



CITY COUNCIL AGENDA REPORT

Meeting Date: July 18, 2024

From: Karen Kinser, Deputy Director of Public Works

Subject: Authorize the City Manager to sign the Construction Agreement for Alvarado to San Benito Stairway Project

This work is categorically exempt from CEQA per CCR Title 14 §15301.

Community Goal/Result: Safe Community

Purpose

Enhance safety for pedestrians, including the schoolchildren and the elderly in Brisbane.

Recommendation

Authorize the City Manager to sign the construction Agreement with the low, responsive and responsible bidder on the city's behalf, subject to the City Attorney's review and approval of entering into the contract.

Background

The Alvarado to San Benito Stairway project will utilize a 12' wide city property to extend the improved Central Brisbane alleyway/stairways from Alvarado Street at the lower end to San Benito Avenue at the upper end. Council, the Complete Streets Safety Committee, staff and the public have identified this unimproved steep property as a priority to install a stairway with handrail and bollard lighting.

Staff applied for Transportation Development Act Article 3 grant funds, which are administered by C/CAG, in 2017, 2019, and again in 2021 for the project. With the third application in 2021, the city was successful in obtaining this state grant funding for construction. Funded improvements will include concrete steps as well as a prefabricated steel stair section where required at the top, drainage, handrail and bollard lighting.

There will be minimal traffic impacts, except that the unimproved walkway/easement will be closed to the public during the length of construction, including overnight and on weekends during non-work hours, for safety reasons. Working hours will be between 8 a.m. and 5 p.m.

Discussion:

In late 2022, Staff received the grant award letter and worked with CSG Consultants to complete the design of the stairway. A condition precedent to installation of the stairway is the protective lining of the existing water main, which will have restricted access when the stairway is complete. The water main preservation work is underway, and bidding of the stairway

project has been timed to allow construction once the water main effort is complete. Final receipt and review of contractors' bids will occur in the summer period during Council's recess. Staff has therefore requested that Council authorize the City Manager to sign the construction agreement. Assuming the contract is executed during summer recess, the matter will be brought back to Council in the fall for ratification.

Fiscal Impact

Funds are programmed as follows for this project:

Transportation Development Act Article 3 grant funds	\$240,000
Local Match (General Fund)	\$60,000
Total	\$300,000

The engineer's estimate for this project is \$294,147, including contingencies.

Measure of Success

Opening of the project to competitive bids that will enable the City to select a qualified contractor for the construction work.

Environmental Review

This work is categorically exempt from provisions of CEQA in that the proposal is to alter an existing facility without expanding existing uses (California Code of Regulations, Title 14, Division 6, Chapter 3, Article 19, §15301 "Class 1 – Existing Facilities"). A Notice of Exemption was prepared for this work on July 8, 2024

Attachments



Karen Kinser, Deputy Director of Public Works



Randy Breault, Director of Public Works/City Engineer



Jeremy Dennis, City Manager