



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY COUNCIL MEETING**

**THURSDAY, JUNE 15, 2023**

*HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005*

**7:30 PM CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Davis called the meeting to order at 7:32 P.M. and led the Pledge of Allegiance.

**ROLL CALL**

**A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449**

No Councilmembers made any requests regarding Item A.

Councilmembers Present: Councilmembers Cunningham, Lentz, Mackin, O’Connell and Mayor Davis

Councilmembers Absent: None

Staff Present: City Manager Holstine, City Attorney McMorrow, City Clerk Padilla, City Engineer Breault, Community Development Director Swiecki, Recreation Director Leek, Finance Director Yuen, Senior Management Analyst Velilla, Communications Director Cheung, Human Resources Administrator Partin, Police Chief Macias, Deputy Fire Chief Johnson, Police Commander Garcia and Administrative Analyst Ibarra

**ADOPTION OF AGENDA**

Councilmember O’Connell made a motion, seconded by Councilmember Cunningham to approve the agenda as it stands. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O’Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

**ORAL COMMUNICATION NO. 1**

No member of the public wished to make public comment.

## **AWARDS AND PRESENTATIONS**

### **B. Commending the 8U Little League Champions Brisbane Rattlers**

Mayor Davis presented 8U Little League Brisbane Rattlers Coach Rob Larson with a commendation for winning the 8U South San Francisco Pony Baseball Little League Championships.

Coach Rob shared a few words of appreciation to his assistant coaches, players and parents for their support and efforts.

### **C. Proclaiming July 2023 as National Parks and Recreation Month**

Mayor Davis recognized July 2023 as Park and Recreation Month in the City of Brisbane. Parks and Recreation Director Leek accepted the proclamation and thanked the Council for their support of Parks and Recreation programs.

### **D. Juneteenth Proclamation**

Mayor Davis proclaimed Juneteenth as the day where all Americans were liberated and a day to reflect, learn, and grow as a community. Inclusion, Diversity, Equity and Accountability Committee Member Anna Dennis accepted the proclamation and thanked the Council for observing Juneteenth.

## **CONSENT CALENDAR**

### **E. Accept Investment Report as of March 2023**

### **F. Accept Investment Report as of April 2023**

### **G. Adopt an Ordinance, Waiving Second Reading, to Amend the Electric Vehicle (EV) Charging Infrastructure Requirements for New Multifamily Residential Development Within the City of Brisbane to Align with the State's New Minimum Requirements and Finding that this Ordinance Is Categorically Exempt from Environmental Review Under CEQA Guidelines Section 15308, Actions by Regulatory Agencies for Protection of the Environment**

### **H. Approve Citywide Yard Sale Co-sponsorship Application**

### **I. Approve Contract with Millbrae Community Television (MCTV) for Streaming, Broadcasting, and Station Management Services**

**(If approved under this new contract, MCTV is requesting a 3% increase on operator costs and live cablecast services while Station Management Services / Service Support costs are unchanged, at \$1,646.67 per month.)**

Councilmember O'Connell made a motion, seconded by Councilmember Mackin to approve Consent Calendar Items E-I. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

## **OLD BUSINESS**

### **J. Consider Approval of City appointment to the Bay Area Water Supply and Conservation Agency (BAWSCA) and Bay Area Regional Water System Financing Authority (RFA) Boards**

City Manager Holstine reported that Deputy Director of Public Works - Utilities Jerry Flanagan. After no public comment and Councilmembers' statements of approval of the candidate, Councilmember O'Connell made a motion, seconded by Councilmember Cunningham to approve Jerry Flanagan as the City appointment to the Bay Area Water Supply and Conservation Agency (BAWSCA) and Bay Area Regional Water System Financing Authority (RFA) Boards. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

## **NEW BUSINESS**

### **K. Consider Approval of Pilot Program for Expanded Got Wheels! Program**

**(The purpose of this item is to provide Brisbane residents 70 and older with an affordable transportation service. If approved, the City would budget \$12,000 in order for more eligible Brisbane residents, roughly 10% of the Brisbane's population, the ability to receive a membership card)**

Communications Manager Cheung reported that if approved the City would budget \$12,000 to a pilot program for the Expanded Got Wheels! Program. After some clarifying questions with staff and the Peninsula Family Service staff and no public comment, Councilmember O'Connell made a motion, seconded by Councilmember Cunningham to approve a pilot program for Expanded Got Wheels! Program. The motion passed unanimously by all present.

Ayes: Councilmembers Cunningham, Lentz, Mackin, O'Connell and Mayor Davis

Noes: None

Absent: None

Abstain: None

### **L. Budget Workshop**

- i. City Manager Introduction to the 2023/24 Budget**
- ii. Finance Director Overview of the 2023/24 Budget**
- iii. Department Presentations**

- Finance
- Human Resources
- City Manager/City Council/Library
- City Clerk
- Legal
- Fire Department
- Police Department
- Community Development
- Parks and Recreation/Co-sponsorships
- Public Works/Utilities/Marina
- Central Services/Debt

**iv. Wrap Up**

After City Manager Holstine's introduction and the Finance Director Yuen's overview of the 2023/24 Budget, City Council directed staff to continue the budget workshop to the City Council Special Meeting of June 29, 2023 and provide more detail on department line items, comparative information from the last year's budget, and the latest financial projections.

**STAFF REPORTS**

**P. City Manager's Report on Upcoming Activities**

No report was given by City Manager Holstine.

**MAYOR AND COUNCIL MATTERS**

**Q. Countywide Assignments and Subcommittee Reports**

Council reported on their county assignments since the City Council Meeting of June 1, 2023.

**R. Written Communication**

Council received written communication from the following members of the public from 6/1-6/15/23 :

- Dana Dillworth (6/8/23) Planning Commission Comments
- Nancy Lacsamana (6/14/23) Budget Workshop: Park and Rec Sierra pt and Crocker Trail improvements
- Michael Barnes (6/14/23) Please forward to city council re: Budget hearings
- Carolyn Monroe (6/15/23) request for funding bicycle features on Crocker Trail

**ORAL COMMUNICATIONS NO. 2**

No members of the public wished to make public comment.

**ADJOURNMENT**

Mayor Davis adjourned the meeting at 10:13 P.M.

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Ingrid Padilla, City Clerk