



# The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
The Town of Bristol, Rhode Island  
10 Court Street ~ PO Box 407  
Bristol, Rhode Island 02809  
Ph 401-253-6426 ~ Fax 401-253-5885

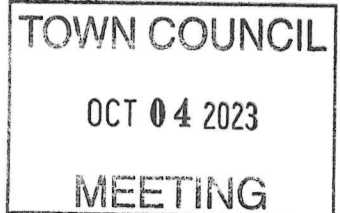
2023 SEP 14 AM 8:33

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

## MINUTES

The meeting of Wednesday, June 14, 2023 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:13 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Caruci, Commissioner Kathy Moran, Alternate Josh Cabral, Superintendent Enzly Ramsay, Lily Ramsay and Recording Secretary Carol Gafford. Commissioner Jim Riccio was excused.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE:** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes for the May 24<sup>th</sup> meeting were approved with a motion from S. Church, seconded by E. Carusi and approved by all.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 10 burials in May, 71 year to date.
5. **REVIEW:** Monthly Expenses and Invoices for May 2023 were reviewed.
6. **UPDATE:** The Hope St. Wall Restoration project continues.
7. **UPDATE:** Gravestone Repair will resume after Memorial Day.
8. **REVIEW: Cremation Garden:** There are only 2 burials left in the Columbarium. We need another and Superintendent Ramsay will come back with plans as time is needed to order new columbariums. Enzly will also work on stone restoration in the pond area.
9. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Superintendent Ramsay is working on spring cleanup and resetting the drain.
10. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:**  
Purchase of gate number signs is pending. Superintendent Ramsay will get a quote. Repair of the stone wall on Hope St. continues and the sidewalk will be passable for the July 4<sup>th</sup> activities. Discussion ensued on the stone wall which is actually a retaining wall and whether it should stay gray or continue to be whitewashed. White is preferred but maybe a different type of painting can be used such as a white polymer paint. Installation of the NW corner survey market is pending. Dog care and waste management signs will be replaced. Survey is pending on the trees along the North wall. People liked No Mow May.
11. **UPDATE | STATUS REVIEW:** Research continues about possible grants for gate restoration. Several ideas were presented. Discussion was renewed on creating a Friend's of the Cemeteries group as a separate non-profit to apply for grants. C. Gafford continues to work on this.



**12. DISCUSSION |REVIEW|BUDGET:**

- Commissioner K. Moran and Chairman C. Cavalconte met with Sarah and Carl at town hall. The meeting was positive and encouraging.
- Schedule meeting to review pricing for the Right to Burial and cemetery services for both the disposition of Full Body Burials and Cremains and associated operational expenses. This is a WIP.
- Schedule meeting for the discussion and development of a 1 year/5 year/10 year plan to for future work at NBG topic to include: development of the west side of NBG, road maintenance and width, road naming, the development of an additional formal cremation space, consideration of a formal committal prayer/chapel area, purchase and placement of meditation benches, etc. This is a WIP.

Chairman Cavalconte would like the Commission to make a list of priorities. He will plan a day meeting at 3PM.

13. **ONGOING:** Reminder to our families that US Flags are available for the graves of veterans at the NBG's Superintendent's Office or from the Bristol Council of Veterans.
14. **UPCOMING COMMISSION MEETINGS FOR 2022-23:** The Commission meets on the 2<sup>nd</sup> Wednesday of each month at 6:00PM the Chapel at North Burial Ground: 2023:
15. 7/12; 8/9; 9/13; 10/11; 11/8; 12/13.

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner C. Cavalconte and seconded by Commissioner K. Moran. The Meeting adjourned at 7:18PM. Next meeting July 12, 2023.

~Respectfully Submitted and Approved for Record  
Wednesday July 12, 2023  
Carol Gafford, Recording Secretary