

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on July 23, 2024. The Vice Chairman called the meeting to order at 11:15 a.m. and upon roll call those answering Present were as follows:

PRESENT	ABSENT
John E. Faria, Chairman	None
Helen C. Barboza, Vice Chairman	
Edward J. Correia, Commissioner	
Donna St.Angelo, Commissioner	
Pasquale D'Alessio, Commissioner	
Candace Pansa, Executive Director	
James Silva, Deputy Director	

The Vice Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the June 13, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Helen C. Barboza	
Edward J. Correia	
Pasquale D'Alessio	
Donna St.Angelo	

Vice Chairman Barboza announces she is resigning and relinquished the chair to the Secretary who called for Nominations for the Chairman for a two-year term beginning immediately. Commissioner St.Angelo nominated Commissioner Correia for the position and Commissioner Barboza seconded the nomination. There being no other counter nominations, the Secretary declared Commissioner Correia duly elected. The Secretary then called for nominations for Vice Chairman. Chairman Correia nominated Commissioner D'Alessio and Commissioner St.Angelo seconded the nomination. There being no counter nominations, the Secretary declared Commissioner D'Alessio duly elected and relinquished the chair to the newly elected Chairman.

Chairman Correia thanked Commissioner Faria for his twelve years of service as Chairman and for being on the Board for more than twenty years. Commissioner Faria stated that he was honored to serve on the Board.

The Maintenance Supervisor reported one unit was completed and several more were coming up. He also reported that work behind the laundry room was completed and that a damaged tree will be removed and replaced.

The Executive Director reported that training for the upcoming changes from Hud has been cancelled until further notice from Hud.

The Deputy Director then presented drawdown sheets from the capital funds and explained where the funds are being used.

A letter was introduced from the Friends of Tom's Grove regarding chairs they would like to purchase for the grove. The Board approved the purchase.

Mrs. Pansa reported a new website is being worked on including applications and pictures.

The Chairman then introduced the following Resolutions:

RESOLUTION 2024-8
Resolution to Award Bid for Keyless Entrance Hardware Training and Software
(see attached resolution)

The Maintenance Supervisor explained the bid and a motion was made by Commissioner D'Alessio and seconded by Commissioner Faria to adopt Resolution 2024-8. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Helen C. Barboza	
Edward J. Correia	
Pasquale D'Alessio	
Donna St. Angelo	

Thereupon, the Chairman declared the Resolution 2024-8 adopted.

RESOLUTION 2024-9
Approve Bid 72 Locksets to be Installed
(see attached resolution)

A motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to adopt Resolution 2024-9. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
John E. Faria	None
Helen C. Barboza	
Edward J. Correia	
Pasquale D'Alessio	
Donna St. Angelo	

Thereupon, the Chairman declared the Resolution 2024-9 adopted.

The next Board meeting will be held on Thursday September 12, 2024, at 10:00 a.m. The newly elected Chairman and Vice Chairman expressed their thanks to the Board for its support.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 12:10 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theresa Simmons".

Theresa Simmons
Recording Secretary