

2024 SEP -4 PM 1:09

**Bristol Fire Department
Bristol, Rhode Island 02809
Board of Engineers Meeting
September 3, 2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance. Board Clerk Lou Mascola recorded the minutes. A motion by Asst Chief Luis and seconded by Asst. Chief Cabral approved the minutes of the August 5, 2024 meeting, and the meeting agenda for this meeting, September 3, 2024 Both were unanimously approved.

Next scheduled meeting is Monday September 30, 2024, @ 7:00 PM. or at the call of the Chief of the Department

Correspondence

- ❖ A note of thanks was received from the family of the late Bernice Parella.
- ❖ A note of thanks was received from a Lisa Lane family after a recent call for service at their residence.
- ❖ A letter from the Rhode Island Veterans Home requesting Ladder 1 for a flag raising ceremony on September 21st.

Deputy Chief of Administration, Safety & Training Stephen Knapman

- ❖ The CPR Course for new and recertifications will begin on September 5th at 1830 hrs.
- ❖ Haz Mat Operations Course will begin on September 9th, and be held on Monday & Wednesday nights.
- ❖ Firefighter II Classes will begin on October 1st and be held on Tuesday & Thursday nights.
- ❖ Firefighter I Classes will begin on October 5th and be held on Monday & Wednesday nights.

Note: The Firefighter I Classes will break from December 12th 2024 thru January 20th 2025.

- ❖ EVOC Training will be held this fall, and is in the finalization status as of this meeting.
- ❖ Firefighter Prep Class will start up during the week of September 9th.

Deputy Chief of Operations Nelson Luis

- ❖ Reported that Engine 5 is ready to go into service. Inquired about a hose bed divider, front intake Stortz connector, a set of irons, 2-1/2" hose with nozzle, and a 3" - 1/2" Stortz Connector.
- ❖ Chief DeMello stated that he will be working with contractors for some work to be done at the Defiance Station, there was discussion at an earlier meeting regarding floor epoxy, however, that will not be done in the immediate future.

Assistant Chief John Perry

- ❖ Submitted a list of items for Marine 7.
- ❖ Discussed the roof monitor with Chief DeMello.
- ❖ Finalizing a date for a fall clean up of Marine 7.
- ❖ Requested a pallet jack.

Assistant Chief Dennis Cabral

- ❖ Reminded the board that the Ever Ready Clam Boil is on October 20th.
- ❖ Discussed nozzles for Engines 2 & 4 with Chief DeMello.
- ❖ Chief DeMello discussed "Hi Rise " Kits for the engines.

Assistant Chief Adam Medeiros

- ❖ Discussed gear and uniforms with Chief DeMello.
- ❖ Reported that the strainer on Engine 4 is missing, and the headlamps and marker lights have to be turned on manually.
- ❖ Requested some of the smaller spanner wrenches for Engine 4.
- ❖ Anyone attending classes at the RI Fire Academy has to be wearing firefighter gloves.
- ❖ Requested that the next officers class (September 30th) topic be a location of tools that are on P-1, and Rescue vehicles.
- ❖ Asked if anyone from the different stations may be interested in attending the Fryeburg Fair to contact him.

EMS Captain Brad Palmer

- ❖ The CPR Class will begin on September 5th at 1830 hours.
- ❖ Inquired about obtaining a UHF Radio for the Officers Duty Car.
- ❖ The oil pressure light keeps coming on intermittently in the Officer's Duty Car.
- ❖ Asked if the Chiefs would like to be notified if there's an issue with a rescue vehicle, or only if it's placed out of service.

Chief of the Department Michael DeMello

- ❖ Preventative maintenance on the apparatus will begin soon.
- ❖ September 4th is "fire departmen" recruitment day at RWU.
- ❖ Asked the board who may like to attend the RIAFC Dinner & Steak Fry in Coventry on October 24th.

Old Business

- ❖ Announced that the new Engine 4 is in service. There are some components that are on backorder.
- ❖ The Government Grants that were applied for are uncertain to be granted as of this meeting.

New Business

- ❖ The Providence Safety & Survival Conference is slated for October 5th & 6th. Assistant Chief Adam Medeiros is one of the principal speakers this year.
- ❖ The New England Fire Chiefs Association Conference will be held on October 16th - 18th at Mohegan Sun in Connecticut.
- ❖ The Bristol Fire Department Blood Drive will be held on October 6th.
- ❖ The Annual Old Timers Clam Boil will be held on Friday October 11th. There will be sign up sheets in the stations. There will also be a link to sign in online for those who may attend.
- ❖ September 10th is RI Primary Day, the EMS Apparatus Bay will be used for voting.

Meeting Calendar for September 2024

Sept. 3 Board Meeting	Sept. 12 Fire Police Meeting
Sept. 4 Company Meetings	Sept. 18 Ladies Auxiliary Meeting
Sept. 10 Engine 4 Meeting	Sept. 19 Firemens Memorial Meeting
Sept. 10 EMS Meeting	

Company & Department Events for October 2024

October 6 -	BFD Blood Drive
October 5 -6	Providence Safety & Survival Conference
October 11	BFD Old Timers Clam Boil
October 16 - 18	NE Fire Chiefs Association Conference
October 20	Ever Ready Clam Boil
October 27	Defiance Clam Boil

For The Good of the Department

- ❖ Great job once again for the responses for both Fire & EMS calls for service.
- ❖ Assistant Chief Medeiros is trying to start up a firefighter get together for all stations. This would be good for the entire department. Get togethers could be held monthly, quarterly. This is in the discussion stage.

Calls for Service Year to Date: 3,051

Adjournment

Without any further business to discuss or conduct, the meeting was adjourned at 7:58 PM.

Respectfully Submitted,

Lou Mascola

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

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