



BRISBANE CITY COUNCIL

ACTION MINUTES

BRISBANE CITY COUNCIL SPECIAL MEETING

THURSDAY, DECEMBER 8, 2022

VIRTUAL MEETING

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor Mackin called the meeting to order at 7:35 P.M.

ROLL CALL

City Council Present: Councilmembers Cunningham, Lentz, O'Connell and Mayor Mackin

City Council Absent: Councilmember Davis

Staff Present: City Manager Holstine, City Attorney McMorro, City Clerk Padilla, Assistant City Manager Schillinger, Finance Director Yuen, Human Resources Administrator Partin, Communications Manager Cheung, City Engineer Breault, Deputy Director of Public Works Kinser, and Assistant Engineer Santoyo-Velasquez

REPORT OUT OF CLOSED SESSION

City Attorney McMorro reported that updates were provided to Council, direction was given to staff and no action was taken at Closed Session regarding Items D.

ADOPTION OF AGENDA

Councilmember Cunningham made a motion, seconded by Councilmember O'Connell to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: Councilmember Davis

Abstain: None

ORAL COMMUNICATIONS NO. 1

No members of the public wished to speak.

NEW BUSINESS

- A. Consider Adoption of Resolutions approving the Memorandum of Understanding between the City and the following groups: Confidential Employees, Confidential Management, Executive Management, Brisbane Fire Management, General Association Employees, International Association of Firefighters,**

Mid-management/Professional, Police Chief, and Police Commander, each for the term of July 1, 2022 to June 30, 2026

(Unless a Councilmember or a member of the public requests that a particular resolution be discussed separately, these resolutions may be adopted by one motion.)

1. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the Confidential Employees Group**
2. **Adopt Resolution of the City Council of The City of Brisbane Concerning Wages, Hours And Working Conditions for the Confidential Management Group**
3. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the Executive Management Group**
4. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the General Employees Association**
5. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the International Associations of Firefighters, Local 2400, AFL-CIO**
6. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the Mid-Management/Professional Employees Group**
7. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the Police Commander Association**
8. **Adopt Resolution of the City Council of the City of Brisbane Concerning Wages, Hours and Working Conditions for the Police Chief**

Human Resources Administrator Partin reported that it is being recommended to adopt Resolutions approving the Memoranda of Understanding between the City and the following groups: Confidential Employees, Confidential Management, Executive Management, Brisbane Fire Management, General Association Employees, International Association of Firefighters, Police Chief and Police Commander, each for the term of July 1, 2022 to June 30, 2022 with the exception of Item 6 pertaining to the Memorandum of Understanding between the City and the Mid-Management/Professional Employees Group.

After no council questions, Councilmember Lentz shared he appreciated all the service of the City employees.

Councilmember Cunningham made a motion, seconded by Councilmember Lentz to adopt the New Business A Items 1-5 and 7-8. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: Councilmember Davis

Abstain: None

B. Approve Resolutions Adopting Pay Scales and Master Pay Schedules for Fiscal Year 2022-23.

(These Pay Schedules will reflect the salary increases imbedded in the Memoranda of Understanding approved by the prior Council action.)

Human Resources Administrator Partin reported that it is being recommended to adopt the Resolutions Adopting Pay Scales and Master Pay Schedules for Fiscal Year 2022-23 for the following groups: Confidential Employees, Confidential Management, Executive Management, Brisbane Fire Management, General Association

Employees, International Association of Firefighters, Police Chief and Police Commander and with the exception of the Mid-Management/Professional Employees Group.

After no Council questions, Councilmember Cunningham made a motion, seconded by Councilmember Lentz to adopt the resolutions adopting Pay Scales and Master Pay Schedules for Fiscal Year 2022-23 with the exception of the Mid-Management/Professional Employees Group. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: Councilmember Davis

Abstain: None

C. Receive Updates on Transportation Grants

The Council received an update on the City's 5 Transportation Grants from Assistant Engineer Santoyo-Velasquez. The grants include the following:

1. Sierra Point Parkway Asphalt Rubber Cape Seal roadway repair
2. Crocker Trail Resurfacing
3. Alvarado to San Benito Stairway
4. Crocker Park Shuttle Stop Improvements
5. Central Brisbane Stairways (3)

Council thanked Assistant Engineer Santoyo-Velasquez for the report.

Due to the fact the County of San Mateo Certification of Votes has not been received, Councilmember O'Connell made a motion, seconded by Councilmember Cunningham to continue New Business Items D, E, F and G to December 9th at 12 p.m. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, O'Connell and Mayor Mackin

Noes: None

Absent: Councilmember Davis

Abstain: None

D. Adoption of Resolution adopting the County of San Mateo Certification of Votes and declaring results of Measure O at the Municipal Election held on November 8, 2022

(This item may be continued to December 9, 2022 at 12:00 p.m. so that the County of San Mateo Certification of Votes has been received)

E. Adoption of Resolution adopting the County of San Mateo Certification of Votes and declaring results of Measure U at the Municipal Election held on November 8, 2022

(This item may be continued to December 9, 2022 at 12:00 p.m. so that the County of San Mateo Certification of Votes has been received)

F. Consider Adoption of Transactions and Use Tax Ordinance Resolution to Implement the Transactions and Use Tax Ordinance Approved by the Voters and a Resolution Authorizing Examination of Sales or Transactions and Use Taxes Records

(This item may be continued to December 9, 2022 at 12:00 p.m. so that the County of San Mateo Certification of Votes has been received)

G. Introduction of an Ordinance to Administer and Implement the Business License Tax Imposed on Hotels and Other Places Designed for Occupancy by Transients.

(Note: This Ordinance is exempt from review under the California Environmental Quality Act because it is not a “project”. Section 15378 (b)(5) of the CEQA Guidelines. This item may be continued to December 9, 2022 at 12:00 p.m. so that the County of San Mateo Certification of Votes has been received)

MAYOR/COUNCIL MATTERS

H. Caltrain Electrification Project Letter of Support

Councilmembers Cunningham, Lentz, O’Connell and Mayor Mackin consented to add their names to letters in Support of the Caltrain’s application to the Transit and Intercity Rail Capital Program. Council directed Clerk Padilla to ask Councilmember Davis whether she would agree to do the same.

I. Countywide Assignments and Subcommittee Reports

Council reported on their county assignments and subcommittee activities.

J. City Council Meeting Schedule

The next regular meeting is scheduled for December 15, 2022 at 7:30 p.m.

The City Council Meeting of January 6, 2023 is cancelled and a City Council Special Meeting on January 12, 2023 will be added to the schedule.

K. Written Communications

Council received the following correspondence:

Anja Miller (11/17) RHNA Cities are being set up to fail
Casey Fromson (11/28) Caltrain Electrification Project

ORAL COMMUNICATIONS NO. 2

No member of the public wished to speak.

ADJOURNMENT

The meeting was adjourned at 8:07 P.M.

Ingrid Padilla, City Clerk