



BRISBANE CITY COUNCIL

ACTION MINUTES

CITY COUNCIL MEETING AGENDA THURSDAY, NOVEMBER 21, 2024

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor O’Connell called the meeting to order at 7:32P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No Councilmembers made a request under the Emergency Circumstances of AB 2449. Councilmember Davis joined via teleconference at 251 Mendocino St. Brisbane, CA.

Councilmembers present: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell

Councilmembers absent: None

Staff Present: City Manager Dennis, City Attorney McMorro, City Clerk Padilla, Finance Director Yuen, Community Development Director Swiecki, Assistant to the City Manager Cheung, Sustainable Manager Etherton, Parks and Recreation Director Leek, and Administrative Management Analyst Ibarra

ADOPTION OF AGENDA

Councilmembers made the request to adjourn in memory of Doug Rider, the City’s former Deputy Building Official, and Carole Nelson, former Community Development Director and to remove Consent Calendar Item M from consent and to discuss at a future City Council meeting.

Councilmember Cunningham made a motion, seconded by Councilmember Cliff Lentz, to adopt the agenda as amended. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell

Noes: None

Absent: None

Abstain: None

ORAL COMMUNICATIONS NO. 1

Michele Salmon made a request to extend the Draft Quarry EIR review period for an additional 60 days to provide community members time to review and submit their comments.

AWARDS AND PRESENTATIONS

B. Native American Heritage Month

Mayor O'Connell proclaimed November 2024 as National Native American Heritage Month and encouraged all residents to share the history of the indigenous peoples of California, including the Ohlone of San Mateo County, and to find time to acknowledge and express gratitude toward the original residents of the land on which we reside.

C. Brisbane Building Efficiency Program Awarded a 2024 Helen Putnam Award for Excellence

Adrienne Etherton, Sustainability Manager and Caroline Cheung, Assistant to the City Manager welcomed and introduced Montana Cruz, Regional Public Affairs Manager from The League of California Cities. Mr. Cruz presented the City of Brisbane with the Building Efficiency Program Award, a 2024 Helen Putnam Award for Excellence from The League of California Cities.

CONSENT CALENDAR

D. Approve Minutes of City Council Meeting of October 3, 2024

E. Approve Minutes of City Council Meeting of October 17, 2024

F. Approve Investment Report as of September 2024

G. Approve Award of Contract to Angelina Duckett and McGrath Arts for the Alvarado to San Benito Stairway Public Art Project

(It is being recommended to award contracts to two artists for the Alvarado to San Benito stairway public art project. Award contract to Angelina Duckett in the amount of \$80,000. Award contract to McGrath Arts in the amount of \$120,150. Funding of this project has no impact to the General Fund.)

H. Approve Co-sponsorship of Silverspot Cooperative Nursery Event on January 2025

I. Approve Co-sponsorship of Silverspot Cooperative Nursery Event on February 2025

J. Authorize the City Manager to sign the Peninsula Clean Energy Incentive and Loan Contracts for Pool Electrification

(The total project cost is currently estimated at \$1,761,778. The proposed PCE incentive and loan would cover 65% of the total cost.)

K. Approve a Resolution Amending the Franchise Agreement Between the City of Brisbane and Recology Effective December 1, 2024

(The purpose of this item is to extend the franchise agreement for collection of solid waste in Solid Waste Collection Zone 3 for a period of five years.)

L. Approve a Resolution, “Amending the Franchise Agreement Between the City of Brisbane and South San Francisco Scavenger Co., Inc. Effective December 1, 2024”

(The purpose of this item is to extend the franchise agreement for collection of solid waste in Solid Waste Collection Zone 2 for a period of five years.)

M. Adopt an Ordinance, Waiving a Second Reading, Approving a Zoning Text and Map Amendment 2024-RZ-1, Overlay to R-1 Residential District and the R-BA Brisbane Acres Residential District in Entirety

(It is being recommended to adopt an ordinance approving a zoning text and map amendment 2024-RZ-1 amending regulations within Title 16 and 17 of the Brisbane Municipal Code to add the R-TUO residential two unit overlay district as new chapter 17.05 and related amendments; and finding that this project is exempt from environmental review under CEQA Guidelines Sections 15061(b)(1) & (3), Section 15183.)

Councilmember Mackin made a motion, seconded by Councilmember Cunningham, to approve Consent Calendar Items D-J. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin, and Mayor O’Connell

Noes: None

Absent: None

Abstain: None

Councilmember Lentz made a motion, seconded by Councilmember Cunningham, to approve Consent Calendar Items K and L. The motion was carried unanimously by all present. Councilmember Davis left the Zoom Webinar to abstain from the vote.

Ayes: Councilmembers Cunningham, Lentz, Mackin, and Mayor O’Connell

Noes: None

Absent: None

Abstain: Councilmember Davis

STAFF REPORTS

N. City Manager’s Report on Upcoming Activities

City Manager Dennis invited the public to attend the Festival of Lights event on December 8, 2024.

MAYOR/COUNCIL MATTERS

O. Ad Hoc Quarry Subcommittee Creation

Council directed staff to create an ad hoc subcommittee to support and inform the Quarry development. Their work could include the creation of a development agreement between the City and the developer and addressing process-related issues. The Council will appoint members at a future meeting. Members will be selected after the City Council reorganization. If needed, discussion about the possible extension of the Draft Quarry EIR review period will be scheduled for the City Council Meeting of December 5, 2024.

P. Countywide Assignments and Subcommittee Reports

Councilmembers reported out on their subcommittee and countywide meetings.

Q. Written Communications

Councilmembers received a letter from Xixiong Wu and Dr. Viola Fan on November 15, 2024 regarding their concerns about the Guadalupe Quarry Project.

ORAL COMMUNICATIONS NO. 2

Michele Salmon commented that she was excited about the safer pathway the Alvarado to San Benito Stairway will now provide. She also added that the Open Space Ecology Committee is in the process of compiling their comments and need to know before the December 5, 2024 City Council Meeting whether the review period deadline for the Draft Quarry Development EIR will be extended.

Cris Florkowski suggested the Complete Streets and Safety Committee and the Parks and Recreation Commission provide input on and become involved in the Commute.org Strategic Planning Process.

ADJOURNMENT

Mayor O'Connell adjourned the meeting at 8:22 P.M. in memory of Doug Rider, the City's former Deputy Building Official, and Carole Nelson, former Community Development Director.

Ingrid Padilla
City Clerk