



CITY COUNCIL AGENDA REPORT

Meeting Date: June 29, 2023

From: Carolina Yuen

Subject: Adoption Resolutions to Approve the Fiscal Year 2023/24

Budget

Community Goal/Result

Fiscally Prudent – Brisbane’s fiscal vitality will reflect sound decisions which also speak to the values of the community

Purpose

To provide a fiscal plan which provides flexibility to City Council and the Community to provide for services during the time of unknown economic circumstances while planning for the long-term recovery.

Recommendation

Adopt the attached resolutions to approve the budget for Fiscal Year 2023/24.

Background

On June 15, 2023, Staff presented an overview of the budget to the City Council. Staff also initiated reviews of departmental budgets. Council requested staff come back on June 29, 2023, with additional comparative information to review the budgets for following Departments: Finance, Human Resources, City Council, City Manager, Library, City Clerk, City Attorney, Fire, Police, Community Development, Parks and Recreation, Co-Sponsorships, Public Works (including Utilities), Marina, Open Space and Central Services.

Discussion

Any changes to the proposed budget are unknown at this time as reviews are scheduled for earlier in the same meeting.

Financial stability remains a high priority for the City of Brisbane. Staff looks forward to working with the Council and the community to address the financial challenges that lay ahead. Staff will continue to seek ways to provide services to the community as efficiently as possible. The City will continue to consider appropriate economic development and tax revenue generation projects that are viable for our City.

Fiscal Impact

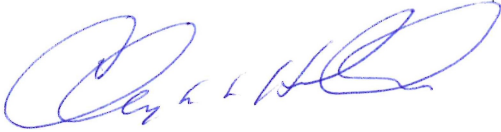
The General Fund budget for Fiscal Year 2023/24 is balanced within available resources. The anticipated Net Use of Fund Balance is \$1,198,000.

Attachments

Resolution Adopting the Annual Budget for the Fiscal Year 2023/24
Resolution Adopting the GVMID Annual Budget for the Fiscal Year 2023/24
High Level Budget Summary for Fiscal Year 2023/24

Carolina Yuen

Carolina Yuen, Finance Director



Clay Holstine, City Manager

RESOLUTION NO. 2023-_____

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF BRISBANE
ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR 2023-2024 AND
MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED**

WHEREAS, a proposed annual budget for the City of Brisbane for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024 was submitted to the City Council

NOW, THEREFORE, THE CITY COUNCIL DOES RESOLVE, that the proposed budget, as submitted is adopted as the annual budget for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024 and thereby appropriates the amounts budgeted.

PASSED, APPROVED AND ADOPTED this 29th day of June 2023.

Madison Davis
Mayor

I hereby certify that the foregoing **Resolution No. 2023-_____** was duly and regularly adopted at a regular meeting of the Brisbane City Council on June 29th, 2023 by the following vote:

AYES:
NOES:
ABSENT:

Ingrid Padilla
City Clerk

RESOLUTION NO. GVMID 2023-_____

**A RESOLUTION OF GUADALUPE VALLEY
MUNICIPAL IMPROVEMENT DISTRICT (GVMID)
ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR 2023-2024
MAKING APPROPRIATIONS FOR THE AMOUNTS BUDGETED**

WHEREAS, a proposed annual budget for the Guadalupe Valley Municipal District (GVMID) for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024 was submitted to the Board of Directors, and

WHEREAS, a public hearing and proceedings for the adoption of said budget have been duly held and

NOW, THEREFORE BE IT RESOLVED by the Board of Directors of the GVMID that the proposed budget, as submitted, is adopted as the annual budget for the Fiscal Year commencing July 1, 2023 and ending June 30, 2024 and thereby appropriates the amounts budgeted.

PASSED, APPROVED AND ADOPTED this 29th day of June 2023.

Madison Davis
President of the Board

I hereby certify that the foregoing **Resolution No. GVMID 2023-_____** was duly and regularly adopted at a regular meeting of the Guadalupe Valley Municipal Improvement District on June 29th, 2023 by the following vote:

AYES:
NOES:
ABSENT:

Ingrid Padilla
District Secretary

City of Brisbane
Fiscal Year 23/24 Budget

Description	General Fund	Gas Tax Fund	SB1 Road Maint & Rehab Act	Meas A	Meas W	Sierra Point Lighting and Landscaping	National Pollution Discharge Elimination System	COPS - State Personnel Grant	Housing	Utility Fund	Water Maint Monitoring & Emergency Plan Fund	Marina Fund	Total w/o Interservice Funds	Dental Self Insurance	Self Insurance	Self Insured Workers Compensaton	Motor Vehicle Replacement
Revenues	26,695,707	120,983	75,585	395,197	91,100	590,000	54,000	140,000		6,479,499	60,000	1,923,075	36,625,146	152,963	943,169	877,690	376,447
Transfers In							392,581			45,000			437,581				
Total Current Year Resources	26,695,707	120,983	75,585	395,197	91,100	590,000	446,581	140,000	-	6,524,499	60,000	1,923,075	37,062,727	152,963	943,169	877,690	376,447
Expenditures:																	
City Council	307,940												307,940				
City Clerk	420,306												420,306				
City Manager	1,548,140												1,548,140				
Event Cosponsorship	25,894												25,894				
Open Space	530,663												530,663				
Finance	1,676,968												1,676,968				
Human Resources	851,613												851,613				
Legal Services-City Attorney	450,000												450,000				
Community Development	2,721,664												2,721,664				
Library	70,600												70,600				
Police--Administration & Personnel	1,037,697												1,037,697				
Police--Communications & Records	841,570												841,570				
Police--Police Patrol	4,470,024							140,000					4,610,024				
Fire	4,914,324												4,914,324				
Public Works--Admin. & Engineering	761,764												761,764				
Public Works--Streets & Storm Drains	1,034,745												1,034,745				
Public Works--Buildings & Grounds	401,220												401,220				
Public Works--Parks Maintenance	268,732												268,732				
Public Works--Landscape Maintenance	211,058												211,058				
Public Works - Sierra Point Lighting and Landscape						493,380							493,380				
Public Works- Water										2,264,342			2,264,342				
Public Works- Water Quality Monitoring											115,972		115,972				
Public Works- GVMID										2,084,559			2,084,559				
Public Works - NPDES							446,581						446,581				
Public Works - Sewer										2,344,650			2,344,650				
Public Works -- Office of Emergency Services	157,307												157,307				
Recreation--Admin & PB&R Comm.	770,918												770,918				
Recreation--Parks & Facility Maint.	427,488												427,488				
Recreation--Preschool, Youth & Teen	822,886												822,886				
Recreation--Adult Recreation	79,933												79,933				
Recreation--Senior Citizens	147,167												147,167				
Recreation--Special Events	128,277												128,277				
Recreation--Teen Activities	90,676												90,676				
Recreation--Aquatics	601,915												601,915				
Marina												1,379,195	1,379,195				
Non-Departmental/Central Services	1,273,291									1,567,823		380,769	3,221,883				
Debt Service	1,209,663									618,025		482,931	2,310,619				
Housing									95,000				95,000				
TRSF: Motor Vehicle Replacement	300,000									60,289		16,158	376,447				
Payments / other Transfers	45,000											180,000	225,000	152,963	943,169	877,690	75,000
Total Expenditures	28,599,443	-	-	-	-	493,380	446,581	140,000	95,000	8,939,688	115,972	2,439,053	41,269,117	152,963	943,169	877,690	75,000
Current Year Available (Net Use)	(1,903,736)	120,983	75,585	395,197	91,100	96,620	-	-	(95,000)	(2,415,189)	(55,972)	(515,978)	(4,206,390)	-	-	-	301,447
Recession Reserve	2,500,000												2,500,000				
Emergency Reserve	3,500,000												3,500,000				
Regular Reserve	2,764,758												2,764,758				