



BRISBANE CITY COUNCIL

ACTION MINUTES

**CITY COUNCIL SPECIAL MEETING AGENDA
THURSDAY, DECEMBER 12, 2024**

HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005

7:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE

Mayor O’Connell called the meeting to order at 7:34 P.M. and led the Pledge of Allegiance.

ROLL CALL

A. Consider any request of a City Councilmember to attend the meeting remotely under the “Emergency Circumstances” of AB 2449

No Councilmembers made a request under the Emergency Circumstances of AB 2449.

Councilmembers present: Councilmembers Cunningham, Davis, Kern, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorrow, Finance Director Yuen, City Engineer Breault, Assistant to the City Manager Cheung, Parks and Recreation Director Leek, Economic Development Director Bull, Fire Chief Myers, Deputy Fire Chief Abelson, Deputy Fire Chief Johnson, Deputy Fire Chief Amable, Police Chief Macias, Police Commander Garcia, and Communications & Digital Media Coordinator Ordoña

ADOPTION OF AGENDA

Councilmember Mackin, seconded by Councilmember Davis, made a motion to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin and Mayor O’Connell

Noes: None

Absent: None

Abstain: None

ORAL COMMUNICATIONS NO. 1

Tom Lease from the Brisbane Farmer’s Market invited the community to come and support the Brisbane

Farmer's Market.

Chris Florkowski asked the Complete Streets Safety Committee to review and provide comments on the Quarry Project's Draft EIR.

CONSENT CALENDAR

- B. Approve Minutes of City Council Meeting of December 5, 2024**
- C. Approve Minutes of City Council Closed Session Meeting of December 5, 2024**
- D. Approve Investment Report as of October 2024**
- E. Accept the Annual Report of Development Impact Fees for the Fiscal Year Ended June 30, 2024**

Councilmember Davis, seconded by Councilmember Lentz, made a motion to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

NEW BUSINESS

- F. Consider adoption of Resolution adopting the County of San Mateo's Certification of Votes and declaring results to fill 3 four-year term Council Seats at the Presidential General Election held on November 5, 2024**

City Clerk Padilla reported that it is being recommended to adopt a resolution declaring the results of the election that was held on November 5, 2024. Cliff Lentz and Coleen Mackin were re-elected to serve on the City Council through December 2028. Frank Kern was newly elected to serve on the City Council through December 2028.

After no Council questions and public comment, Councilmember Lentz, seconded by Councilmember Davis, made a motion to adopt a Resolution adopting the County of San Mateo's Certification of Votes and declaring results to fill 3 four-year term Council Seats at the Presidential General Election held on November 5, 2024. The motion was carried unanimously by all present.

Ayes: Councilmembers Cunningham, Davis, Lentz, Mackin and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

- G. Administration of Oath of Office of Newly Elected Councilmembers**

City Clerk Padilla administered the oath of office to the reelected councilmembers Cliff Lentz and

Coleen Mackin.

Alan Velasco administered the oath of office to the newly elected councilmember Frank Kern.

H. Recognize Outgoing Councilmember Karen Cunningham for Her Service

Mayor O'Connell and Councilmembers Davis, Lentz, Kern and Mackin recognized outgoing Councilmember Cunningham with a proclamation for her seven years of dedicated service and leadership as a Councilmember. Councilmember Cunningham served as Mayor of the City of Brisbane from December 2020 through December 2021.

Outgoing Councilmember Cunningham shared her appreciations and noted that she will continue to be engaged and active in the community.

Tony Byun from County Supervisor David Canepa's Office presented outgoing Councilmember Cunningham with a proclamation and thanked her for service to the County and the City of Brisbane.

I. Selection of New Mayor and Mayor Pro Tem

Councilmember Davis, seconded by Councilmember Mackin, made a motion to select Councilmember Cliff Lentz as Mayor. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Lentz, Mackin and Mayor O'Connell

Noes: None

Absent: None

Abstain: None

Councilmember Lentz, seconded by Councilmember Davis, made a motion to select Coleen Mackin as Mayor Pro Tem. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

J. Administration of Oath of Office of Newly Selected Mayor and Mayor Pro Tem

City Clerk Padilla administered the oath of office to the newly selected Mayor Pro Tem Coleen Mackin.

City Clerk Padilla administered the oath of office to the newly selected Mayor Cliff Lentz.

Councilmembers Kern, Councilmember Mackin and Mayor Lentz shared a few words to thank their supporters for the opportunity to serve the community and their loved ones for their support.

K. Recognize Outgoing Mayor Terry O’Connell for Her Service

Mayor Lentz and Councilmembers Davis, Kern, and Mackin presented outgoing Mayor O’Connell with a proclamation and thanked her for her dedication and commitment to serving the community and furthering the qualities that have made Brisbane a great place to live and work.

Outgoing Mayor Terry O’Connell stated that it was a pleasure to serve, work with staff, and work with Council.

Mayor Lentz and Council took a short recess in the meeting for a brief reception.

STAFF REPORTS

L. City Manager’s Report- City Updates and Upcoming Activities

No reports were given.

MAYOR/COUNCIL MATTERS

M. Countywide Assignments and Subcommittee Reports

No reports were given.

N. Written Communications

Written correspondence was received by Council from Penny O’Connor on December 3, 2024 regarding the Quarry Development.

O. Review City Council Meeting Schedule for 2025

City Manager Dennis reported that there is a proposal to cancel the City Council Meeting of January 2, June 19th because of the Juneteenth holiday, and July 3rd. He added that there will be at least one additional session to discuss the budget. Councilmembers asked for additional sessions in June and in July.

ORAL COMMUNICATIONS NO. 2

No members of the public wished to speak.

ADJOURNMENT

Mayor Lentz adjourned the meeting at 9:11 P.M.

Ingrid Padilla
City Clerk