



## CITY COUNCIL AGENDA REPORT

**Meeting Date:** November 20, 2025  
**From:** Dolores De La Cruz, Sustainability Fellow

Christina Fernandez, Assistant City Manager

**Subject:** Transition of Signature Authority for CalRecycle grants and payment programs

### **Recommendation**

Staff recommends adoption of a resolution authorizing the submittal of applications for all CalRecycle grant and payment programs for which the City is eligible, changing the signature authority from the Public Works Director to the City Manager.

### **Background**

The Department of Resources Recycling and Recovery (CalRecycle) administers various grants and oversees the state's waste management, recycling, and waste reduction programs. In addition to regulatory actions, CalRecycle also provides funding for program implementation. The City is a beneficiary of CalRecycle's SB 1383 Local Assistance Grant as well as the annual Beverage Container Recycling City/County Payment Program.

The authority of the Sustainability Department has transitioned from the Department of Public Works to the City Manager's Office. The proposed resolution will be used for both grants and payments for the next five years, the maximum allowable, and updates the signature authority to the City Manager for ease of administration.

### **Discussion**

Adoption of this resolution will allow the City to continue to apply for CalRecycle grants, which have been successful in the past.

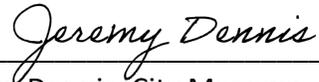
### **Attachments**

1. CalRecycle Grant and Payment Resolution



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Christina Fernandez, Assistant City Manager



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Jeremy Dennis, City Manager

**RESOLUTION NO. XXX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE  
AUTHORIZING SUBMITTAL OF APPLICATION(S) FOR ALL CALRECYCLE  
GRANT AND PAYMENT PROGRAMS FOR WHICH CITY OF BRISBANE IS  
ELIGIBLE**

**WHEREAS**, Public Resources Code sections 48000 et seq., 14581, and 42023.1(g), authorize the Department of Resources Recycling and Recovery (CalRecycle) to administer various grant and payment programs in furtherance of the State of California's (state) efforts to reduce, recycle and reuse solid waste generated in the state thereby preserving landfill capacity and protecting public health and safety and the environment; and

**WHEREAS**, in furtherance of this authority, CalRecycle is required to establish procedures governing the administration of the payment programs; and administration of the application, awarding, and management of the grant programs; and

**WHEREAS**, CalRecycle's procedures for administering payment and grant programs require, among other things, an applicant's governing body to declare by resolution certain authorizations related to the administration of the payment and grant program.

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Brisbane as follows:**

1. The City Council authorizes the submittal of application(s) to CalRecycle for any and all grant and payment programs offered.
2. The City Manager, or his/her designee is hereby authorized and empowered to execute in the name of the City of Brisbane all documents, including but not limited to, applications, agreements, amendments and requests for payment, necessary to secure funds and implement the approved grant or payment project.
3. These authorizations are effective for five (5) years from the date of adoption of this resolution.

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Cliff Lentz, Mayor  
City of Brisbane