



PETITION TO THE TOWN COUNCIL

Date Received:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

TYPE OF EVENT

CHRISTMAS FESTIVAL

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

HOPE & COURT ST

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

*Amount of People Expected to Attend 8,000

*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

October 4, 2023
Petition must be received 90 days in advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☒ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

Number of Food Trucks

4

(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

Date of Event:

DEC 9TH, 10TH 2023

Time of Event:

NOON TO 6 PM

Applicant Name (Print)

Applicant Signature**

Applicant Phone Number

Organization Name

REQUIRED DOCUMENTATION

☐ List of MFE trucks to be in attendance

☒ Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

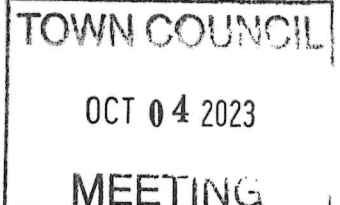
***All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

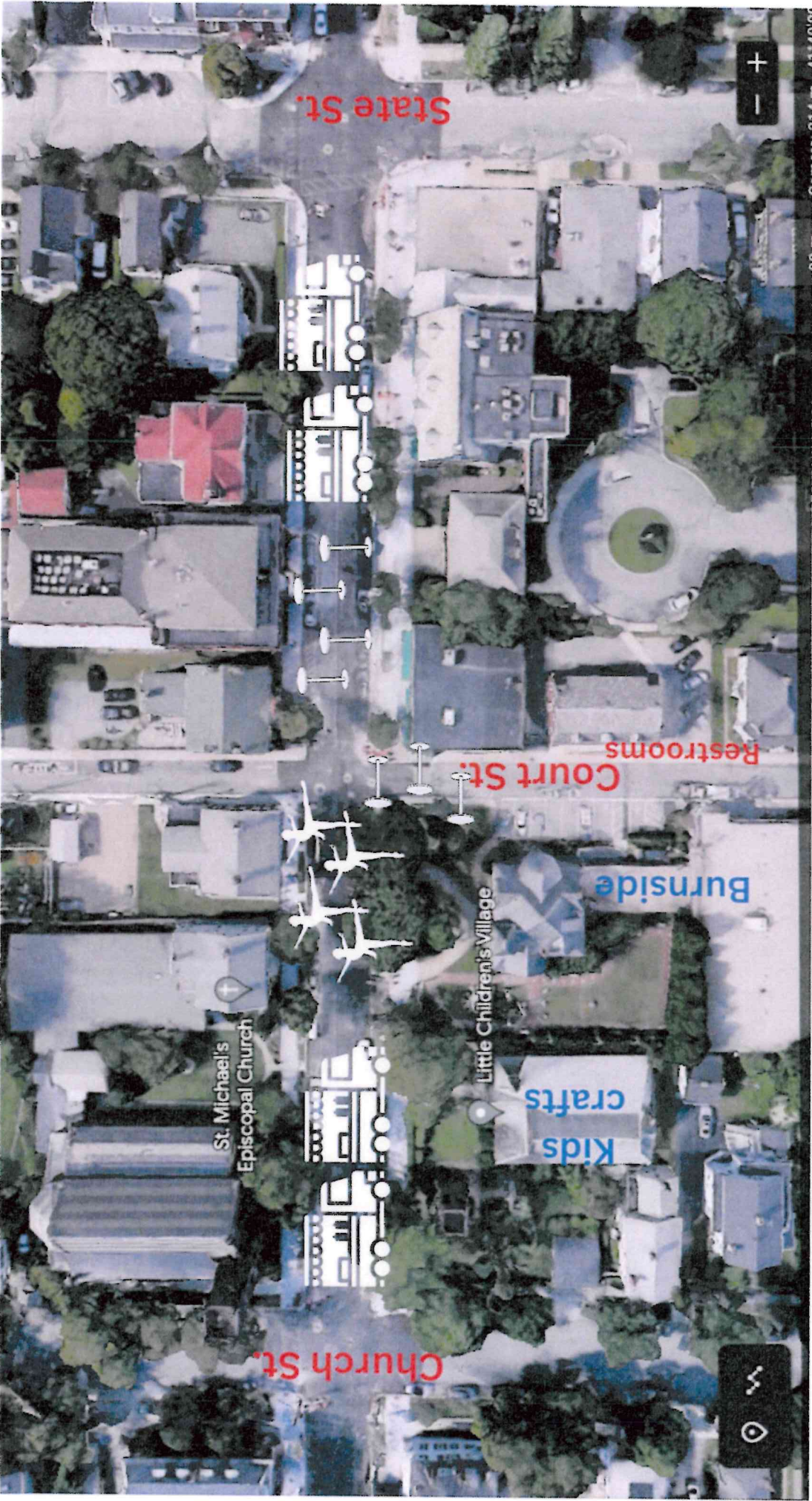
Date Approved:

Council Clerk (not required for itinerant MFE permits)

Council action:

Town Administrator/Director of Public Safety (not required for itinerant MFE)







TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: September 19, 2023

RE: David Scarpino, Chairman, Bristol Christmas
Festival re- Request for Mobile Food Truck
Establishment Event Permit for Christmas Festival,
Saturday December 9, 2023 and Sunday December 10, 2023
from 12Pm - 6PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 4, 2023.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.
Attachment