

**Bristol Fire Department  
Board of Engineers Meeting  
May 5, 2025**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**Once a quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.**

**Attendance**

- ☐ Chief of the Department Michael DeMello
- ☐ Deputy Chief of Admin., Safety & Training Stephen Knapman,
- ☐ Deputy Chief of Operations Dennis Cabral
- ☐ Assistant Chief John Perry,
- ☐ Assistant Chief Luis Medeiros
- ☐ Assistant Chief Adam Medeiros
- ☒ ~~EMS Captain Brad Palmer,~~
- ☐ Board Clerk Lou Mascola recorded the minutes.

**Agenda & Previous Meeting Approval**

**A motion made by Assistant Chief Medeiros and seconded by Deputy Chief Cabral to approve the minutes of the March 31, 2025 meeting. A motion made by Deputy Chief Stephen Knapman, and seconded by Assistant Chief Medeiros to approve the agenda for May 5, 2025. Both motions were unanimously approved by the board.**

**Next scheduled meeting is Tuesday June 3, 2025 @ 7:00 PM. or at the call of the Chief of the Department**

**Meeting Agenda**

**Correspondence**

A letter of thanks was received from the Warren Prevention Coalition for participating in their "Dodgeball" event.

**Deputy Chief of Safety & Training Stephen Knapman**

- Reported that all of the firefighters enrolled in the Firefighter I Program had passed their final exam.

- The Haz Mat Class will conclude the week of May 11th, with the final exam being administered on May 13th.
- A CPR Class will be given by the end of May. The dates will be determined.
- The department is waiting to hear from the School Department for dates available at the High School parking lot to conduct the EVOC Class.
- Any department member needing a Detail Class, reach out to your board representative. A Current CPR Certification is required. If an individual has a card from outside of the department, forward a copy to Chief Knapman.
- **Mental Wellness Program** : The department is in the process of creating a mental wellness program. If any member is interested in being a part of the focus / planning group, please reach out to either Dep. Chief Knapman or Sean Palumbo.
- DC Knapman discussed with the board a future EMR Class, and gave an update of the new EMT's that are on the EMS schedule.
- **The National Fire Academy Weekend for the Rhode Island & South Carolina Fire Departments will be held on July 11th - 13th. Any student attending must obtain a FEMA Student Identification Number (SID) prior to submitting an application to the RIFA.**

#### **Deputy Chief of Operations Dennis Cabral**

- Reported an issue with the Driver's Side rear door on Engine 2.

#### **Assistant Chief John Perry**

- Reported that the roof turret on Marine 7 is currently out of service.
- There will be a Boating Safety Class offered on May 27th & 28th.
- Reported that the Dreadnaught 4th Details have been filled.

#### **Assistant Chief Luis Medeiros**

- No issues or requests for this meeting.

#### **Assistant Chief Adam Medeiros**

- Reported that a delivery of gravel would be spread under the burn trailer.
- Looking into a Stop The Bleed Training for the department.
- Engine 4 members are looking to update their bylaws.

## **Chief of the Department & CFO Michael DeMello**

- Reported that the AFG Grants are starting to move, and hopefully the department will receive some of the funding.
- For those who assisted with the RIAFC Meeting & Clam Boil, a heartfelt thanks to you.
- Announced that the Hi Rise Hose has arrived.

## **Old Business**

- Continued discussion on the July 4th Celebration Events such as the Concert Details, Orange Crate Derby, the Half Marathon Road Race, where the department may be required to have a Fire & EMS presence. This item will continue to be discussed until the celebration concludes.
- For this year's Memorial Day Parade & Services, the department will march, and be accompanied by Engine 4, and Brush 1.

## **New Business**

- Chief DeMello discussed with the Board of Engineers post vehicle accidents after any hazards have been mitigated. If you have been asked to assist by the vehicle removers, do so, if not, you may be cleared from the scene.

## **Company Meeting Calendar for May 2025**

May 5	Board Meeting
May 7	Company Meetings
May 13	Engine 4 & EMS Meetings
May 15	Fire Police Meeting
May 21	Ladies Auxiliary Meeting
May 22	Firemen's Memorial Committee Meeting

## **Department & Company Events for May - June - July**

May 10	Celebration of Service at the RI Fire Academy
May 17	Ever Ready Surf & Turf Fundraiser
May 26	Memorial Day Parade & Services
June 1	Dreadnaught "Dread Fest"
June 8	Firemen's Memorial Sunday

June 14	Flag Day Ceremonies - Town Common
June 22	Firemen's Muster
July 3	Firework Details
July 4	Civic, Military & Firemen's Parade

### **For the Good of the Department**

Chief DeMello appreciates the effort by those in both Fire and EMS for their responses.

### **Calls for Service Year to Date**

<b>Fire</b>	<b>12</b>
<b>Alarms</b>	<b>162</b>
<b>EMS</b>	<b>1167</b>
<b>Other</b>	<b>97</b>

<b>Total</b>	<b>1438</b>
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### **Adjournment**

Without any further business to conduct, the meeting was adjourned at 1937 hours.

Respectfully Submitted,

***Lou Mascola***

Lou Mascola

Clerk for the Board of Fire Engineers

Bristol Fire Department

Bristol, Rhode Island 02809