



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

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Late Item
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TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: September 26, 2025

RE: Michaela Frattarelli, 2 Hilltop Street, requesting to convert Hilltop Street, an unimproved paper road to a paved road

Mr. Administrator,

I have reviewed the petition to pave the unimproved portion of Hilltop Street. This roadway has remained unsurfaced since its creation and, to date, has not been serviced, maintained, or used by the DPW for any departmental functions. This portion of Hilltop appears to be fully accessible to police, fire, and other emergency service units. Surfacing the road would provide improved access for public safety operations and may enhance the quality of life for the resident who utilizes it.

However, I recommend that the petition not be granted at this time. This roadway has never been surfaced, including at the time the residence was constructed, which suggests there was no original expectation of a paved roadway and that it has primarily functioned as a private driveway. If paved, the roadway would need to be added to the Town's inventory, creating an ongoing obligation for resurfacing and maintenance. Additionally, converting a pervious surface to an impervious one would introduce runoff and drainage challenges that would need to be addressed both during construction and in future upkeep. The presence of significant ledge may also make excavation more complex and costly.

Requires cost estimate
Am Wtth
 STEVEN CONTENTE
 Town Administrator