

Bristol Fourth of July Committee Policy Change Request Form

Article/Section	Existing Text	Proposed Change
Article III, Section 3	Meetings The General Committee shall meet at least once a month with the exception of December. For the months of May and June, two (2) meetings are to be planned, for a total of thirteen (13) meetings. The term “General Committee” refers to the full membership of the Bristol Fourth of July Committee.	Meetings The General Committee shall meet at least once a month, with the exception of December, <i>and as deemed necessary by the General Chairman.</i> For the months of May and June, two (2) meetings are to be planned, for a total of thirteen (13) meetings. The term “General Committee” refers to the full membership of the Bristol Fourth of July Committee.
Article IV, Section 3c, Paragraph 2	Member Reinstatement After Resignation Any former member, who is reinstated within three (3) years of resigning, will retain his/her original start date that is used to determine eligibility for serving as an officer and for life membership. Members will not lose time from the Committee as long as they worked for the celebration in some capacity each year during their resignation as determined by the Membership Subcommittee. A former member may request reinstatement with retention of his/her original start date only once. Any subsequent resignations and requests for reinstatement will be treated as if the individual were applying as a new member	Member Reinstatement After Resignation Any former member, who is reinstated within three (3) years of resigning, will retain his/her original start date that is used to determine eligibility for serving as an officer and for life membership. Members will not lose time from the Committee as long as they worked for the celebration in some capacity each year during their resignation as determined by the Membership Subcommittee. <i>The time from the former member's resignation to his/her reinstatement shall not count toward years of service.</i> A former member may request reinstatement with retention of his/her original start date only once. Any subsequent resignations and requests for reinstatement will be treated as if the individual were applying as a new member

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Article IV, Section 4	Duties of Members A member in good standing must do the following: 1. Work on the day of the Parade. Assignments may include, but are not limited to, Parade formation, vending, coordinating, transportation, and other activities related to the day. 2. Attend a minimum of three (3) General Committee meetings from October 1st through May 15th and work at a minimum of three (3) events per year from October 1st through the following September 30th. 3. Work on Subcommittees and at events in addition to Parade Day. Requests for assignments to specific Subcommittees will be honored as permissible but will be at the discretion of the General Chairman.	Duties of Members A member in good standing must do the following: 1. Work on the day of the Parade. Assignments may include, but are not limited to, Parade formation, vending, coordinating, transportation, and other activities related to the day. 2. Attend a minimum of three (3) General Committee meetings from October 1st through May 15th and work at a minimum of three (3) events per year from October 1st through the following September 30th. 3. Work on Subcommittees and at events in addition to Parade Day. Requests for assignments to specific Subcommittees will be honored as permissible but will be at the discretion of the General Chairman.
Article V, Section 4	Nominations Any individual interested in seeking an elected position on the Fourth of July Committee must submit a letter of intent no later than June 30th. The Nominations Subcommittee will meet in early August on a biennial basis to review candidates submitting applications and determine the slate of candidates to be recommended for nomination. The Nominations Subcommittee may recommend a candidate, other than those applying, if it feels that such action is warranted. The past General Chairman is in charge of the Nominations Subcommittee. Nominations can be made from the floor on election night in accordance with <i>Robert's Rules of Order</i>.	Nominations Any individual interested in seeking an elected position on the Fourth of July Committee must submit a letter of intent no later than June 30th. The Nominations <i>Nominating</i> Subcommittee will meet in early August on a biennial basis to review candidates submitting applications and determine the slate of candidates to be recommended for nomination. The Nominations <i>Nominating</i> Subcommittee may recommend a candidate, other than those applying, if it feels that such action is warranted. The immediate <i>past</i> General Chairman is in charge of <i>shall chair</i> the Nominations <i>Nominating</i> Subcommittee. Nominations can be made from the floor on election night in accordance with <i>Robert's Rules of Order</i>.

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Article V, Section 5	Notice of Nominations The Nominations Subcommittee will submit, in writing to the General Membership its recommendation of candidates for General Office. The nominations must be mailed to the General Committee no later than ten (10) days prior to the General Committee meeting in September of the biennial year.	Notice of Nominations The Nominations <i>Nominating</i> Subcommittee will submit, in writing to the General Membership its recommendation of candidates for General Office. The nominations must be mailed <i>disseminated</i> to the General Committee no later than ten (10) <i>two (2)</i> days prior to the General Committee meeting in September of the biennial year.
Article V, Section 7	Vacancies In the event a vacancy occurs during the individual's term of office, the General Chairman shall convene a Nominations Subcommittee for the purpose of electing an individual to fill said vacancy. The Nominations Subcommittee shall follow procedures outlined in Article V, Sections 4 and 5 with the exception of the date of election. The election will occur within thirty (30) days of the vacancy or at the next General Committee Meeting, whichever occurs first. A vacancy occurring within six (6) months of the end of the term of office shall remain unfilled. The General Chairman, at his/her prerogative may appoint an individual to fill the position on an interim basis if said vacancy occurs within six (6) months of the end of the term of office. Individuals elected or appointed to fill an incomplete term shall fill the position only until the next election takes place.	Vacancies In the event a vacancy occurs during the individual's term of office, the General Chairman shall convene a Nominations <i>Nominating</i> Subcommittee for the purpose of electing an individual to fill said vacancy. The Nominations <i>Nominating</i> Subcommittee shall follow procedures outlined in Article V, Sections 4 and 5 with the exception of the date of election. The election will occur within thirty (30) days of the vacancy or at the next General Committee Meeting, whichever occurs first. A vacancy occurring within six (6) months of the end of the term of office shall remain unfilled. The General Chairman, at his/her prerogative may appoint an individual to fill the position on an interim basis if said vacancy occurs within six (6) months of the end of the term of office. Individuals elected or appointed to fill an incomplete term shall fill the position only until the next election takes place.
Article VIII, Section 2, Subsection (k)	Duties of a Subcommittee Chairman New Subsection	Duties of a Subcommittee Chairman <i>(k) Subcommittee chairmen, who are in charge of events that require individuals to pay an admission fee in order to participate, may provide one (1) complimentary ticket each for the General Chairman and Vice-Chairman.</i>

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Article IX, Section 1	Archival The Archival Subcommittee shall collect, maintain, and compile all documents pertaining to the Committee and Celebration. The Archival Subcommittee shall receive all Subcommittee final reports for filing from the General Chairman. The Archival Subcommittee shall be responsible for maintaining an inventory of all historical memorabilia of the Committee. The Recording Secretary shall serve as an ex-officio member of the Subcommittee.	Archival (Delete existing text and replace with the following.) <i>The Archival Subcommittee shall collect, arrange, preserve and make accessible the permanent records and memorabilia pertaining to the Committee and Celebration in accordance with State archival guidelines. The Archival Subcommittee shall receive all Subcommittee final reports for filing. Committee Members are responsible to submit all materials belonging to the Committee to the Archival Subcommittee Chairman for historical preservation, including, but not limited to, Official Minutes of Meetings, Parade Orders, Souvenir Books, Patriotic Speeches, Programs, Invitations, Tickets, Special Souvenir Items (Annual Print, Annual Button, etc.). Donations for historical preservation should be accepted only through the Archival Subcommittee Chairman. All decisions regarding the archives will be made by the Archival Subcommittee, including accession and deaccession of archival materials. The Recording Secretary shall serve as an ex officio member of the Subcommittee.</i>
Article IX, Section 4	Card Party The Card Party Subcommittee shall arrange a card party to raise funds for the Celebration.	Delete entire section.

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Article IX, Section 16	Membership See Article IV for Membership Subcommittee responsibilities and procedures. The Membership Subcommittee shall be responsible for a new member orientation meeting to be held within thirty (30) days after appointment by the Town Council. The Membership Subcommittee shall consist of the general officers and selected General Committee members. The Corresponding Secretary and Recording Secretary shall act as the co-Chairmen of this Subcommittee.	Membership See Article IV for Membership Subcommittee responsibilities and procedures. The Membership Subcommittee shall be responsible for a new member orientation meeting to be held within thirty (30) days after appointment by the Town Council. The Membership Subcommittee shall consist of the general officers and selected General Committee members. The Corresponding Secretary and Recording Secretary shall act as the co-Chairmen of this Subcommittee. <i>As permitted by Rhode Island law, in cases where discussions about personnel take place, meetings of the Membership Subcommittee shall be closed to the general public including Fourth of July Committee members who were not appointed to the Membership Subcommittee by the General Chairman.</i>
Article IX, Section 20	Music and Entertainment The Music and Entertainment Subcommittee shall arrange band concerts and other musical events. The location for music and entertainment events shall be at Independence Park unless an alternate location is recommended to and voted on by the General Committee. Military concerts shall be coordinated with the Military Subcommittee.	Music and Entertainment The Music and Entertainment Subcommittee shall arrange band concerts and other musical events. The location for music and entertainment events shall be at Independence Park unless an alternate location is recommended to and voted on <i>a location approved by the General Committee</i>. Military concerts shall be coordinated with the Military Subcommittee.

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Article IX, Section 24	Parade Collection The Parade Collection Subcommittee shall be responsible for arranging, planning, implementing, and coordinating the solicitation of donations from spectators during the Annual Military, Civic, and Firemen's Parade. The Subcommittee shall be responsible for acquiring "volunteers" to solicit funds during the Parade. The Subcommittee shall arrange for a "split" in collections that is fair and equitable to all parties and shall submit a recommendation to the General Chairman and the Executive Board prior to any oral or written agreement.	Parade Collection The Parade Collection Subcommittee shall be responsible for arranging, planning, implementing, and coordinating the solicitation of donations from spectators during the Annual Military, Civic, and Firemen's Parade. The Subcommittee shall be responsible for acquiring "volunteers" to solicit funds during the Parade. The Subcommittee shall arrange for a "split" in collections that is fair and equitable to all parties and shall submit a recommendation to the General Chairman and the Executive Board prior to any oral or written agreement.
Article IX, Section 31	Special Events/Ways and Means The General Chairman has the option to create Subcommittees and select Subcommittee Chairmen for various Special Events and/or Ways and Means events. These Subcommittees may include, but are not limited to: 5K Road Race, Anything That Floats, Breakfasts/Suppers, Calendar, Car Show, Celebrity Auction, Clam Boil, Cultural Night, Door Decorating, Firemen's Field Day, Foot Race, Gillary's Cup, Lottery, Old Fashioned Days, Photography Contest, Vintage Baseball, Walkathon, and any other fundraising or non-fundraising events not previously listed. The Subcommittee responsible for the Firemen's Field Day event shall work closely with the Bristol Fire Department in coordinating the event and related activities.	Special Events/Ways and Means The General Chairman has the option to create Subcommittees and select Subcommittee Chairmen for various Special Events and/or Ways and Means events. These Subcommittees may include, but are not limited to: 5K Road Race, Anything That Floats, Breakfasts/Suppers, Calendar, Car Show, Celebrity Auction, Clam Boil, Cultural Night, Door Decorating, Firemen's Field Day, Foot Race, Gillary's Cup, Lottery, Old Fashioned Days, Photography Contest, Vintage Baseball, Walkathon, and any other fundraising or non-fundraising events not previously listed. The Subcommittee responsible for the Firemen's Field Day event shall work closely with the Bristol Fire Department in coordinating the event and related activities.

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Article X	CHANGE IN POLICY The Policy of the Committee may be amended at any General Committee meeting. The procedure shall be as follows: (a) Any member may propose an amendment in writing under new business at a General Committee meeting. (b) The proposed amendment shall be referred to the Policy Subcommittee for their consideration and recommendation. (c) The Policy Subcommittee will report to the general membership at the General Committee meeting scheduled with the recommendation. (d) At that time, the General Chairman shall receive the proposed amendment(s) and recommendation and schedule a Special Meeting to discuss and vote on the change(s). (e) The Corresponding Secretary shall, along with the notice of the Special Meeting, mail the proposed amendment(s) to each member of the General Committee with the date it will be acted upon. This mailing shall be at least two (2) weeks prior to the meeting date. The amendment, if passed by a two-thirds (2/3) majority of the quorum present at the meeting, shall take effect as proposed by the Policy Committee.	CHANGE IN POLICY The Policy of the Committee may be amended at any General Committee meeting. The procedure shall be as follows: The procedure to modify the Policy of the Committee shall be as follows: (a) Any member may propose an amendment <i>a Policy change</i> in writing under new business at a General Committee meeting. (b) The proposed amendment <i>change</i> shall be referred to the Policy Subcommittee for their <i>its</i> consideration and recommendation. (c) The Policy Subcommittee will report to the general membership at the General Committee meeting scheduled with the recommendation. <i>Chairman will schedule a meeting to discuss the proposed Policy change. The Policy Subcommittee shall either vote to accept the proposed change without modifications, accept the proposed change with modifications, or reject the proposed change.</i> (d) At that time, the General Chairman shall receive the proposed amendment(s) and recommendation and schedule a Special Meeting to discuss and vote on the change(s). <i>If the Policy Subcommittee votes to accept the proposed change with or without modifications, the General Chairman shall schedule a special meeting of the General Committee to vote on the proposed change.</i>
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		(e) The Corresponding Secretary shall, along with the notice of the Special Meeting, mail <i>disseminate</i> the proposed amendment(s) <i>change(s)</i> to each member of the General Committee <i>at least one (1) week prior to the meeting.</i> with the date that it will be acted upon. <i>The mailing shall be at least (2) weeks prior to the meeting date.</i> (f) The amendment, if passed by a two-thirds (2/3) majority of the quorum present at the meeting, shall take effect as proposed by the Policy Committee. <i>A two-thirds (2/3) majority of the members present is needed to pass any proposed Policy changes. Any proposed Policy change that fails to pass can be resubmitted with modifications by a member in accordance with Item (a) above.</i>
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