



BRISBANE CITY COUNCIL

ACTION MINUTES

BRISBANE CITY COUNCIL MEETING AGENDA

THURSDAY, JUNE 3, 2021

VIRTUAL MEETING

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Cunningham called the meeting to order at 8:12 P.M. and led the Pledge of Allegiance.

ROLL CALL

Councilmembers present: Councilmembers Davis, Lentz, Mackin, O'Connell and Mayor Cunningham
Councilmembers absent: None

Staff Present: Assistant City Manager Schillinger, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, Community Director Swiecki, Police Commander Garcia, Parks and Recreation Director Leek, and Administrative Management Analyst Ibarra

REPORT OUT OF CITY COUNCIL CLOSED SESSION

City Attorney McMorrow reported that no action was taken but staff was given direction regarding Anticipated Litigation Item D.

ADOPTION OF AGENDA

Mayor Cunningham made a request to adjourn the meeting in memory of the shooting victims of the Santa Clara Valley Transportation Agency.

CM O'Connell made a motion, seconded by CM Lentz to approve the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

AWARDS AND PRESENTATIONS

A. Proclamation Dedicating June as Pride Month

Mayor Cunningham read the Mayoral Proclamation proclaiming the month of June 2021 as Pride Month in support of the LGBTQ community. Director Tanya Beat from the San Mateo County's LGBTQ Commission and Commission on the Status of Women accepted the Proclamation and thanked the City for their support of the LGBTQ community.

ORAL COMMUNICATIONS NO. 1

No members of the public wished to speak.

CONSENT CALENDAR

B. Accept Investment Report as of April 2021

E. Approve Resolution 2021-37 Establishing the 2021 Business License Tax for Liquid Storage Facilities as to Kinder Morgan/SFPP

CM O'Connell made a motion, seconded by CM Davis to approve Consent Calendar Items B and E. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

C. Approve Resolution No. 2021-36 Prohibiting Parking at the BCDC Public Parking Area Within the Shore at Sierra Point Between the Hours of 2:00 A.M. and 4:00 A.M.

After some Council questions with staff, CM O'Connell made a motion, seconded by CM Lentz to approve Resolution No. 2021-36 prohibiting parking at the BCDC public parking area within the shore at Sierra Point between the hours of 2:00 A.M. and 4:00 A.M. . The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

D. Acknowledge South San Francisco Scavenger's 2021 Rate Increases and Recology Brisbane's 2021 Decision to Forego a Request for a Rate Increase

Out of abundance of caution for potential conflict of interest, CM Davis left the webinar and recused herself from the discussion and vote. After some discussion, CM O'Connell made a motion, seconded by CM Lentz to approve the agenda as it stands. The motion passed with a vote of 4 ayes and 1 recusal.

Ayes: Councilmember Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Recused: Councilmember Davis

OLD BUSINESS

F. Capital Improvement Plan

Assistant City Manager Schillinger reported that staff has identified a number of Capital Improvement Projects as priority this year.

Utility Fund projects – to be paid for by bond issue

- DPW-33 Lift Station Condition Assessment and Hydraulic Evaluation
- DPW-35 Sewer Pipeline Replacements – Priority 1
- DPW-61 Water Meter AMI System
- DPW-62 Water Pipeline Replacements – Priority 1
- DPW-81 Preparation of Risk and Resilience Assessment and Emergency Response Plan for Drinking Water
- Developer Funded Projects
- DPW-88 SPLL Irrigation Retrofits
- DPW-89 HET Retrofit Program

General Fund Funded Projects

- DPW-76 Bay Trail Rodent Removal
- DPW-78 EV Charging Stations 3 locations
- DPW-82 Provide System Maintenance of Existing Storm drain Filters

- DPW-84a Shared Use Parking Light Standards
- DPW-91 Street Light Meters for Vistacion Avenue
- PR – 18 Mission Blue – Preliminary Design Consultant
- PR – 24 Boiler for Community Pool

The cost of the projects allocated to the Utility Fund are \$3.4 million. This will be part of the \$5,000,000 bond issue that staff will bring back to Council with a full list of project that this will complete. Capital Improvement Plan Page 3 of 3 The developer projects total \$342,000. The City has already received the money from the developer for these projects. The priority projects in the General Fund total \$361,000. City Council allocated \$313,000 from reserves for Capital Projects.

It was noted that Staff left off some pages from the packet of projects which were DPW 77 and DPW 87- DPW91.

After some Council questions, it was noted for the record that Dana Dillworth sent written correspondence to the Council about Capital Improvement Projects and Kim Follien asked about whether the rodent removal item will be handled humanely.

After some Council discussion, CM O'Connell made a motion, seconded by CM Mackin, to approve prioritized Capital Improvement Plan Projects with the exception of PR 24 and DPW 88, 89 and 91 which will be brought back to Council for a vote at a future meeting. Staff will also bring back PR 24 and CC03 (expansion of the Community Garden) next fiscal year and will provide more information. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

G. Consider Approval of Final Crocker Trail Master Plan

Kayla Szubielski from RRM Design presented on the Final Crocker Trail Master Plan, summary of probable costs and a grant funding overlay. The purpose of this item is to develop the City's trail system through the master planning process in order to protect environmentally sensitive areas, enhance connectivity, incorporate art, and provide additional opportunities for recreation.

After some Council questions with staff and consultants, City Clerk Padilla noted that there were 13 correspondences regarding Item G supporting a pump-track on the Crocker Trail Master Plan and read Dana Dillworth's letter about the Crocker Trail Master Plan into the record.

Michael Barnes advocated for a pump track on the upper Crocker Trail and grant funds used for bike skills features.

After Council discussion, Michael Barnes added he saw little conflict or problems with the pump track and that it should be closed during rainy season.

After further questions and Council discussion, CM Davis made a motion, seconded by CM Mackin, to approve

the Crocker Trail Master Plan.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

H. Consider Approval of Agreement to Pay Staff and Consultants' Costs Concerning a Proposed Project to Redevelop the 144 Acre Quarry Property Adjacent to Brisbane

Community Development Director Swiecki reported that it is being recommended to approve an Agreement for Orchard Partners to pay Staff and Consultants' Costs concerning Orchard Partner's proposal to redevelop the 144 acre quarry property adjacent to Brisbane and authorize the execution of the Agreement. The Agreement will end once final action has been taken on the Project. The Agreement will be suspended if Orchard requests it or if there is a funding issue. There is no negative financial impact to the City by entering into this Reimbursement Agreement. The Agreement provides a vehicle so that City staff time is appropriately compensated for the time it spends processing this Project.

After some Council question and discussion, CM Mackin made a motion, seconded by CM Lentz, to approve an agreement to pay staff and consultants' costs concerning a proposed project to redevelop the 144 Acre quarry property adjacent to Brisbane. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

I. Update to the Cooperative Agreement between the City of Brisbane and the Brisbane School District

Parks and Recreation Director Leek reported that it is being recommended to approve an amended and restated cooperative agreement between the City of Brisbane and the Brisbane Elementary School District for the shared use of public facilities and programs. Some of the updates to the agreement included the following:

- Updating the name of the Lipman multipurpose room to the Ray Conti Gymnasium.
- Inclusion of a provision for maintenance of the tennis courts and fields
- Since the new modular has restrooms and the City's childcare programs no longer require daily use of the indoor school restrooms.
- New childcare modular on BES campus (2.07 (a)).
- Lipman Homework Center reclassified as the Club Lipman Afterschool Program.
- Adjustments to the cost contribution schedule to reflect restructured amounts.

Parks and Recreation Director Leek added the result in a no net increase nor require a budgetary adjustment

for either party. The City contributes \$50,000 annually to the Lipman Afterschool program, and \$33,756 annually for the remaining items.

After some question and Council discussion, CM Mackin made a motion, seconded by CM Davis, to create a new Council Ad Hoc Committee on Upcoming Community Events with members as Mayor Cunningham and CM Davis. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

STAFF REPORTS

J. City Manager's Report on Upcoming Activities

Assistant City Manager Schillinger reported out on the upcoming activities and latest City news.

MAYOR/COUNCIL MATTERS

K. Create Council Ad Hoc Committee on Upcoming Community Events

Assistant City Manager Schillinger reported that it is recommended that Council appoint two members to work with City staff and develop recommendations for upcoming proposed community events for consideration by the Council as a whole.

After some staff questions and discussion, CM O'Connell made a motion, seconded by CM Lentz, to create a new Council Ad Hoc Committee on Upcoming Community Events with members as Mayor Cunningham and CM Davis. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Lentz, Mackin, O'Connell, and Mayor Cunningham

Noes: None

Absent: None

Abstain: None

L. Countywide Assignments and Subcommittee Reports

Council reported on their activities within their Countywide Assignments and Subcommittees.

M. City Council Meeting Schedule

The next Council Meeting is scheduled for June 17, 2021

N. Written Communications

Council received the following written correspondences between May 20, 2021 to June 3, 2021:

- Irene W (5/26/21) Samtrans Cutting 292 from (Hillsdale) Brisbane to San Francisco
- Michael Barnes (6/1/21) 6/3/21 Council Meeting Item G Crocker Trail Master Plan
- Jim Ratcliffe (6/1/21) Support for Crocker Park Bike Plan
- Alex Coriano (6/2/21) Support for bicycle features on Crocker Park Trail
- Thuy Viray (6/2/21) Crocker Park Trail Plans
- Diana Pritsker (6/2/21) In support of biking pump track
- Matthew Blain (6/3/21) Support Approval of Crocker Trail Master Plan
- Lindsay Miller (6/3/21) Support for Crocker Trail master plan
- Dan Carter (6/3/21) Support for Bicycle Pump Track and Bicycle Skills Features
- Mike Lelivelt (6/3/21) More of this please
- Kateri Paul (6/3/21) Writing in Support of a Pump Track/Bike Skills Features
- Julie Manyak (6/3/21) Crocker Trail Bike Skills
- Elizabeth and Robert Larson (+3 kids) (6/3/21) Crocker Trail Plan
- Janet Thompson (6/3/21) Crocker Trail
- Dana Dillworth (6/3/21) Capital Improvement Projects
- Dana Dillworth (6/3/21) Crocker Trail Master Plan
- Meryl Sokoler (6/3/21) Flood lights (again) from Amazon Fresh Pointing to Altimar at the Ridge
- Aakash Japi (6/3/21) Public Comment for Housing Authority Meeting

ORAL COMMUNICATIONS NO. 2

Brisbane School District Superintendent Ronan Collver thanked the Council for their continued support of the education of the children in the community.

ADJOURNMENT

Mayor Cunningham adjourned the City Council Meeting of June 3, 2021 at 10:46 p.m.

Ingrid Padilla
City Clerk