

**MINUTES OF A MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 SEP 14 PM 3:19

The annual meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on June 8, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

PRESENT

John E. Faria, Chairman
Helen C. Barboza, Commissioner
Edward J. Correia, Commissioner
Candace Pansa, Executive Director
James Silva, Deputy Director

ABSENT

Raymond Cordeiro, Vice Chairman
Pasquale D'Alessio, Commissioner

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner Barboza to dispense with the reading of the minutes of May 11, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

John E Faria
Helen C. Barboza
Edward J. Correia

NAY

None

Thereupon, the Chairman declared the motion carried.

The Executive Director reported that the roof project was being completed. The grand opening of the garden at Tom's Grove was a great success. Plans are being worked on for a gazebo and a shed.

Mrs. Pansa explained to the Board the parking policy that is in place due to a resident asking to come before the Board. The tenant was introduced to the Board and explained that someone had parked in his spot. He was not happy with the explanation of the policy. After some discussion, the Board advised the tenant that it will try to come up with a solution and present it to the tenant by the September meeting.

The Deputy Director presented the investment report and snapshot of income and expenses report for May.

Work continues on the grounds with planting, mulching and a pavilion in the upper part of the project.

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The Chairman then introduced the following resolutions:

RESOLUTION 2023-6
Resolution to Amend the By-Laws Governing the
Bristol Housing Authority
(see attached resolution)

The Director explained the changes in the by-laws to the Board and Commissioner Correia made a motion to accept the resolution and Commissioner Barboza seconded the motion and upon roll call all those in favor are:

AYE
John E Faria
Helen C. Barboza
Edward J. Correia

NAY
None

Thereupon, the Chairman declared the Resolution 2023-6 adopted.

RESOLUTION 2034-7
Resolution to Approve Local Union 1217 Contract
(see attached resolution)

A motion was made by Commissioner Barboza and seconded by Commissioner Correia to accept Resolution 2023-7 and upon roll call all those in favor are:

AYE
John E Faria
Helen C. Barboza
Edward J. Correia

NAY
None

Thereupon, the Chairman declared the Resolution 2023-7 adopted.

RESOLUTION 2023-8
Resolution to Adopt Budget FYE 6/30/2024
(see attached resolution)

Commissioner Correia made a motion to accept the resolution and Commissioner Barboza seconded the motion and upon roll call all those in favor are:

AYE
John E Faria
Helen C. Barboza
Edward J. Correia

NAY
None

Thereupon, the Chairman declared the Resolution 2023-8 adopted.

The next Board meeting will be on September 14, 2023.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:40.

Respectfully submitted,

A handwritten signature in cursive script that reads "Theresa Simmons".

**Theresa Simmons
Recording Secretary**