers for Marine 7 are in.
- The trans- sensor alarm on Truck 6 keeps sounding, Chief DeMello stated that it is due to go in for service soon.
- Discussed with Chief DeMello taking Marine 1 out of the water for the winter months.
- Reported that the key to the entry on Marine 7 is now working.

### **Assistant Chief Dennis Cabral**

- Reminded the board that the Ever Ready Clam Boil will be on October 20th.
- Requested some window decals for members of the Ever Ready Station.

### **Assistant Chief Adam Medeiros**

- Requested (2) pagers for members of the Hydes.
- Submitted a list of supplies from the first driver of Engine 4 to Chief DeMello.

### **Captain Brad Palmer from the Division of EMS**

- No issues, or requests from EMS for this meeting.

### **Chief of the Department Michael DeMello**

- The Annual Old Timers Clam Boil will be held on October 11th at noon. Any assistance setting up , serving, and the clean up would be greatly appreciated. For those who signed up with the sign up sheets, he asked that the company officers transfer the names to the link that is set up to get an accurate count of those attending.
- The New England Association of Fire Chiefs Conference will be held at Mohegan Sun on October 16 - 18. If anyone would like to attend to please advise, and he will register the names.
- The backordered hose for the new Engine 4 has arrived.
- Nozzles were ordered for Engines 2 & 4.

- Reminder: that the BFD Blood Drive will be held on October 6th.
- The National Guard has requested Ladder 1 for flag raising, for a sponsored ride, at their armory.
- Distributed to the board a "Gas Leak" SOG for 2025 for review. He requested this SOG be reviewed with the company officers, regarding the apparatus placement.

## **Old Business**

The following subjects were announced and discussed

<b>October 5 - 6</b>	<b>Providence Safety &amp; Survival</b>
<b>October 6 -</b>	<b>Bristol Fire Department Blood Drive</b>
<b>October 11</b>	<b>Annual Old Timer's Clam Boil</b>
<b>October 16- 18</b>	<b>New England Fire Chiefs Association Conference</b>

## **New Business**

- The department has available the Pfizer Covid Booster, and flu vaccinations for both the 18-64 age group, as well as the 65+. If anyone requests vaccinations, stop by the office during working hours.
- The Board discussed their annual Dinner, the date was decided to be December 11th with a location to be determined later.
- Chief DeMello gave the board an update on the FOB updates. The progress should be completed in the upcoming weeks.
- The department will procure 3-4 sets of gear in the spring of 2025.
- The RIAFC will be assisting new members acquiring turnout gear providing they meet their requirements. The amount is a percentage of the total cost.

## **Meeting Calendar for October 2024**

<b>2 -</b>	<b>Company Meetings</b>
<b>8 -</b>	<b>Engine 4 &amp; EMS Meetings</b>
<b>10 -</b>	<b>Fire Police Meeting</b>
<b>16 -</b>	<b>Ladies Auxiliary Meeting</b>
<b>17 -</b>	<b>Firemens Memorial Committee Meeting</b>

## **Company & Department Events October 2024**

<b>October 5 - 6</b>	<b>Providence Safety &amp; Survival</b>
<b>October 6 -</b>	<b>Bristol Fire Department Blood Drive</b>
<b>October 11</b>	<b>Annual Old Timer's Clam Boil</b>
<b>October 16- 18</b>	<b>New England Fire Chiefs Association Conference</b>
<b>October 20 -</b>	<b>Ever Ready Clam Boil</b>
<b>October 27 -</b>	<b>Defiance Clam Boil</b>

## **Company and Department Events November 2024**

<b>November 2 -</b>	<b>Dreadnaught Surf &amp; Turf</b>
<b>November 8 -</b>	<b>Hydraulion Annual Turkey Roll</b>
<b>November 9 -</b>	<b>Ever Ready Annual Banquet</b>

## **For the Good of the Department**

- Great Job for the responses, radio communications have been excellent. Keep up the outstanding work.

**Calls for service are approaching 3,400 calls for the year**

## **Adjournment**

Without any further business to conduct, a motion and second were made to adjourn the meeting at 1932 hours.

Respectfully submitted,

***Lou Mascola***

Lou Mascola  
Clerk for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809

