

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of September 11, 2025  
Hybrid Meeting

CALL TO ORDER

Chairperson Sayasane called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners Gooding, Patel, and Sayasane  
Absent: Commissioners Funke and Lau  
Staff Present: Director Swiecki, Principal Planner Ayres, Senior Planner Johnson and Planning Intern Daniel Garepis-Holland

ADOPTION OF AGENDA

A motion was made by Commissioner Gooding and seconded by Commissioner Patel to adopt the agenda. Motion approved 3-0.

CONSENT CALENDAR

A. Approval of draft meeting minutes of August 14, 2025

A motion by Commissioner Patel, seconded by Commissioner Gooding, to adopt the consent calendar was approved 3-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

There were none.

OLD BUSINESS

There were none.

NEW BUSINESS

There were none.

## WORKSHOP

### B. Workshop – Review of Off-Street Parking Standards

Planning Intern Garepis-Holland presented to the Commission. Planning Intern Garepis-Holland, Principal Planner Ayres and Senior Planner Johnson answered questions from the Commission. Senior Planner Johnson indicated that this item will likely be brought back to the Commission for further study in early 2026.

Chair Sayasane allowed time for public comment, but there was no one wishing to address the Commission.

### ITEMS INITIATED BY STAFF

Principal Planner Ayres announced an open house on 9/6/2025 for the 70 Old County Road community visioning project.

### ITEMS INITIATED BY THE COMMISSION

There were none.

### ADJOURNMENT

C. Chairperson Sayasane adjourned to the next regular meeting of September 25, 2025 at approximately 8:08 p.m.

Attest:

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Julia Ayres Acting Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.