



MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

Date Received:

TYPE OF EVENT

BLACK SHIPS FESTIVAL

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

8/23 Independence Park (6 trucks)
8/22 Rockwell Park (12 trucks)

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

Number of Food Trucks

(2) Friday (6) Saturday

(In addition to the event permit, all food trucks
in attendance must obtain a municipal MFE
permit from the town)

Date of

AUGUST 22, 2025 and
Event: AUGUST 23, 2025

Time of

5:30PM - 8:30PM Friday
Event: 10 AM - 3 PM Saturday

*Amount of People Expected to Attend 500

*Public events that anticipate an assembly of 500 people or
more, require a temporary Mass Gathering Permit and must
be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you
are required to attend the Council Meeting on:

Petition must be received 90 days in
advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☐ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

MARYANNE BRANDMEIER

Applicant Name (Print)

[Signature]

Applicant Signature**

Applicant Phone Number

JAPAN-AMERICA SOCIETY OF RHODE ISLAND
AND BLACK SHIPS FESTIVAL, INC 501 (1) (5)

Organization Name

REQUIRED DOCUMENTATION

☐ List of MFE trucks to be in attendance

☒ Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult
with the Police Chief to determine the need for police coverage at the event.

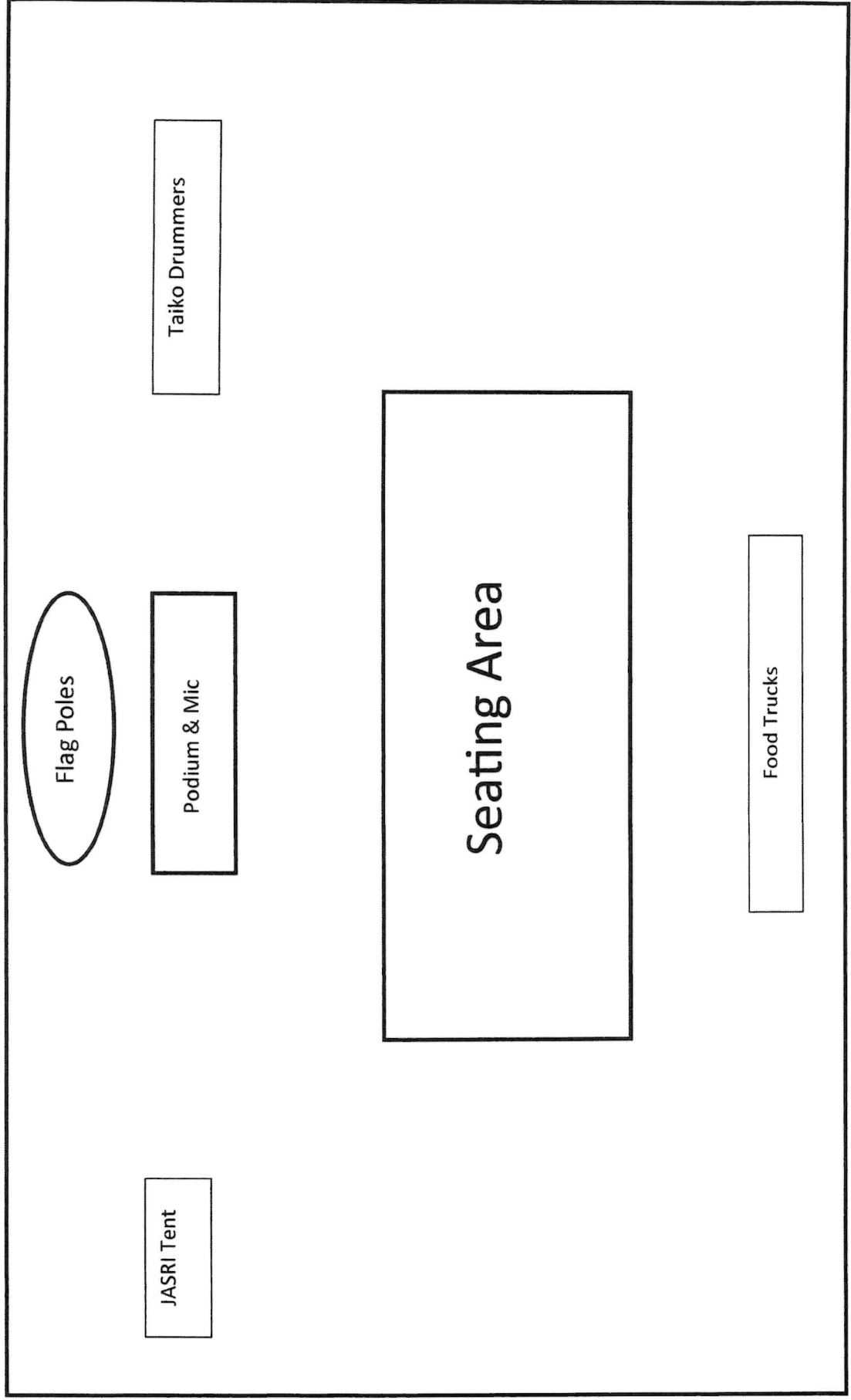
***All event permits shall be issued on the condition that the organizer of the event must leave suffi-
cient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

Black Ships Festival of Rhode Island - Friday, August 22, 2025

Presented by Japan America Society of Rhode Island, Inc.

Rockwell Park, Thames Street, Bristol RI 02809

HARBOR SIDE





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 7, 2025

RE: Maryanne Brandmeier, for The Japan American Society
of Rhode Island - Request for Mobile Food
Establishment Event Permit for Black Ships Festival
at Rockwell Park on August 22, 2025, from 10:00 AM -
3:00 PM

May we please have your recommendation or the recommendation
of the department head you deem appropriate in order for the
Council to review the request at the Town Council Meeting to
be held on **July 23, 2025**.

**All items for this docket must be received in the Clerk's
office by Wednesday, July 16, 2025. All and any items
received after the deadline will be held until the next
council agenda.**

Thank you for your cooperation and prompt reply.

Attachments

CORRECTION - Recommendation Reminder: July 16th Submission

From DeputyClerk <DeputyClerk@bristolri.gov>

Date Tue 7/15/2025 11:47 AM

To Lauren Souza <LSouza@bristolri.gov>; Kevin Lynch <Klynch@bristolri.gov>; Roman Wozny <rwozny@bristolri.gov>; Paul Medeiros <pmedeiros@bristolri.gov>; Brett Estrella <bestrella@bristolri.gov>; Chris Parella <cparella@bristolri.gov>; Jennifer Walsh <jwalsh@bristolri.gov>; Warren Rensehausen <wrensehausen@bristolri.gov>; Diane Williamson <dwilliamson@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>; Heather Simmons <hsimmons@bristolri.gov>

Cc Melissa Cordeiro <mcordeiro@bristolri.gov>

Hello,

Please note that the Black Ships Festival petition that is scheduled on Friday, August 22nd at Rockwell Park for the Mobile Food Establishment Event Permit has the incorrect times listed.

The time of the MFE is from 5:30 - 8:30 PM

Thank you,

Carla

From: Lauren Souza <LSouza@bristolri.gov>

Sent: Monday, July 14, 2025 9:06 AM

To: Kevin Lynch <Klynch@bristolri.gov>; Roman Wozny <rwozny@bristolri.gov>; Paul Medeiros <pmedeiros@bristolri.gov>; Brett Estrella <bestrella@bristolri.gov>; Chris Parella <cparella@bristolri.gov>; Jennifer Walsh <jwalsh@bristolri.gov>; Warren Rensehausen <wrensehausen@bristolri.gov>; Diane Williamson <dwilliamson@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>; Heather Simmons <hsimmons@bristolri.gov>

Cc: DeputyClerk <DeputyClerk@bristolri.gov>

Subject: Recommendation Reminder: July 16th Submission

Good Morning Department Heads,

Due to the number of recommendation requests this month, I am sending over a complete list of outstanding items for your record. If you would kindly submit them by Wednesday, July 16th that would be great. Thank you!

Movie in the Park - Independence Park 8/6/25	BPD
Movie in the Park 1 Day Dancing Ent Independence Park 8/6/25	BPD
Black Ships Festival Mobile Food Independence Park August 23	BPD, DPW, P+R
Black Ships Festival Mobile Food Rockwell Park August 22	BPD, DPW, P+R
Black Ships Festival 1 Day Dancing Ent Independence Park August 23	BPD, P+R
Black Ships Festival 1 Day Dancing Ent Rockwell August 22	BPD, P+R
Narr. Electric Verizon Install Inline P28-50 Thames @ Church	DPW
Narr. Electric DEM Maintenance In location of Utility Line ROW	DPW