



# Bristol Police Department

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KEVIN M. LYNCH

August 25, 2026

Bristol Town Council  
Town Hall  
10 Court Street  
Bristol Rhode Island 02809

**RE:** Request for Contingency Funding for 7<sup>th</sup> 2026 Halloween Walkabout/Trunk or Treat Event (Sunday October 25<sup>th</sup>)

Dear Chairman Calouro and Honorable Members of the Bristol Town Council,

On behalf of the Bristol Police Department, I am writing to request contingency funding to support the unbudgeted costs associated with organizing a safe and enjoyable Halloween weekend event for the youth of Bristol in collaboration with the Downtown Merchants Association.

Last year, the Bristol Police Department participated in a successful "Trunk or Treat" event in front of Bristol House of Pizza during the Merchants Halloween Walkabout. The event saw significant community participation and was highly regarded by residents, thanks in part to the funds approved by the Town Council. Building on this positive experience, we have been coordinating with Tanya Costa of the Merchants Association to once again provide a fun-filled afternoon for the children of Bristol in 2026. Our aim for this year's event is to bring joy to our community's children. The requested funding will be used for several key aspects of the event, including:

1. **Candy:** Ensuring there is an ample supply of candy for participating children.
2. **Children's Entertainment:** Organizing activities and entertainment to create a memorable experience for the kids.
3. **Traffic Safety Measures:** Implementing safety measures to ensure the well-being of all attendees during the Halloween festivities.
4. **Event Supplies:** Covering the necessary supplies for the 7th Annual Trunk or Treat, held in conjunction with the Bristol Merchants Association Halloween Walkabout.

We understand the financial constraints the town may face, and we are seeking assistance in any capacity the Town Council finds feasible. Specifically, we are requesting \$1,500.00 in funding to help cover these costs.

We are confident that this year's Trunk or Treat event, in collaboration with the Bristol Merchants Association Halloween Walkabout, has the potential to build on the success of previous years and create a safe, enjoyable experience for Bristol's families.

Your support in providing this contingency funding will greatly contribute to our shared goal of fostering a strong sense of community and ensuring a safe environment for our youth. With your assistance, we can make this event even more meaningful for the residents of Bristol.

Thank you for considering our request. We look forward to your response and hope to work together to create a memorable Halloween celebration for our community.

Respectfully,

Officer Stefanie Salisbury #30  
Bristol Police Department