

SRF DISBURSEMENT REQUEST FORM

SECTION 1: PARTICIPANT INFORMATION						SRF LOAN NUMBER: WW22532001			
SRF Participant:		Town of Bristol Municipal Sewage Works				UEI Number:		NF3SQSFKCC57	
Participant's Mailing Address:		308 E. Vistula Street, PO Box 122							
City:	Bristol					State:	IN	Zip Code:	46507-9489
Participant's Contact:		Mr. Mike Yoder		Contact Phone:	574-848-4853	Contact Email:			
Authorized Representative:		Ms. Cathy Antonelli				Auth. Rep. Email:			
Participant's Bank:					Mailing Address:				
City:						State:		Zip Code:	
Account Name:					Routing Number:			Account Number:	

SECTION 2: DISBURSEMENT INFORMATION				REQUEST NUMBER: 25	
SRF Funding Source to be used for this Request (if multiple sources are being used to pay one invoice, submit a separate DRF for each source):					
<input checked="" type="checkbox"/> SRF Primary Funds	<input type="checkbox"/> SRF Secondary Funds	<input type="checkbox"/> Local Funds; TYPE:		<input type="checkbox"/> Other Funds; TYPE:	
Beginning Balance of this Funding Source:					\$ 28,265,000
Total Amount of Previous Disbursements for this Funding Source:					\$ 7,495,694
Is any part of this request being paid by a Non-SRF Funding Source? (OCRA, RD, etc):					<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes:		Non-SRF Source:		Non-SRF Amount:	\$

SECTION 3: CONTRACTOR INFORMATION							
Contractor:		Commonwealth Engineers, Inc.		Mailing Address:		7256 Company Drive	
City:	Indianapolis			State:	IN	Zip Code:	46237
Contractor's Bank:				Mailing Address:			
City:				State:		Zip Code:	
Account Name:				Routing Number:			Account Number:
Contractor's Escrow Bank:				Mailing Address:			
City:				State:		Zip Code:	
Account Name:				Routing Number:			Account Number:

SECTION 4: PAYMENT INFORMATION			
Amount of this request to be paid by SRF Funding Source identified in Section 2 (less retainage):			\$ 30,572
<ul style="list-style-type: none"> Participant has paid Contractor for this Request and is requesting SRF to reimburse payment to Participant 			<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If yes, Participant requests:		<input type="checkbox"/> Check mailed to Participant's address above <input type="checkbox"/> Payment wired to Participant's Bank via wiring instructions above	
<ul style="list-style-type: none"> Participant has not paid Contractor for this Request and is requesting SRF to pay Contractor directly 			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If yes, Participant requests:		<input checked="" type="checkbox"/> Check mailed to Contractor's address above <input type="checkbox"/> Payment wired to Contractor's Bank via wiring instructions above	

SECTION 5: RETAINAGE INFORMATION (if applicable)			
Retainage Amount for this Pay Application to be paid by SRF Funding Source identified in Section 2:			\$ 0
<ul style="list-style-type: none"> Participant requests that retainage for this Pay Application be held by SRF 			<input type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> Participant requests that retainage for this Pay Application be sent to Participant 			<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, Participant requests:		<input type="checkbox"/> Check mailed to Participant's address above <input type="checkbox"/> Retainage wired to Participant's Bank via wiring instructions above	
<ul style="list-style-type: none"> Participant requests that retainage for this Pay Application be sent to Contractor's Escrow Bank 			<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, Participant requests:		<input type="checkbox"/> Check mailed to Escrow Bank's address above <input type="checkbox"/> Retainage wired to Escrow Bank via wiring instructions above	

The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s); that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the Davis Bacon Act / US Dept. of Labor requirements of 29 CFR 5.5(a)(1), and in compliance with SRF incentive programs.			
Authorized Representative Signature:			Date:

FOR INTERNAL USE ONLY:

Approved by:		Date:		GPR:	\$	Lead:	\$	EC:	\$	Other:	\$
Processed by:		Date:		DC Notes:							



COMMONWEALTH[™]
ENGINEERS, INC.
A wealth of resources to master a common goal.

Town of Bristol
303 E. Vistula Street
Bristol, IN 46507

Invoice number 62588
Date 03/27/2025

Project S22145 Bristol - Wastewater Treatment
Plant Improvements Project

For Basic Engineering Services rendered through February 28, 2025

Task Order 2022-01 signed 10/20/22

Task Order 2023-02 signed 09/21/23

Task Order 2024-02 signed 08/15/24

Email invoices to Amy Mendoza and Missy Thiele to prepare SRF Disbursement Forms.

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
PRELIMINARY DESIGN	512,000.00	100.00	512,000.00	512,000.00	0.00
FINAL DESIGN	417,000.00	100.00	417,000.00	417,000.00	0.00
ADDITIONAL FINAL DESIGN	34,300.00	100.00	34,300.00	34,300.00	0.00
Total	963,300.00	100.00	963,300.00	963,300.00	0.00

Construction

Consultant

	Billed Amount
Structural Consultant	
CE Solutions, Inc.	694.60
Consultant subtotal	694.60
Construction subtotal	694.60

Additional Construction Engineering

Professional Fees

	Hours	Billed Amount
Project Manager III	4.00	1,251.72
Project Engineer I	8.00	1,455.77
Engineering Intern I	4.00	548.80
Professional Fees subtotal	16.00	3,256.29

Reimbursable Expenses

	Units	Billed Amount
Miles	60.80	48.94
Parking / Toll Fees		4.53
Reimbursable Expenses subtotal		53.47

Additional Construction Engineering subtotal 3,309.76

Resident Project Representative

Professional Fees

	Hours	Billed Amount
Designer I	3.00	402.99
Construction Manager	6.00	1,268.82
Professional Fees subtotal	9.00	1,671.81

Reimbursable Expenses

	Units	Billed Amount
Subsistence		863.63
Miles	1,990.80	1,602.60
Lodging & Travel		2,294.06
Resident Project Representative II - Hours	160.00	20,136.00
Reimbursable Expenses subtotal		24,896.29
Resident Project Representative subtotal		26,568.10

Invoice total **30,572.46**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
PRELIMINARY DESIGN	512,000.00	512,000.00	512,000.00	0.00	0.00
FINAL DESIGN	417,000.00	417,000.00	417,000.00	0.00	0.00
ADDITIONAL FINAL DESIGN	34,300.00	34,300.00	34,300.00	0.00	0.00
BIDDING OR NEGOTIATING	51,300.00	51,294.94	51,294.94	5.06	0.00
CONSTRUCTION	140,000.00	101,856.69	102,551.29	37,448.71	694.60
ADDITIONAL CONSTRUCTION ENGINEERING	70,000.00	40,939.26	44,249.02	25,750.98	3,309.76
RESIDENT PROJECT REPRESENTATIVE	255,000.00	147,517.49	174,085.59	80,914.41	26,568.10
ADDITIONAL RESIDENT PROJECT REPRESENTATIVE	300,000.00	0.00	0.00	300,000.00	0.00
Total	1,779,600.00	1,304,908.38	1,335,480.84	444,119.16	30,572.46