

CHANGE ORDER NO.: 4

Owner:	Town of Bristol	Owner's Project No.:	WW22532001
Engineer:	Commonwealth Engineers, Inc.	Engineer's Project No.:	S22145
		Contractor's Project	
Contractor:	Crosby Construction	No.:	24105-01
Project:	WWTP Improvement Project		
Contract Name:	WWTP Improvement Project		

Effective Date of Change
Date Issued: Order:

The Contract is modified as follows upon execution of this Change Order:

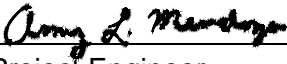
Description: Installation of a new manhole at Lift Station #8 and the NIPSCO-requested adjustment of the transformer. Location onsite.

Attachments: Recommendation Letter, Change Order Breakdown Memo, RFI-35 and associated Contractor proposal, RFI-39 and associated Contractor proposal

Change in Contract Price		Change in Contract Times [State Contract Times as either a specific date or a number of days]	
Original Contract Price:		Original Contract Times: Calendar days	
\$ <u>24,293,749.00</u>		Substantial Completion:	<u>630</u>
		Ready for final payment:	<u>30</u>
[Increase] [Decrease] from previously approved Change Orders No. 1 to No. 3:		[Increase] [Decrease] from previously approved Change Orders No. 1 to No. <u>1</u>	
\$ <u>261,033.70</u>		Substantial Completion:	<u>90</u>
		Ready for final payment:	<u>0</u>
Contract Price prior to this Change Order:		Contract Times prior to this Change Order:	
\$ <u>24,032,715.30</u>		Substantial Completion:	<u>720</u>
		Ready for final payment:	<u>30</u>
[Increase] [Decrease] this Change Order:		[Increase] [Decrease] this Change Order:	
\$ <u>38,421.00</u>		Substantial Completion:	<u> </u>
		Ready for final payment:	<u> </u>
Contract Price incorporating this Change Order:		Contract Times with all approved Change Orders:	
\$ <u>24,071,136.30</u>		Substantial Completion:	<u>720</u>
		Ready for final payment:	<u>30</u>

Town of Bristol
WWTP Improvements Project
Change Order #4


Recommended by Engineer (if required)

By: 
Title: Project Engineer
Date: 6/4/25

Authorized by Owner

By: _____
Title: _____
Date: _____

Accepted by Contractor

By: 
Title: Vice President
Date: 6/4/2025

Approved by Funding Agency
(if applicable)

By: _____
Title: _____
Date: _____



June 3, 2025

Mike Yoder
Town of Bristol
303 E Vistula St
Bristol, IN 46507

**RE: Job Number S22145
 WWTP Improvement Project
 Proposed Change Order No. 4**

Dear Mr. Yoder:

Enclosed, please find the proposed Change Order No. 4 (CO #4) for the Town of Bristol's consideration and approval.

This CO #4 includes a contract price increase of \$38,421.00 and no additional contract time resulting in a new total contract price of \$24,071,136.30 and no additional contract time; this keeps allowed time to overall project substantial completion at 720 days.

Recommendation

We have reviewed the cost items and determined them to be fairly priced. This proposed change order consists of the following items:

- Installation of a new manhole at Lift Station #8
- Relocation of NIPSCO transformer

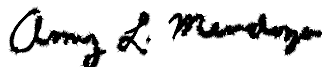
Further details can be found in the attached memorandum. We recommend acceptance of this change order. The table below provides a summary of components included within this change order:

Description	Cost Change	Time Extension (Days)	Summary Notes
Lift Station #8 Additional Manhole	\$11,391.75	0	The existing concrete wet well at Lift Station #8 is not suitable for reuse as originally planned to route flow to the new LS. Instead, a new manhole will be installed in place of the existing lift station and a new sewer will be constructed to a new doghouse manhole over the flow from the east.
NIPSCO Transformer Relocation	27,029.25	0	NIPSCO would like to relocate the transformer to the west due to primary routing and accessibility issues.
Total:	\$38,421.00	0	

If you have any questions, please feel free to contact us.

Sincerely,

COMMONWEALTH ENGINEERS, INC.



Amy Mendoza, P.E.



COMMONWEALTH[™]
ENGINEERS, INC.
A wealth of resources to master a common goal.

100 East Wayne St., Suite 315
South Bend, IN 46601
PH: (574) 800-7177

CHANGE ORDER SUMMARY MEMORANDUM

DATE: June 2, 2025

SUBJECT: Wastewater Treatment Plant Improvements
Work Item Breakdown for Change Order No. 4

Change Order No. 4 for this project includes a cost increase associated with the installation of a new doghouse manhole at Lift Station #8 and costs associated with the power company's requested adjustment of the transformer location. The Engineer has reviewed the costs submitted by the Contractor and considers them fair. No change to the Contract duration is associated with this change order.

The attached request for change includes the resulting increase associated with the items described below.

1) Lift Station #8 Additional Manhole

Originally, the Engineer planned to use the existing Lift Station #8 structure as a flow-through structure. During construction, the Contractor notified the Engineer that the condition of the existing concrete at Lift Station #8 is poor, and the wet well is not suitable for reuse. To resolve this issue, a doghouse manhole will be installed to the east of the existing lift station to facilitate the final connection to the new lift station once the start-up has been completed. The cost for this change is considered already included in the contract. A new manhole will be constructed in place of the existing lift station to route flows from the west to the new doghouse manhole. The cost of this additional manhole is outside the current scope of the contract. The existing lift station will be completely removed and replaced with the new manhole. The total cost for this item is \$11,391.75

2) NIPSCO Transformer Relocation

After a meeting between NIPSCO, the power utility company, and D&D Electric, the electrical Subcontractor, NIPSCO indicated that due to primary routing and accessibility issues, they do not want the transformer located as shown in the original drawings. NIPSCO would like to relocate the transformer to the west, which will incur additional costs

for increasing the length of conduit and wire to the secondary feeders. The total cost for this item is \$27,029.25.

The table below provides a summary of components included within this change order:

Description	Cost Change	Adjustment in Contract Time (Calendar Days)
Lift Station #8 Doghouse Manhole	\$11,391.75	0
NIPSCO Transformer Relocation	\$27,029.25	0
Total:	\$38,421.00	0

RFI-35 LIFT STATION 8



Commonwealth Engineers
7256 Company Drive
Indianapolis, Indiana 46237
P: (317) 888-1177
F: (317) 887-8641

**Project: S22145 Bristol - Wastewater Treatment
Plant Improvements**
Bristol, Indiana 46507

RFI #RFI-35: Lift Station #3

Status Closed on 06/02/25

To	Darren Wells (Commonwealth Engineers, Inc. - North) (<i>Response Required</i>) Amy Mendoza (Commonwealth Engineers Inc. (CP))	From	Russell Jacobs (Robert E. Crosby) 2805 Freeman Street?Fort Wayne Fort Watne, Indiana 46802
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Date Initiated	Apr 15, 2025	Due Date	Jun 4, 2025
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Location		Project Stage	Course of Construction
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Cost Impact	TBD	Schedule Impact	TBD
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Spec Section		Cost Code	
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Drawing Number		Reference	
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Linked Drawings

Received From Russell Jacobs (Robert E. Crosby)

Copies To Jeff Carlson (Commonwealth Engineers, Inc. - North), Baylee Girdham (Commonwealth Engineers Inc. - South Bend), Russell Jacobs (Robert E. Crosby), Zack Lambert (Commonwealth Engineers Inc. (CP)), Dan Lauer (Robert E. Crosby), Chris Markley (Robert E. Crosby), Mike Mattingly (Robert E. Crosby), Amy Mendoza (Commonwealth Engineers Inc. (CP)), Luke Parrish (Robert E. Crosby), Cody Powers (Commonwealth Engineers Inc. - South Bend), Ron Severns (Commonwealth Engineers Inc. (Indy)), Darren Wells (Commonwealth Engineers, Inc. - North)

Activity

Question

Question from Russell Jacobs Robert E. Crosby on Tuesday, Apr 15, 2025 at 11:33 AM EDT

The condition of the existing concrete at the lift station #8 is poor and wanted to discuss installing a doghouse manhole instead of using the wet well. This would be the same as we are doing on lift station #3. For Niblock to core into the North side of the wet well, we would have the control panel and electric service completely exposed. Our proposal is to install a doghouse manhole to the East of the existing lift station to make the final connection once the start-up has been completed. We would also connect the West leg to the new doghouse manhole instead of converting the lift station into a manhole. All existing lift station components would be removed and the structure filled in the same manner as lift station #3. My plan is submit a drawing sent today so we can move forward once we have approval. I have attached a drawing to show our plan.

Attachments

[Updated doghouse manhole at LS#8.pdf](#)

Official Response

Response from Amy Mendoza Commonwealth Engineers Inc. (CP) on Monday, Jun 2, 2025 at 11:18 AM EDT

The pricing for the MH at LS 8 has been reviewed with Owner and will be included in next combined CO.

Official Response

Response from Russell Jacobs Robert E. Crosby on Wednesday, May 28, 2025 at 08:43 AM EDT

See attached pricing associated with the Doghouse manhole at LS #3

Attachments[RFI 35 LS #3 Dog House Structure Pricing 52825.pdf](#)

Official Response

Response from Amy Mendoza Commonwealth Engineers Inc. (CP) on Monday, Apr 28, 2025 at 10:19 AM EDT

The Engineer and Town are amenable to the proposed revision to construct a new doghouse manhole over the sewer to the east, then run the new gravity sewer line to the new LS from there. However, based on the record drawings available, it appears the sewer to the west is at an angle that is not coming directly to the new doghouse manhole. A new standard manhole in the place of the existing lift station (or west of it) is required as part of this revision and then route the flows from the west to the new doghouse manhole via a new 8-inch sewer. The west side of the pipe from the east shall be plugged from within the doghouse structure, then cut and capped outside of the manhole, filled with grout, and abandoned between the new doghouse structure and the existing LS. See attached revised plan sheets. Note, inverts shown for the west and east lines are based on existing record drawings. Contractor to confirm depth of these prior to ordering structures.

Contractor submitted doghouse MH submittal; comments in last page of attached pdf. Revise and resubmit. Contractor to clarify what measured depth is of existing line from east (is submitted here 0.65' lower than old As Builts suggest). As submitted, the new invert to the north does not provide enough drop to maintain planned invert into new LS 8 (planned for 759.64). If invert out must be 759.62 as submitted, provide adjusted invert at new LS.

Other comments:

- Per WM 9, All exterior manhole joints shall have a joint collar equal to MacWrap Exterior Joint Sealer, RUBR-NEK External Joint Wrap, or equal. Collar shall be a minimum of 9" wide.
- Crystalline waterproofing required for all precast MHs. Does not appear that Conshield meets definition of crystalline waterproofing.

Attachments[LS 8 MARKUP DHMH 4.28.25.pdf](#)

All Replies

Response from Amy Mendoza Commonwealth Engineers Inc. (CP) on Monday, Jun 2, 2025 at 11:18 AM EDT

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Attachments

[LS 8 MARKUP DHMH 4.28.25.pdf](#)

[illegible]



RFI #35 @ LS3

5/27/2025

- ADD 1 each 48" Manhole
- ADD 20 lft 8" Sewer Pipe

Pricing Breakdown

Material \$4,704.80

Labor \$3,176.60

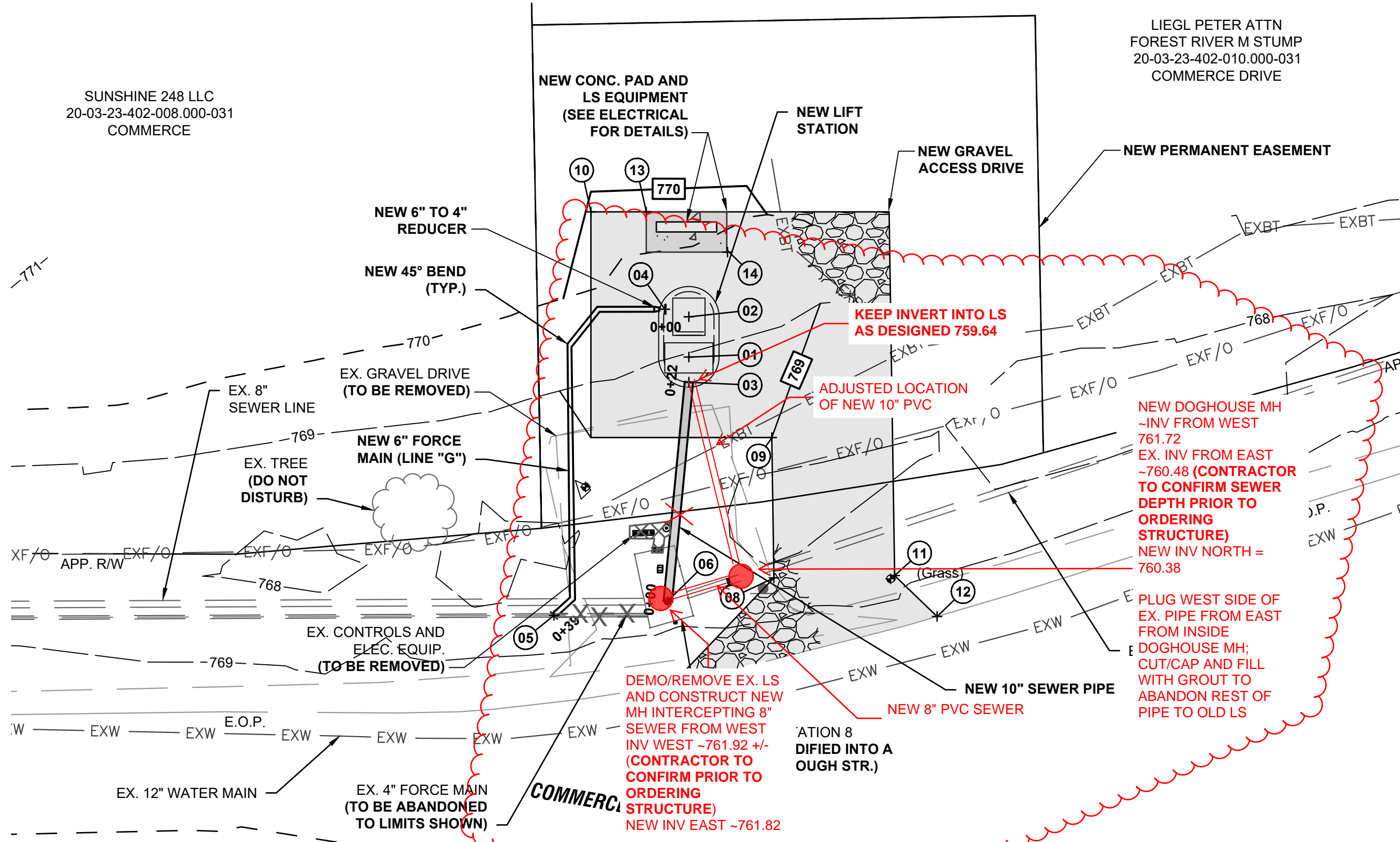
Equipment \$2,618.60

Total Additional Cost \$10,500.00

Kevin Crouch

Project Manager

FILE Z:\SHARED\IN CLIENTS\4\BRISTOL\02\2014\WVTP IMPROVEMENTS\05 CADA CURRENT FILES\DRAWINGS\8 EXIST LIFT STATIONS.DWG
Sheet: 6/12/2024 2:28:34 PM Project: 6132024-08-22 IM Current User: Max Coleman Last Saved By: mrcollins



EX. LIFT STATION NO. 8
SITE IMPROVEMENTS PLAN

SCALE: 1"=10'-0"
0 10' 20'

ALM REVISIONS 4/28/25
RFI-35

CONTRACTOR TO ADJUST
PROFILE BASED ON NOTES
ON PLAN VIEW AS DIRECTED -
ALM RFI-35

NOTES:

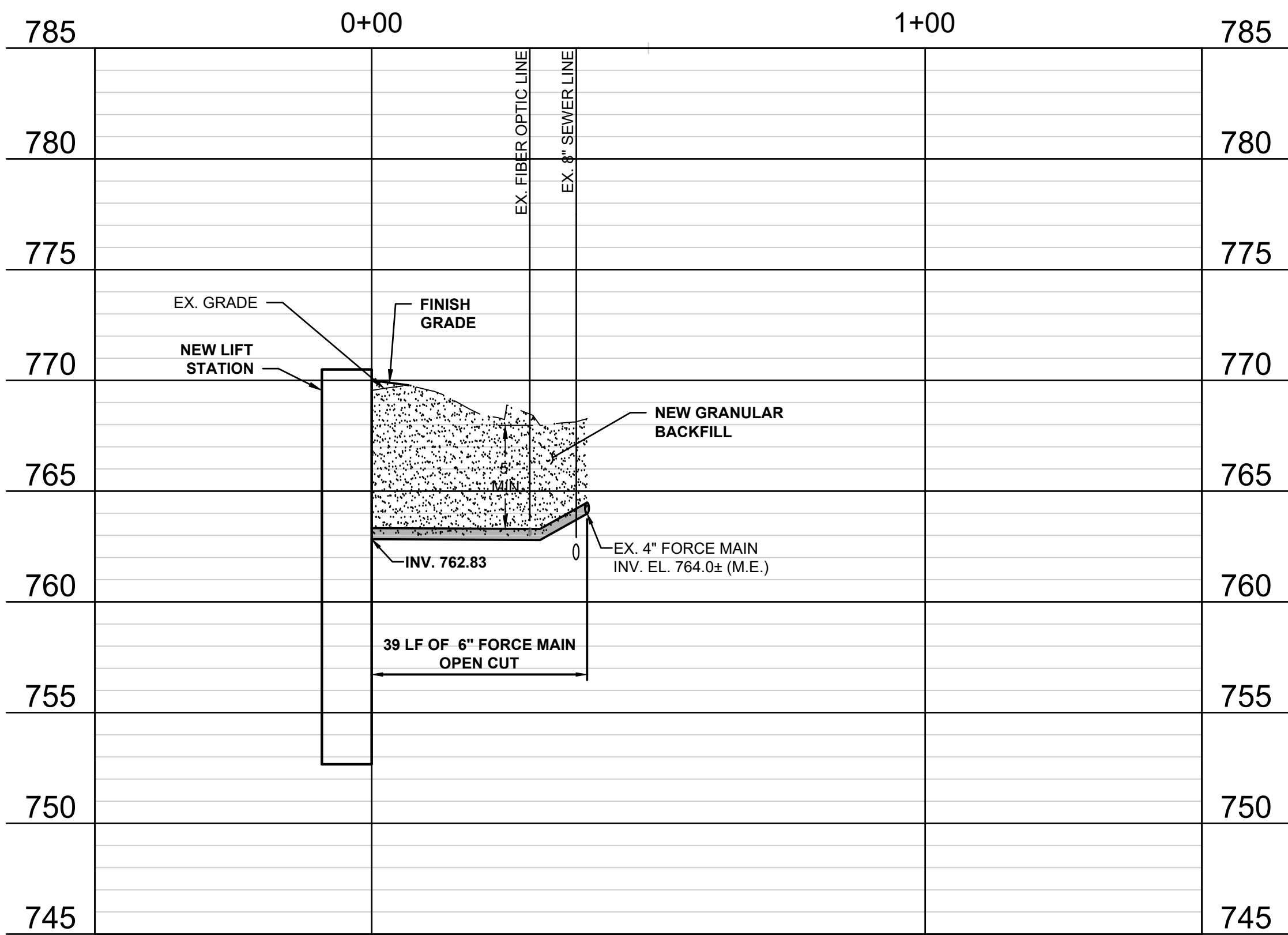
- CONTRACTOR SHALL PROTECT/ SECURE CONSTRUCTION SITE PERIMETER FROM PUBLIC ACCESSIBILITY AT ALL TIMES.
- INSTALL EROSION CONTROL PRIOR TO ANY GROUND DISTURBING ACTIVITY IN ACCORDANCE WITH INDIANA STORM WATER CONTROL CONCEPT AND DETAILS.
- CONTRACTOR SHALL OBTAIN COUNTY R/W PERMITTING PRIOR TO STARTING WORK ACTIVITY.
- TRAFFIC SHALL NOT BE RESTRICTED WHEN PERFORMING WORK. FOLLOW SIGNING REQUIREMENTS ON SHEET MOTXX. IF ONE LANE OF TRAFFIC REQUIRES BRIEF INTERRUPTION, IT SHALL BE DONE DURING OFF PEAK TRAFFIC PERIODS AND UTILIZING THE FLAGGING REQUIREMENTS OF THE IMUTCD, CURRENT EDITION.

MANDATORY ALTERNATES

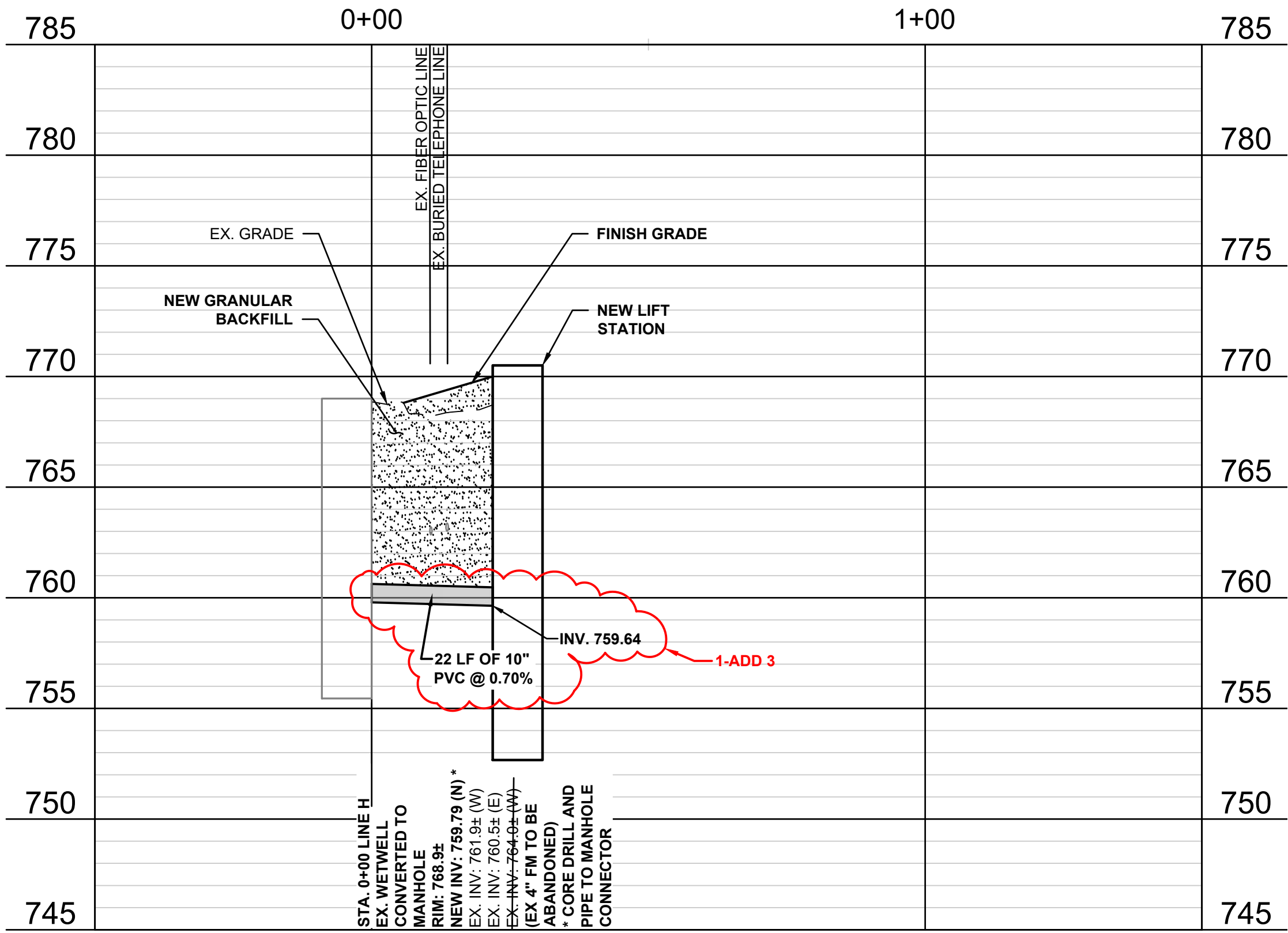
- MA1 - LIFT STATION 1 REPLACEMENT
- MA2 - LIFT STATION 3 REPLACEMENT
- MA3 - LIFT STATION 8 REPLACEMENT
- MA4 - LIFT STATION 10 UPGRADES
- MA5 - LIFT STATIONS SYSTEM-WIDE SCADA UPGRADES (PER SHEET E9-7)

SITE LOCATION COORDINATES			
POINT NO.	DESCRIPTION	NORTHING	EASTING
01	WETWELL CENTER	2360833.19	291221.46
02	VALVE VAULT CENTER	2360837.19	291221.46
03	WETWELL INFLUENT	2360830.69	291221.46
04	VALVE VAULT EFFLUENT	2360837.94	291219.07
05	FORCEMAIN CONNECTION	2360807.52	291208.06
06	EX. LIFT STN 8 NEW EFFLUENT	2360808.92	291219.36
07	NEW GRAVEL ACCESS DRIVE CORNER	2360800.65	291219.74
08	NEW GRAVEL ACCESS DRIVE CORNER	2360811.25	291229.91
09	NEW GRAVEL ACCESS DRIVE CORNER	2360825.19	291229.69
10	NEW GRAVEL ACCESS DRIVE CORNER	2360847.61	291211.72
11	NEW GRAVEL ACCESS DRIVE CORNER	2360811.48	291241.90
12	NEW GRAVEL ACCESS DRIVE CORNER	2360807.42	291246.12
13	NEW CONC. PAD NEW CORNER	2360847.61	291217.22
14	NEW CONC. PAD SE CORNER	2360843.61	291225.30

CONFORMED SET
DATE: 06/2024



PROFILE - LINE "G"



PROFILE - LINE "H"

HORIZONTAL SCALE: 1" = 20'-0"
0 10' 20' 40' 60'

VERTICAL
SCALE: 1"=5'
0 5'

COMMONWEALTH ENGINEERS, INC.
A member of the Commonwealth Engineering Group
OFFICE LOCATIONS IN:
INDIANAPOLIS, IN (2)
EVANSVILLE, IN
FORT WAYNE, IN
CROWN POINT, IN
BOWLING GREEN, KY
SOUTH BEND, IN
<https://commonwealthengineers.com/>

Professional Engineer
No. 12300262
STATE OF INDIANA
Signature: *Amey L. Mendonca*
Date: 12/21/2023

**TOWN OF BRISTOL
ELKHART COUNTY, INDIANA
WASTEWATER TREATMENTS
PLANT IMPROVEMENTS
PROJECT**

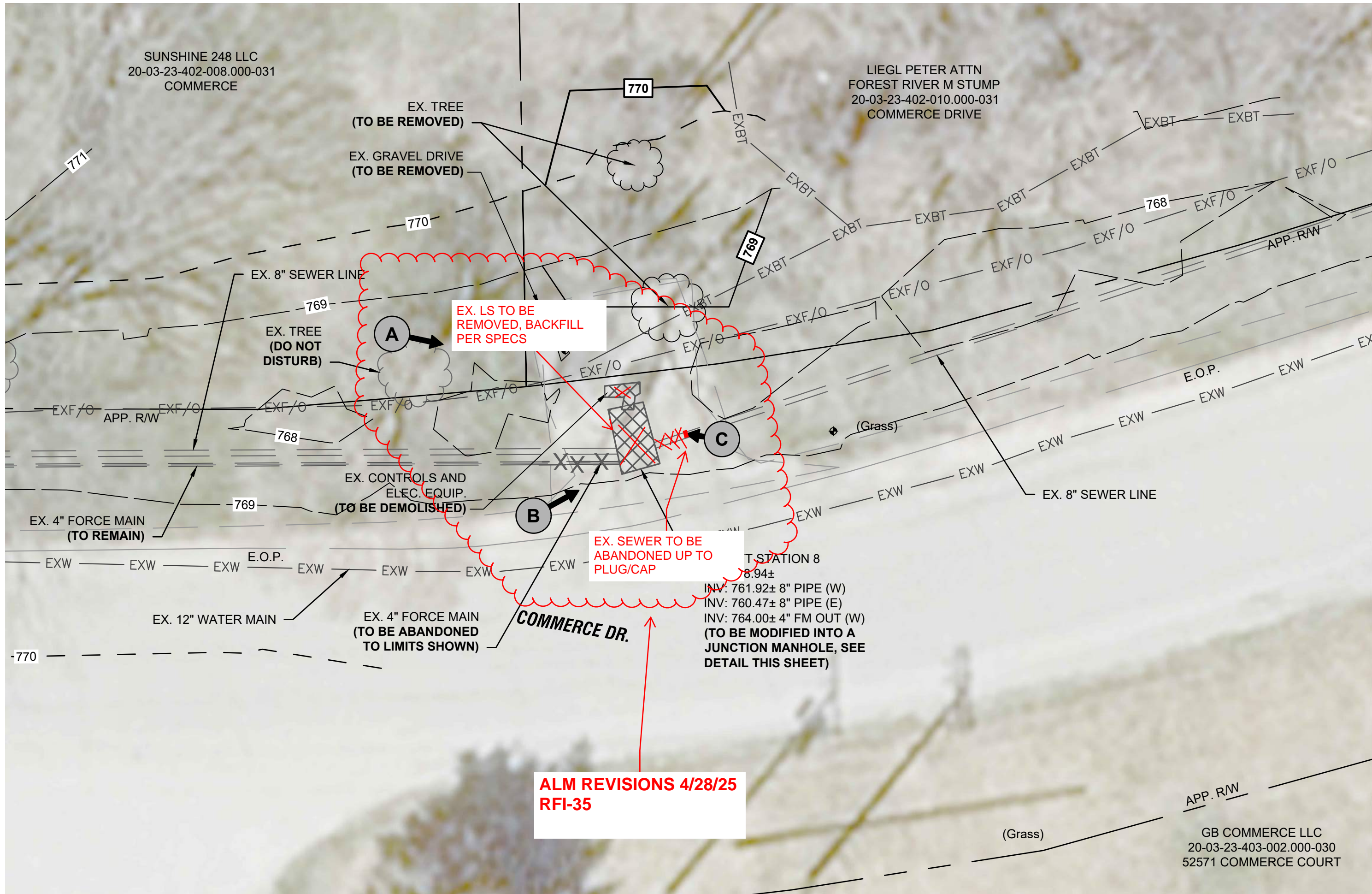
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Indiana 811
Know what's below. 811 before you dig.
1-800-382-5544
(IT'S THE LAW)

No.	Submittal/Revision	Date	By
1	REPLACE SHEET - ADD 2	DSW 01/24/24	DSW
1	REVISE DWG - ADD 3	DSW 01/29/24	DSW

Designed By: DSW	Drawn By: JAJ	Checked By: AR
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Issue Date: 12/21/2023	Project No: S22145	Scale: AS SHOWN
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EXISTING LIFT STATION
NO 8. SITE
IMPROVEMENTS PLAN
(MA3)



EX. LIFT STATION NO. 8
SITE DEMOLITION PLAN
SCALE: 1"=10'-0"

NOTE:
PHOTOS D, E AND F NOT SHOWN ON PLAN



LIFTSTATION 8 SITE
(LOOKING EAST)
PHOTO
NOT TO SCALE



LIFT STATION 8
(LOOKING NE)
PHOTO
NOT TO SCALE



LIFTSTATION 8 CONTROL PANEL
(LOOKING WEST)
PHOTO
NOT TO SCALE



LIFT STATION 8 WET WELL
(INTERIOR)
PHOTO
NOT TO SCALE



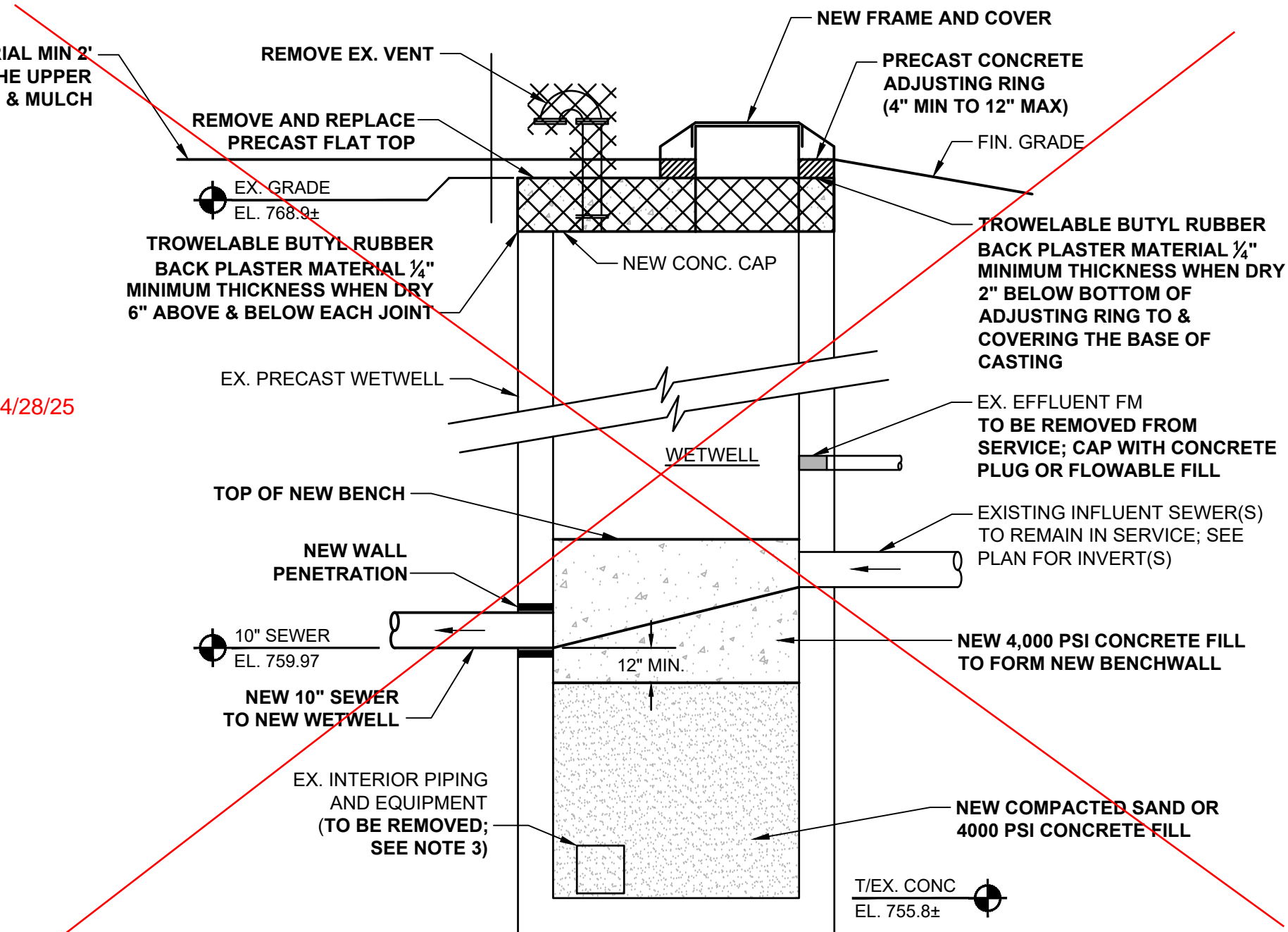
LIFT STATION 8 WET WELL
(INTERIOR)
PHOTO
NOT TO SCALE



LIFT STATION 8 VALVE VAULT
(INTERIOR)
PHOTO
NOT TO SCALE

FINAL SURFACE MATERIAL MIN 2"
OF CLEAN SOIL WITH THE UPPER
6" AS TOP SOIL; SEED & MULCH

ALM REVISIONS 4/28/25
RFI-35



MODIFICATION OF EX. WET WELL TO JUNCTION MANHOLE
NOT TO SCALE

NOTES:

- THE STRUCTURE SHALL BE CLEANED WITH A POWER WASHER AND ALL MATERIAL AND LIQUID REMOVED BEFORE DEMOLITION.
- CONTRACTOR TO FIELD VERIFY EXISTING DIMENSIONS, ELEVATIONS, AND INTERIOR EQUIPMENT OF STRUCTURE.
- OWNER HAS FIRST RIGHT OF REFUSAL OF ALL EQUIPMENT. COORDINATE WITH OWNER REGARDING ITEM(S) TO BE REMOVED AND DELIVERED TO OWNER'S DESIGNATED LOCATION
- REFER TO ELEC. DRAWINGS FOR ADDITIONAL REMOVAL REQUIREMENTS

MANDATORY ALTERNATES

- MA1 - LIFT STATION 1 REPLACEMENT
- MA2 - LIFT STATION 3 REPLACEMENT
- MA3 - LIFT STATION 8 REPLACEMENT
- MA4 - LIFT STATION 10 UPGRADES
- MA5 - LIFT STATIONS SYSTEM-WIDE SCADA UPGRADES (PER SHEET E9-7)

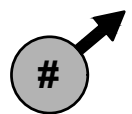
CONFORMED SET
DATE: 06/2024

No.	Submittal / Revision	By	Date

Designed By: DSW	Drawn By: JAJ	Checked By: AR
Issue Date: 12/21/2023	Project No: S22145	Scale: AS SHOWN

EXISTING LIFT STATION
NO 8. SITE DEMOLITION
PLAN (MA3)

LEGEND:



INDICATES PHOTO NUMBER AND DIRECTION OF PHOTO
(PHOTOS TAKEN BY COMMONWEALTH ENGINEERS, INC. AT
VARIOUS SITE VISITS FROM SEPTEMBER 2022 TO JANUARY 2023)

RFI-39 NIPSCO TRANSFORMER RELOCATION



Commonwealth Engineers
7256 Company Drive
Indianapolis, Indiana 46237
P: (317) 888-1177
F: (317) 887-8641

**Project: S22145 Bristol - Wastewater Treatment
Plant Improvements**
Bristol, Indiana 46507

RFI #RFI-39: NIPSCO Transformer relocation

Status	Closed on 06/02/25		
To	Jack Sizemore (Commonwealth Engineers Inc. (Indy)) <i>(Response Required)</i> Darren Wells (Commonwealth Engineers, Inc. - North) <i>(Response Required)</i> Steve Dugan (Commonwealth Engineers Inc. (Indy)) Amy Mendoza (Commonwealth Engineers Inc. (CP))	From	Russell Jacobs (Robert E. Crosby) 2805 Freeman Street?Fort Wayne Fort Watne, Indiana 46802
Date Initiated	May 19, 2025	Due Date	May 26, 2025
Location		Project Stage	Course of Construction
Cost Impact	\$27,029.25	Schedule Impact	No
Spec Section		Cost Code	
Drawing Number		Reference	
Linked Drawings			
Received From	Russell Jacobs (Robert E. Crosby)		
Copies To	Jeff Carlson (Commonwealth Engineers, Inc. - North), Baylee Girdham (Commonwealth Engineers Inc. - South Bend), Russell Jacobs (Robert E. Crosby), Zack Lambert (Commonwealth Engineers Inc. (CP)), Dan Lauer (Robert E. Crosby), Chris Markley (Robert E. Crosby), Mike Mattingly (Robert E. Crosby), Amy Mendoza (Commonwealth Engineers Inc. (CP)), Luke Parrish (Robert E. Crosby), Cody Powers (Commonwealth Engineers Inc. - South Bend), Ron Severns (Commonwealth Engineers Inc. (Indy)), Darren Wells (Commonwealth Engineers, Inc. - North)		

Activity

Question	Question from Russell Jacobs Robert E. Crosby on Monday, May 19, 2025 at 12:22 PM EDT Please find attached costs associated with relocating NIPSCO's electrical transformer Attachments Transformer relocate NIPSCO.pdf
Official Response	Response from Amy Mendoza Commonwealth Engineers Inc. (CP) on Monday, Jun 2, 2025 at 11:15 AM EDT We have reviewed this item with the Owner and plan to incorporate it into the next combined change order.
Official Response	Response from Jack Sizemore Commonwealth Engineers Inc. (Indy) on Wednesday, May 28, 2025 at 08:06 AM EDT Commonwealth acknowledges and approves the costs associated with relocating NIPSCO's transformer.
All Replies	Response from Amy Mendoza Commonwealth Engineers Inc. (CP) on Monday, Jun 2, 2025 at 11:15 AM EDT We have reviewed this item with the Owner and plan to incorporate it into the next combined change order.

Response from Jack Sizemore Commonwealth Engineers Inc. (Indy) on Wednesday, May 28, 2025 at 08:06 AM EDT
Commonwealth acknowledges and approves the costs associated with relocating NIPSCO's transformer.

Description:							Relocated Transformer Per NIPSCO							Job: 24105					
Description	Qty.	B	H	L	TOT.	UM	Crew	MH	UM	UPL	Labor	UPM	Materials	UP JE	Job Exp.	UPS	Subcontracts	Totals	
Project Manager								16		\$ 225	0							0	
Site Supervision / As-Builts										\$ 125	0							0	
Layout / As-Builts											0							0	
Tools / Equipment											0							0	
Dumpster / Cleanup											0							0	
Mobilization											0							0	
Temp. Utilities / Fuel											0							0	
Winter Protection											0							0	
Testing											0							0	
											0			0				0	
Trench Excavation		3'	2'	70'			LO				\$ 95.00	1520		0		750			2270
Electrical												0		0				23015	23015
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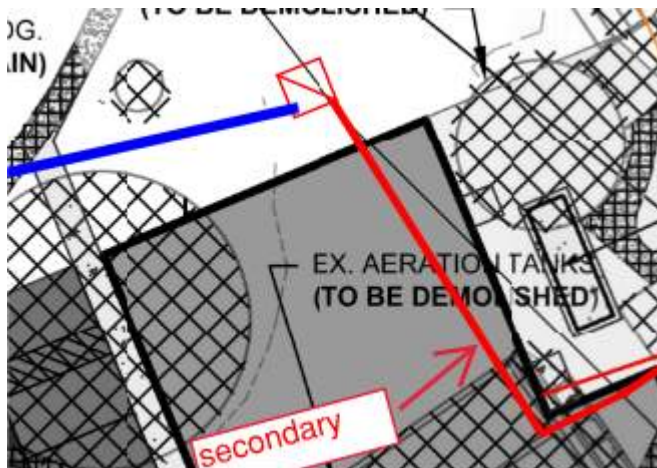


RE Crosby
Fort Wayne, In
5.7.2025

Job: Bristol XFMR Re-locate

We are pleased to submit the following bid for the above-described job. Our number includes all needed labor and material for the following items.

- After meeting with NIPSCO on site and reviewing transformer location on the drawings and the location of future structures. NIPSCO indicated due to primary routing and accessibility they do not want the transformer located as shown on the drawings they would like to relocate it to the location shown below. This will add length to our secondary feeders.
- Added cost for extending permanent feed to new transformer location on the west side of the building per NIPSCO's requirement.
- Includes added cost for extending the conduit and wire. (3) sets of 4 wire 500MCM in 4" PVC conduit



Excludes: Excavation

Labor: \$5,450.00
Materials: \$17,565.00
Total: \$23,015.00

D&D ELECTRIC, 8230 W. OLD ROAD 30, ETNA GREEN, IN 46524
T: 574.858.0238 F: 574.858.6005
WWW.DND-ELECTRIC.COM