

SRF DISBURSEMENT REQUEST FORM

SECTION 1: PARTICIPANT INFORMATION						SRF LOAN NUMBER: WW22532001			
SRF Participant:		Town of Bristol Municipal Sewage Works				UEI Number:		NF3SQSFKCC57	
Participant's Mailing Address:		308 E. Vistula Street, PO Box 122							
City:	Bristol					State:	IN	Zip Code:	46507-9489
Participant's Contact:		Mr. Mike Yoder		Contact Phone:	574-848-4853	Contact Email:			
Authorized Representative:		Ms. Cathy Antonelli				Auth. Rep. Email:			
Participant's Bank:					Mailing Address:				
City:						State:		Zip Code:	
Account Name:					Routing Number:		Account Number:		

SECTION 2: DISBURSEMENT INFORMATION				REQUEST NUMBER: 37	
SRF Funding Source to be used for this Request (if multiple sources are being used to pay one invoice, submit a separate DRF for each source):					
☒ SRF Primary Funds	☐ SRF Secondary Funds	☐ Local Funds; TYPE:		☐ Other Funds; TYPE:	
Beginning Balance of this Funding Source:					\$ 28,265,000
Total Amount of Previous Disbursements for this Funding Source:					\$ 15,514,878
Is any part of this request being paid by a Non-SRF Funding Source? (OCRA, RD, etc):					☐ Yes ☒ No
If yes:		Non-SRF Source:		Non-SRF Amount: \$	

SECTION 3: CONTRACTOR INFORMATION					
Contractor:		Commonwealth Engineers, Inc.		Mailing Address: 7256 Company Drive	
City:	Indianapolis			State:	IN Zip Code: 46237
Contractor's Bank:				Mailing Address:	
City:				State:	Zip Code:
Account Name:		Routing Number:		Account Number:	
Contractor's Escrow Bank:				Mailing Address:	
City:				State:	Zip Code:
Account Name:		Routing Number:		Account Number:	

SECTION 4: PAYMENT INFORMATION			
Amount of this request to be paid by SRF Funding Source identified in Section 2 (less retainage):			\$ 34,407
Participant has paid Contractor for this Request and is requesting SRF to reimburse payment to Participant			☐ Yes ☒ No
If yes, Participant requests:		☐ Check mailed to Participant's address above ☐ Payment wired to Participant's Bank via wiring instructions above	
Participant has not paid Contractor for this Request and is requesting SRF to pay Contractor directly			☒ Yes ☐ No
If yes, Participant requests:		☒ Check mailed to Contractor's address above ☐ Payment wired to Contractor's Bank via wiring instructions above	

SECTION 5: RETAINAGE INFORMATION (if applicable)			
Retainage Amount for this Pay Application to be paid by SRF Funding Source identified in Section 2:			\$ 0
Participant requests that retainage for this Pay Application be held by SRF			☐ Yes ☐ No
Participant requests that retainage for this Pay Application be sent to Participant			☐ Yes ☐ No
If yes, Participant requests:		☐ Check mailed to Participant's address above ☐ Retainage wired to Participant's Bank via wiring instructions above	
Participant requests that retainage for this Pay Application be sent to Contractor's Escrow Bank			☐ Yes ☐ No
If yes, Participant requests:		☐ Check mailed to Escrow Bank's address above ☐ Retainage wired to Escrow Bank via wiring instructions above	

The undersigned hereby certifies this request for disbursement is, to the best of my knowledge and belief, true and accurate and made in accordance with the conditions of the project agreement(s); that the certified payrolls received in connection with any enclosed construction invoices are in compliance with the Davis Bacon Act / US Dept. of Labor requirements of 29 CFR 5.5(a)(1), and in compliance with SRF incentive programs.			
Authorized Representative Signature:			Date:

FOR INTERNAL USE ONLY:

Approved by:		Date:		GPR:	\$	Lead:	\$	EC:	\$	Other:	\$
Processed by:		Date:		DC Notes:							



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Town of Bristol
303 E. Vistula Street
Bristol, IN 46507

Invoice number 64517
Date 09/30/2025

Project S22145 Bristol - Wastewater Treatment
Plant Improvements Project

For Basic Engineering Services rendered through August 31, 2025

Task Order 2022-01 signed 10/20/22

Task Order 2023-03 signed 09/21/23

Task Order 2024-02 signed 08/15/24

Email invoices to Amy Mendoza and Missy Thiele to prepare SRF Disbursement Forms.

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
REGULATORY ASSISTANCE	31,000.00	100.00	31,000.00	31,000.00	0.00
AIS COMPLIANCE	10,300.00	100.00	10,300.00	10,300.00	0.00
GEOTECHNICAL EVALUATION	42,000.00	100.00	42,000.00	42,000.00	0.00
EROSION CONTROL	10,300.00	100.00	10,300.00	10,300.00	0.00
O&M MANUAL	50,000.00	80.00	40,000.00	40,000.00	0.00
PROCESS SITE CIVIL DESIGN, ADDITIONAL SOIL BORING, & ARCHITECT COORDINATION	18,800.00	100.00	18,800.00	18,800.00	0.00
ARCHITECTURAL DESIGN	45,860.00	100.00	45,860.00	45,860.00	0.00
MECHANICAL, ELECTRICAL, AND PLUMBING DESIGN	23,180.00	100.00	23,180.00	23,180.00	0.00
Total	231,440.00	95.68	221,440.00	221,440.00	0.00

Startup Assistance

Professional Fees

	Hours	Billed Amount
Operations Specialist	1.00	173.03
Professional Fees subtotal	1.00	173.03
Startup Assistance subtotal		173.03

Invoice total **173.03**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
FIELD WORK/SURVEY	15,000.00	15,000.00	15,000.00	0.00	0.00
STARTUP ASSISTANCE	30,000.00	860.07	1,033.10	28,966.90	173.03
REGULATORY ASSISTANCE	31,000.00	31,000.00	31,000.00	0.00	0.00

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
AIS COMPLIANCE	10,300.00	10,300.00	10,300.00	0.00	0.00
GEOTECHNICAL EVALUATION	42,000.00	42,000.00	42,000.00	0.00	0.00
EROSION CONTROL	10,300.00	10,300.00	10,300.00	0.00	0.00
FINANCIAL/LEGAL ASSISTANCE	4,700.00	4,695.03	4,695.03	4.97	0.00
O&M MANUAL	50,000.00	40,000.00	40,000.00	10,000.00	0.00
PROCESS SITE CIVIL DESIGN, ADDITIONAL SOIL BORING, & ARCHITECT COORDINATION	18,800.00	18,800.00	18,800.00	0.00	0.00
ARCHITECTURAL DESIGN	45,860.00	45,860.00	45,860.00	0.00	0.00
MECHANICAL, ELECTRICAL, AND PLUMBING DESIGN	23,180.00	23,180.00	23,180.00	0.00	0.00
LABOR STANDARDS MONITORING	70,000.00	17,804.90	17,804.90	52,195.10	0.00
Total	351,140.00	259,800.00	259,973.03	91,166.97	173.03



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Town of Bristol
303 E. Vistula Street
Bristol, IN 46507

Invoice number 64518
Date 09/30/2025

Project S22145 Bristol - Wastewater Treatment
Plant Improvements Project

For Basic Engineering Services rendered through August 31, 2025

Task Order 2022-01 signed 10/20/22

Task Order 2023-02 signed 09/21/23

Task Order 2024-02 signed 08/15/24

Email invoices to Amy Mendoza and Missy Thiele to prepare SRF Disbursement Forms.

Description	Contract Amount	% Work To Date	Previous Billed	Amount Billed	This Inv Billed
PRELIMINARY DESIGN	512,000.00	100.00	512,000.00	512,000.00	0.00
FINAL DESIGN	417,000.00	100.00	417,000.00	417,000.00	0.00
ADDITIONAL FINAL DESIGN	34,300.00	100.00	34,300.00	34,300.00	0.00
Total	963,300.00	100.00	963,300.00	963,300.00	0.00

Construction

Consultant

	Billed Amount
Architectural Consultant	
CMID, Inc.	3,815.13
Structural Consultant	
CE Solutions, Inc.	607.78
Consultant subtotal	4,422.91
Construction subtotal	4,422.91

Additional Resident Project Representative

Professional Fees

	Hours	Billed Amount
Designer I	2.00	283.74
Resident Project Representative II	168.00	22,332.24
Construction Manager	4.00	893.36
Professional Fees subtotal	174.00	23,509.34

Reimbursable Expenses

	Units	Billed Amount
Subsistence		880.44
Miles	2,255.00	1,815.28

Additional Resident Project Representative

Reimbursable Expenses

	Units	Billed Amount
Lodging & Travel		3,606.08
Reimbursable Expenses subtotal		6,301.80
Additional Resident Project Representative subtotal		29,811.14

Invoice total **34,234.05**

Invoice Summary

Description	Contract Amount	Prior Billed	Total Billed	Remaining	Current Billed
PRELIMINARY DESIGN	512,000.00	512,000.00	512,000.00	0.00	0.00
FINAL DESIGN	417,000.00	417,000.00	417,000.00	0.00	0.00
ADDITIONAL FINAL DESIGN	34,300.00	34,300.00	34,300.00	0.00	0.00
BIDDING OR NEGOTIATING	51,300.00	51,294.94	51,294.94	5.06	0.00
CONSTRUCTION	140,000.00	113,881.67	118,304.58	21,695.42	4,422.91
ADDITIONAL CONSTRUCTION ENGINEERING	70,000.00	69,998.04	69,998.04	1.96	0.00
RESIDENT PROJECT REPRESENTATIVE	255,000.00	255,000.00	255,000.00	0.00	0.00
ADDITIONAL RESIDENT PROJECT REPRESENTATIVE	300,000.00	74,800.27	104,611.41	195,388.59	29,811.14
Total	1,779,600.00	1,528,274.92	1,562,508.97	217,091.03	34,234.05