

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

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MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

Date: July 15, 2025

Re: **Black Ship's Festival– Rockwell Park Dancing and Entertainment license for event on August 22, 2025**

The Department of Bristol Parks and Recreation supports the Black Ship's Festival request, and ask the following;

- Allow open access to Rockwell Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Rockwell Park from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

STEVEN CONTENTE
Town Administrator

*Concur
ves*

2025 JUN 16 PM 3:15
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND