

Town of Bristol, Indiana COVID-19 Guidelines

December 2023

Bristol Municipal Complex entry is physically restricted to the public by an entrance vestibule. This vestibule is open to the public 24 hours a day, 365 days of the year. The entry vestibule is shared by the Bristol Town Hall and the Bristol Police Department. Each entity requires individual access beyond the public vestibule. Anyone wishing to address business with the Bristol Town Hall or Bristol Police Department may utilize the vestibule. If the communicable risk of infection is high, there will be a sign in the vestibule windows notifying the public of such. In this case, the public is asked to call the respective business phone numbers to discuss their needs to limit personal exposure. A public notice will be posted on the front doors of the Municipal Complex as well, advising visitors of these guidelines and will provide phone numbers to call to address their needs. If there is no notice posted, the entry vestibule will remain open and accessible to the public.

Any employee who exhibits COVID 19 symptoms will be required to complete a rapid test upon the onset of symptoms. The Town of Bristol will maintain rapid tests for employees.

If You Test Positive for COVID-19 (Isolate).

- Stay home for 5 days.
- If you have no symptoms or your symptoms are resolving after 5 days, you can return to work.
- Continue to wear a mask around others for 5 additional days and social distance as your job permits.
- If you have a fever after 5 days or are experiencing severe symptoms consult your physician and continue to stay home until your fever and/or symptoms resolve, a physician's note will be required for extended COVID illness beyond five (5) days, then return to work when symptoms subside.

If the rapid test is negative:

- The employee may wear a mask around others for 10 full days and social distance as your job permits.
- If symptoms persist for 3 days, obtain a PCR test from your doctor or laboratory.
- If the PCR test is positive, refer to the positive test above, and eliminate the days waited for the PCR test results and return to work after 5 days.

If an employee is exposed to a family member, occupant/resident of their household, or known and confirmed COVID positive individual without a mask:

- Wear a mask around others for 10 full days, avoid contact with others if possible, and social distance as your job permits.
- Obtain a rapid test or PCR test on day 3.
- See the above instructions for positive and negative tests.

All employees who test positive for COVID-19 and are in the five (5) day quarantine period will receive their regular pay. An employee of the Town of Bristol is limited to two (2) paid COVID illnesses a calendar year. All and any other days off will utilize the employee's personal days, comprehensive time, or vacation per their department's policy.

Along with the specific guidelines listed above the Town of Bristol will adhere to the Elkhart County COVID-19 Best Prevention Practices Guidelines