



CITY COUNCIL AGENDA REPORT

Meeting Date: June 16, 2022

From: Carolina Yuen, Finance Director

Subject: Adoption of Resolution Amending the Master Fee Schedule

Adopted on June 17, 2021.

Community Goal/Result

Fiscally Prudent - Brisbane's fiscal vitality will reflect sound decisions which also speak to the values of the community

Purpose

To ensure the users of services as outlined in the City's Cost Recovery Policy pay for the services provided by the City.

Recommendation

Adopt attached Resolution, which generally increases fees by 2%.

Background

On May 30, 2002, City Council reviewed and approved target recovery percentages for the City's fee schedule. On June 10, 2002 during the presentation of the first reading of Ordinance 468, staff stated, the City Council would have the opportunity to review and approve fees annually. Staff presents the Master Fee Schedule each fiscal year.

The attached Resolution is the annual revision recommended by staff. The revision is allowed up to the inflation increase using the San Francisco – Oakland – Hayward, CA Consumer Price Index for All Urban Consumers (CPI-U) for All Items Less Energy for 12 months through the previous December.

In the previous fiscal year, the City increased rates generally by 2% and adjusted some rates after a thorough review to keep our fees in line with the cost of providing the service. This year's analysis and revision would allow up to an increase of over 7% which was the inflation increase using the CPI-U through December 2021. Considering we don't know when or by how much the inflation will drop, Staff is recommending we raise by 2%, similar to last year. This will give a break to the residents, and we can adjust the following year when re-evaluated as warranted.

Fee increases go into effect 60 days after approval. Therefore, rates, which are attached would go into effect on August 15, 2022.

Discussion

After seeking input from each department, the exception to the 2% increase was determined in some line items within Parks and Recreation, Planning and Public Works. For Parks and Recreation, the aquatic daily rate did not change, therefore there was no reason to change the rate of monthly or 15-day punch passes which is directly related to the aquatic daily rate. For Planning and Public Works, several rates tied to hourly wages had to be adjusted to correlate to current cost recovery.

Fiscal Impact

If all of the fees were adopted based on the current target recovery percentages, the City would see an increase of approximately \$18,000 based on the FY2022/23 budget. The actual amount may differ based on the amount each individual service is used by our customers and residents.

Measure of Success

Users of City services pay for the appropriate portion of the cost of providing the service.

Attachments

Resolution Calling to Amend the Master Fee Schedule
Master Fee Schedule for FY 2022/23

Carolina Yuen

Carolina Yuen, Finance Director

Clayton L. Holstine

Clay Holstine, City Manager

RESOLUTION NO. 2022-_____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRISBANE
ADOPTING A MASTER FEE SCHEDULE**

WHEREAS, Section 3.32.010 of the Brisbane Municipal Code requires the City Council to establish, by resolution, a percentage of cost recovery for user fees and service charges collected by the City which was done by Resolution 2003-23; and

WHEREAS, on June 16, 2022, the City Council conducted a public hearing to consider the proposed cost recovery percentages and Master Fee Schedule, at which time any person interested in the matter was given an opportunity to be heard; and

WHEREAS, the City Council finds that:

The proposed user fees and service charges set forth on the Master Fee Schedule do not exceed the actual cost of providing the services to which they relate, as determined by the user fee study; and

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF BRISBANE AS FOLLOWS:**

1. The Master Fee Schedule attached hereto as Exhibit A is hereby approved and adopted.
2. The Master Fee Schedule adopted by this Resolution shall supersede all price schedules pertaining to the same subject matter, and all such prior schedules, regardless of the manner in which the same may have been established or adopted, are hereby repealed and declared to be of no further force or effect.
3. This Resolution shall become effective sixty (60) days following the date of this adoption and shall be applicable to all user fees and service charge described therein which are payable to the City from and after such effective date.

Coleen Mackin, Mayor

I hereby certify that the foregoing Resolution No. 2022-____ was duly and regularly adopted at a regular meeting of the Brisbane City Council on June 16, 2022 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Ingrid Padilla, City Clerk

CITY OF BRISBANE 2022/23 MASTER FEE SCHEDULE		Proposed 6/16/2022 To be effective 8/15/2022		
Planning Fees	2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
Full Cost Hourly Rates by Staff Position:				
Director	\$215	\$254	\$259	expressed for 100% cost recovery; applicable cost recovery on a permit for which a fee is charged on an hourly basis
Senior Planner	\$167	\$164	\$167	
Associate Planner	\$116	\$138	\$141	
Planning Technician		\$104	\$107	
Administrative Assistant	\$114	\$102	\$104	
Office Specialist	\$99	\$96	\$98	
Accessory Dwelling Unit Permit:				
P1 Accessory Dwelling Units	\$323	\$329	\$336	
Use Permits:				
P2 Conditional uses listed in District Regulations not listed below	\$1,090	\$1,112	\$1,134	
P3a Transfer of development rights within the R- BA district	\$2,703	\$2,757	\$2,812	
P3b Clustered development within the R-BA district	\$2,703	\$2,757	\$2,812	
P4 Exceptions to Fence Regulations				
- Residential Uses	\$949	\$968	\$987	
- Retaining Walls	\$949	\$968	\$987	
- All Other Uses	\$1,264	\$1,289	\$1,315	
P5 Greenhouses on substandard lots	\$1,090	\$1,112	\$1,134	
P6 Horses in any district (with exceptions)	\$1,090	\$1,112	\$1,134	
P7 Public buildings, schools, parks, churches:				
- New Construction	\$1,090	\$1,112	\$1,134	
- Use Only	\$1,090	\$1,112	\$1,134	
P8 Hospitals, etc.	\$1,090	\$1,112	\$1,134	
P9 Philanthropic or charitable institutions				
- New Construction	\$1,090	\$1,112	\$1,134	
- Use Only	\$1,090	\$1,112	\$1,134	
P10 Public utilities in all districts	\$1,457	\$1,486	\$1,516	
P11 Temporary uses of not more than 45 days duration - all districts	\$1,141	\$1,164	\$1,187	
P12 Condominiums, cooperatives, new construction and conversion	\$1,462	\$1,491	\$1,521	
P13 Non conforming parking				
- in R and NCRO districts	\$1,221	\$1,245	\$1,270	
- in other districts	\$1,626	\$1,659	\$1,692	
P13a Use Permit to Expand Nonconforming Residential Uses	\$1,221	\$1,245	\$1,270	
Home Occupation Permits:				
P14 Home occupations in residential districts	\$38	\$39	\$40	
Design Permits				
P15a Design Permit for new construction: residential	\$1,796	\$1,832	\$1,869	
P15b Design Permit for new construction: non-residential or mixed use	\$2,999	\$3,059	\$3,120	

Planning Fees, cont.		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
P16	Design Permit for remodeling existing structures	\$1,676	\$1,710	\$1,744	
P16a	Design Permit Extension	\$1,384	\$1,412	\$1,440	
Variances:					
P17	Variance to code provisions for new construction to all structures	\$1,354	\$1,381	\$1,409	
P18	Variance to code provisions for remodel of existing structures				
	- residential structures	\$1,015	\$1,035	\$1,056	
	- other structures	\$1,354	\$1,381	\$1,409	
Sign Permits:					
P19	Sign permits in all districts				
	- with Hearing	\$791	\$807	\$823	
	- without Hearing	\$332	\$339	\$346	
P20	Sign Programs	\$917	\$935	\$954	Includes P19 Sign Permit fee
Planned Development Permits:					
P21	Planned Development Permit				deposit required
Development Agreements:					
P22	Development Agreement				deposit required
Specific Plans:					
P23	Specific Plan				deposit required
Exceptions to the Code:					
P25a	Height limits per BMC 17.32.060.B	\$1,349	\$1,376	\$1,404	
P25b	Height limits per BMC 17.32.060.C	\$1,349	\$1,376	\$1,404	
	- residential structures	\$609	\$621	\$633	
	- other structures	\$813	\$829	\$846	
P60	Accessibility Improvement Permits	\$208	\$212	\$216	
P61aPC	Setback Exception Modification - residential properties	\$784	\$800	\$816	
P61aZA	Setback Exception Modification - residential properties	\$610	\$622	\$634	
P61bPC	Setback Exception Modification - all other properties	\$1,044	\$1,065	\$1,086	
P61bZA	Setback Exception Modification - all other properties	\$813	\$829	\$846	
Minor Modifications:					
P26	Minor modifications per BMC 17.56.090	\$537	\$548	\$559	
Grading Permits:					
P27	Grading Permit Review by Planning Commission	\$1,523	\$1,553	\$1,584	
Amendments:					
P28	General Plan Map	\$1,725	\$1,760	\$1,795	
P29	General Plan Text	\$1,725	\$1,760	\$1,795	
P30	Zoning Map	\$1,725	\$1,760	\$1,795	
P30a	Housing Development Permit			\$2,464	
P31	Zoning Ordinance Text	\$1,710	\$1,744	\$1,779	
Subdivisions:					
P32	Tentative Subdivision Map and Condominium Plans with 5 or more lots/units	\$2,988	\$3,048	\$3,109	Plus \$275 per lot

Planning Fees, cont.		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis	
P34	Tentative Parcel Map and Condominium Plans with 4 or less lots/units	\$2,988	\$3,048	\$3,109	Please refer to PW11 (Public Works)	
P35	Final Parcel Map					
P36	Time Extension for Approved Tentative Map	\$1,433	\$1,462	\$1,491		
P37	Amendment to Approved Tentative Map	\$1,350	\$1,377	\$1,405		
P38	Correction/ Amendment to Final Map	\$405	\$413	\$421		
P40	Modifications to Subdivision Provisions	\$1,486	\$1,516	\$1,546		
P41	Vesting Tentative Subdivision Map	\$5,983	\$6,103	\$6,225		
P42a	Certificate of Compliance per GC 66499.35(a) and (b)	\$1,041	\$1,062	\$1,083		
P42b	Certificate of Compliance per GC 66499.35 (c)	\$374	\$381	\$389		
P43	Lot Line Adjustment	\$995	\$1,015	\$1,035		
P43a	Parcel Map Waivers	\$995	\$1,015	\$1,035		
P44	Reversions to Acreage	\$906	\$924	\$942		
P45	Lot Merger	\$374	\$381	\$389		
Appeals:						
P46	Tie-vote at Planning Commission	\$0	\$0	\$0		
P47	All other appeals	\$390	\$398	\$406		
Environmental Review:						
P48	Categorical Exemption				reimbursement for peer review may be required	
P49	Initial Study/Negative Declaration (fee includes those cases in which a Determination of HCP Compliance by the Planning Commission is needed, where no other Planning Permit is required.)	\$2,644	\$2,697	\$2,751		
P50	Environmental Impact Reports	consult. cost +10%	consult. cost +10%	consult. cost +10%		deposit required
P51	Mitigation Monitoring-Inspections etc.	hourly	hourly	hourly		
Other Services:						
P52	Pre-application Review - single family dwelling on lot of record - all other applications	hourly	hourly	hourly		
P53	Administrative review subsequent documents from Con. of Appr.	hourly	hourly	hourly		
P54	Parking lot redesign/landscape plan review (per BMC section 15.70.030)	\$595	\$607	\$619		
P55	Research record search	hourly	hourly	hourly		
P56	Technical report review	consult. cost +10%	consult. cost +10%	consult. cost +10%		
P57	Zoning enforcement penalty	10x orig fee	10x orig fee	10x orig fee		
P59	Archiving of records	hourly	hourly	hourly		
P62a	Concept review (greater 20,000 sq. feet commercial or 10 units or more of residential)	hourly	hourly	hourly		
P62b	Concept review (less than 20,000 sq. feet or less than 10 residential units)	hourly	hourly	hourly		
P63	Telecommunications Administrative Permit	\$1,091	\$1,113	\$1,135		
P64	Alcohol Public Convenience Necessity (PCN)	\$100	\$413	\$421		
P65	Tree Removal Permit	\$348	\$348	\$355		
P66	Administrative Appeal (to City Manager)	\$100	\$100	\$102		
P67	Address Assignment		\$115	\$117		
P68	Construction Noise Exception Permit per BMC 8.28.080		\$688	\$702		
P69	Outdoor Sound Amplification Request		\$200	\$204		
P70	Short Term Rental Permit		\$323	\$329		
P71	C.3 Stormwater Review/Inspection		consult. cost + \$167	consult. cost + \$170		

Parks and Recreation Fees	2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
Facility Rentals:				
Athletic Fields				
Lights	\$26	\$27	\$28	per hour
Non Profit Closed to Public				
- Brisbane Non Profit	\$17	\$17	\$17	per hour
- Non Brisbane Non Profit	\$26	\$27	\$28	per hour
Residential	\$42	\$43	\$44	per hour
Non-Residential	\$73	\$74	\$75	per hour
Game Preparation	\$26	\$27	\$28	per game
Mission Blue Center				
Residential				
1 Room - Weekday	\$126-\$168	\$129-\$171	\$132-\$174	per hour
Entire Facility - Weekday	\$259	\$264	\$269	per hour
1 Room - Weekend	\$157-\$209	\$160-\$213	\$163-\$217	per hour
Entire Facility - Weekend	\$324	\$330	\$337	per hour
Non-Residential				
1 Room - Weekday	\$ 182-\$243	\$ 186-\$248	\$ 190-\$253	per hour
Entire Facility - Weekday	\$370	\$377	\$385	per hour
1 Room - Weekend	\$ 228-\$297	\$ 233-\$303	\$ 238-\$309	per hour
Entire Facility - Weekend	\$463	\$472	\$481	per hour
Community Center Rental: Resident	\$60	\$80	\$82	per hour
Community Center Rental: Non-Resident	\$155	\$96	\$98	per hour
Volleyball Courts: Resident		\$26	\$27	per hour
Volleyball Courts: Non-Resident		\$31	\$32	per hour
Community Park Rentals:				
Picnic Use Permit: Resident	\$5	\$5	\$5	per area per hour
Area 2 and 3 (4 tables)	\$19	\$19	\$19	per hour (3 hour minimum)
Area 1 (individual tables)	\$7	\$7	\$7	per table per hour (3 hour minimum)
Picnic Use Permit: Non-Resident	\$10	\$10	\$10	per area per hour
Area 2 and 3 (4 tables)	\$42	\$43	\$44	per hour (3 hour minimum)
Area 1(individual tables)	\$15	\$15	\$15	per table per hour (3 hour minimum)
Lawn Area: Resident under 50	\$9	\$9	\$9	per hour (3 hour minimum)
Lawn Area: Resident under 100	\$24	\$24	\$24	per hour (3 hour minimum)
Lawn Area: Resident over 100	\$42	\$43	\$44	per hour (3 hour minimum)
Lawn Area: Non-Resident under 50	\$29	\$30	\$31	per hour (3 hour minimum)
Lawn Area: Non-Resident under 100	\$70	\$71	\$72	per hour (3 hour minimum)
Lawn Area: Non-Resident over 100	\$126	\$129	\$132	per hour (3 hour minimum)
Gazebo Area: Resident	\$71	\$72	\$73	per hour
Gazebo Area: Non-Resident	\$209	\$86	\$88	per hour

Parks and Recreation Fees, cont.	2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
Aquatics:				
Daily Admission: Adult Resident	\$6	\$6	\$6	per person
Daily Admission: Adult Non-Resident	\$8	\$8	\$8	per person
Daily Admission: Adult Non-Resident Summer	\$10	\$10	\$10	per person
15-Day Punch Pass: Adult Resident	\$72	\$72	\$72	per pass
15-Day Punch Pass: Adult Non-Resident	\$96	\$96	\$96	per pass
Monthly Pass: Adult Resident	\$60	\$60	\$60	per pass
Monthly Pass: Adult Non-Resident	\$84	\$84	\$84	per pass
Daily Admission: Youth/Senior Resident	\$4	\$4	\$4	per person
Daily Admission: Youth/Senior Non-Res.	\$6	\$6	\$6	per person
15-Day Punch Pass: Youth/Senior Res.	\$48	\$48	\$48	per pass
15-Day Punch Pass: Youth/Senior Non-Res.	\$72	\$72	\$72	per pass
Monthly Pass: Youth/Senior Non-Resident	\$58	\$58	\$58	per pass
Swim Lessons (8): Resident	\$71	\$72	\$73	per lesson package
Swim Lessons (8): Non-Resident	\$85	\$87	\$89	per lesson package
Semi-Private Swim Lessons (4): Resident	\$108	\$110	\$112	per lesson package
Semi-Private Swim Lessons (4): Non Resident	\$130	\$133	\$136	per lesson package
Private Swim Lesson (4): Resident	\$150	\$153	\$156	per lesson package
Private Swim Lesson (4): Non-Resident	\$181	\$185	\$189	per lesson package
Private Rentals: Resident (silver)	\$129	\$132	\$135	
Private Rentals: Resident (gold)	\$263	\$268	\$273	
Private Rentals: Non-Resident (silver)	\$158	\$161	\$164	
Private Rentals: Non-Resident (gold)	\$317	\$323	\$329	
Summer Pass: Resident	\$251	\$256	\$261	
Summer Pass: Non-Resident	\$300	\$306	\$312	
Lifeguard Certification Class	\$200	\$204	\$208	per person, per session
Piranha Swim Club: Resident	\$5	\$5	\$5	per person, per class
Piranha Swim Club: Non-Resident	\$7	\$7	\$7	per person, per class
Preschool/Youth Activities:				
Club Rec Monthly		\$1,680	\$1,714	per person, per 10 months
Club Rec Monthly: Non-Resident		\$2,016	\$2,057	per person, per 10 months
Daily Camp Fee		\$34	\$35	per person, per day
Daily Camp Fee: Non-Resident		\$41	\$42	per person, per day
Preschool:Resident	\$4	\$4	\$4	per person, per hour
Preschool:Non-Resident	\$4	\$4	\$4	per person, per hour
Club Rec: Enrichment Clubs	\$5-20	\$5 - \$50	\$5 - \$50	per person, per activity
Youth Classes	Based on cost of class	Based on cost of class	Based on cost of class	per person, per activity
Youth Sports	\$71	\$72	\$73	per person, per season
Processing Fee	Based on cost of class	Based on cost of class	Based on cost of class	Per class session or sports
Transaction Fee - Drop in Class	\$1	\$1	\$1	Per class for drop in only
Transaction Fee - For classes under \$100	\$10	\$10	\$10	Per class session or sport
Transaction Fee - For Classes \$100 and over	\$21	\$21	\$21	Per class session or sport

Parks and Recreation Fees, cont.	2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
Adult Sports:				
Adult Softball	\$768	\$783	\$799	per team, per season
Adult Open Gym	\$4	\$4	\$4	per person, per class
Teens:				
Teen Programs	\$10	\$10 - \$100	\$10 - \$100	per person, per activity
Middle School Dances	\$5	\$5	\$5	per person, per activity
Special Events:				
Derby Kit	\$26	\$27	\$28	per derby kit
Pop-Up Events	\$5-\$20	\$5 - \$100	\$5 - \$100	per person, per activity
Day in the Park - Event Tickets	\$1	\$1	\$1	per ticket
Community Night with the Giants Tickets	\$18	\$20	\$20	per ticket
Concerts in the Park - Sponsorships	\$100-\$2,500	\$100 - \$2,500	\$100 - \$2,500	
Parents Night Out Events		\$25	\$25	per person, per activity
LUNAFEST - Event Tickets		\$20 - \$100	\$20 - \$100	per ticket
LUNAFEST - Sponsorships		\$100 - \$5,000	\$100 - \$5,000	

Finance Fees		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
F1	Deposit for Water and Service: Single/Commercial (\$20 non-refundable)				refundable deposit continues as current; \$20 non-refundable fee
F1	Deposit for Water and Service: Duplex (\$20 non-refundable)				
F2	Deposit after 2nd Disconnection				max of fee or 5% of balance
F3	Penalty for delinquent payment (5 days prior to shut off)	\$5	\$5	\$5	
F5	24 hour notice (tagging) - (within 24 month period): 10th	\$49	\$50	\$51	
F6	Water Turn On - After payment of delinquent account: 8a-4p	\$50	\$51	\$52	
F6	Water Turn On - After payment of delinquent account: after 4p	\$127	\$130	\$133	
F6a	Water Turn On - After 3rd notice for backflow recertification	\$281	\$287	\$293	
F7	Copy of Annual Budget	\$75	\$77	\$79	
F8	Annual Financial Report	\$17	\$17	\$17	
F9	Returned Check Charge (All Departments)	\$57	\$58	\$59	

City Clerk Fees		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
C1	Agenda Packet Subscription: Regular	\$0	\$0	\$0	
C1	Agenda Only: Regular (no packet, SASE from subscriber)	\$0	\$0	\$0	
C1	Agenda by Email	\$0	\$0	\$0	
C1	Agenda Subscription: Seniors/Students	\$0	\$0	\$0	
C4	Copy of Election Documents	\$0	\$0	\$0	
C5	Copy of Municipal Code Book	\$0	\$0	\$0	
C6	Document Certification	\$2	\$2	\$2	in addition to per page fee
C7	Annual Minutes Subscription: Regular Mail	\$139	\$142	\$145	
C7	Minutes Subscription: Email	\$0	\$0	\$0	
C8	Photocopying	\$0.35	\$0.35	\$0.35	per page; no labor time allowed
C10	Tapes of Meetings (per tape)	\$17	\$17	\$17	
C11	Transcription of Minutes	\$6	\$6	\$6	in addition to \$50/hr contract
C12	Campaign Statements				\$0.10 per page max by law
C13	General Research (per hour) - City Clerk				cannot charge for labor time
C13	General Research (per hour) - Deputy City Clerk				cannot charge for labor time

Police Fees		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
PO1	Copies of Reports	\$0	\$0	\$0	
PO2	Alarm System Permits	\$0	\$0	\$0	
PO3	Bicycle Registration	\$0	\$0	\$0	
PO4	Booking Fee	\$0	\$0	\$0	Not charged to book suspects
PO5	Clearance & Good Conduct Letters: Resident	\$6	\$6	\$6	
PO5	Clearance & Good Conduct Letters: Non-Resident	\$34	\$35	\$36	
PO6	Subpoena Dues / Tecum Processing (per hour)	\$34	\$35	\$36	
PO7	Concealed Weapons Permit Process	\$64	\$65	\$66	
PO8	Concealed Weapons Renewal Fee	\$0	\$0	\$0	
PO9	Copies of Tape Recordings	\$32	\$33	\$34	plus actual cost
PO10	Court Appearance All Personnel	As per State law	As per State law	As per State law	\$275 deposit per day
PO14	False Alarms - Structure	\$0	\$0	\$0	
PO15	Fingerprinting Resident: Adult	\$31	\$32	\$33	
PO15	Fingerprinting Resident: Minor	\$0	\$0	\$0	
PO16	Fingerprinting Non-Resident	\$96	\$98	\$100	
PO17	Massage Certificate of Registration	\$117	\$119	\$121	
PO18	Massage Certificate of Registration Early Renewal	\$30	\$31	\$32	
PO19	Special Event Permit (per hour)	\$0	\$0	\$0	
PO20	Photograph Copies (plus actual costs)	\$88	\$90	\$92	
PO21	Photograph Enlargements (plus actual costs)	\$88	\$90	\$92	
PO22	Private Patrol Permit Fee	\$0	\$0	\$0	
PO23	Repeat Nuisance Call (per hour)	\$0	\$0	\$0	
PO24	Vehicle Releases / Enforcement	\$54	\$55	\$56	
PO25	Vehicle Releases / Abandonment	\$54	\$55	\$56	
PO26	Film Crew	\$535	\$546	\$557	
PO27	Reposessed Vehicle Release	\$15	\$15	\$15	Capped by State Law

Fire Fees		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both					
FD1	Aerosol Products	\$241	\$246	\$251	A
FD4	Asbestos/Lead Coating Removal	\$371	\$378	\$386	
FD5	Automobile Wrecking Yard	\$249	\$254	\$259	A
FD6	Apartment House (incl. condos & congregate res.)				
	3 units to 10 units	\$249	\$254	\$259	A
	11 units to 20 units	\$314	\$320	\$326	A
	Greater than 20 units	\$314	\$320	\$326	A, plus \$1.30 per unit over 20
FD7	Battery system	\$124	\$126	\$129	A
FD8	Candles or Open Flames in Assembly Areas (may combine with assembly permit	\$124	\$126	\$129	A/EO
FD9	Carnivals or Fairs	\$371	\$378	\$386	EO
FD11	Cellulose Nitrate Storage	\$310	\$316	\$322	A
FD12	Combustible Fiber Storage	\$249	\$254	\$259	A
FD13	Combustible Material Storage	\$249	\$254	\$259	A
FD14	Compressed Gases (in excess of the amts. listed in CFC, Table 105-A)	\$249	\$254	\$259	A
FD15	Commercial Rubbish Handling Plant	\$361	\$368	\$375	A
FD16	Cryogen's (in excess of the amounts listed in CFC, Table 105-B)	\$371	\$378	\$386	A
FD17	Dry Cleaning Plants	\$249	\$254	\$259	A
FD18	Dust Producing Operations	\$249	\$254	\$259	A/EO
FD19	Explosives or Blasting Agents	\$371	\$378	\$386	EO
FD21	Fireworks Display (fees for standby Fire staff, when req'd, are add'l)	\$371	\$378	\$386	EO
FD22	Flammable or Combustible Liquid Pipeline	\$371	\$378	\$386	A
FD23	To Store, Handle or Use Flam/Combust. Liquids	\$185	\$189	\$193	A
FD24	Flammable or Combustible Liquids in Tanks, vessels > 60 gal. capacity); largest	\$371	\$378	\$386	A
	To 10,000 gallons tank size:				
	1 tank	\$359	\$366	\$373	A
	2-3 tanks	\$359	\$366	\$373	A, plus \$125.00 per tank over the first
	3 + tanks	\$479	\$489	\$499	A, plus \$290.00 per tank over the first
	Over 10,000 to 100,000 gallons tank size:				
	1 tank	\$540	\$551	\$562	A
	2-3 tanks	\$540	\$551	\$562	A, plus \$290.00 per tank over the first
	3+ tanks	\$718	\$732	\$747	A, plus \$290.00 per tank over the first
	Over 100,000 gallons tank size:				
	1 tank	\$1,079	\$1,101	\$1,123	A
	2-3 tanks	\$1,079	\$1,101	\$1,123	A, plus \$312.00 per tank over the first
	3+ tanks	\$1,079	\$1,101	\$1,123	A, plus \$312.00 per tank over the first
FD26	Tank Vehicles	\$185	\$189	\$193	A
FD27	Install, Alter, Remove, Abandon, Place Temporarily Any	\$497	\$507	\$517	EO
FD30	Fumigation or Thermal Insecticidal Fogging:	\$185	\$189	\$193	
FD 31	Hazardous Materials (to store, disperse, handle amounts in excess of the quantities listed in CFC table 105.620) (for cryogenes, compressed gasses, flammable or comubustible liquids, and liquified petroleum gases, see respective permit categories elsewhere in this fee schedule)				refer to Hazardous material table HM-1 below
FD32	High-Piled Combustible Storage	\$371	\$378	\$386	A
FD33	High-Rise Building Annual Inspection	\$371	\$378	\$386	A
FD34	Hot work operations:	\$186	\$190	\$194	A
FD35	Hotels, Motels and Lodging Houses	\$249	\$254	\$259	A

Fire Fees, cont.		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both					
FD36	Liquefied Petroleum Gases (except portable containers <125 gal. cap.)	\$249	\$254	\$259	A
FD37	Liquid/Gas-Fueled Vehicles or Equipment in Assembly Buildings	\$186	\$190	\$194	EO
FD38	Lumber Yards (over 100,000 board feet)	\$249	\$254	\$259	A
FD39	Magnesium Working	\$186	\$190	\$194	A
FD40	Mall, Covered	\$371	\$378	\$386	A
FD41	Motor vehicle fuel dispensing stations:	\$371	\$378	\$386	A
FD42	Occupant Load Increase	\$249	\$254	\$259	EO
FD43	Open Burning	\$249	\$254	\$259	EO
FD45	Ovens, Industrial Baking or Drying	\$249	\$254	\$259	A
FD47	Places of Assembly (churches, schools, NPOs permitted at no fee)	\$30	\$31	\$32	A
	A-1, A-2, A-2.1	\$293	\$299	\$305	A
	A-3, A-4	\$240	\$245	\$250	A
	Special Assembly events	\$240	\$245	\$250	EO
FD48	Pyrotechnic Special Effects Material (fees for standby Fire staff, when required,	\$367	\$374	\$381	EO
FD50	Refrigeration Equipment	\$186	\$190	\$194	A
FD51	Repair Garage	\$249	\$254	\$259	A
FD52	Spraying or Dipping	\$249	\$254	\$259	A
FD53	Temporary membrane structures, tents, and canopies	\$249	\$254	\$259	EO
FD54	Tire Storage	\$249	\$254	\$259	A
FD55	Wood Products (over 200 cu. ft.)	\$249	\$254	\$259	A
Construction Fire Permit Fees:					
Automatic Sprinkler System Permit (installation of suspended piping larger than					
FD56	For other than 1 and 2 family dwellings:				
	- New (per sq. ft.)	\$0.22	\$0.22	\$0.22	per square foot; \$330 minimum fee
	- Alteration (per sq. ft. of protected area,)	\$0.22	\$0.22	\$0.22	per square foot; \$206 minimum fee
FD57	One and Two-family dwellings:				
	- New (per sq. ft.)	\$0.22	\$0.22	\$0.22	per square foot; \$218 minimum fee
	- Alteration (per sq. ft. of protected area)	\$0.22	\$0.22	\$0.22	per square foot; \$136 minimum fee
FD 58	Fixed Extinguishing System Permit: New and Upgrade Installations	\$395	\$403	\$411	This includes one on site inspection
FD 59	Fire Plan Check and resubmittal				\$150 initial and each resubmittal
FD60	Fire Alarm Permit:	\$195	\$199	\$203	per 3,000 sq. ft.
FD61	Construction, Alteration & Renovation Permit				
	- Construction alteration	\$171	\$174	\$177	per 3,000 sq. ft.
FD62	Gas Piping System Installation Permit	\$310	\$316	\$322	
FD63	Underground Fire Protection Piping Permit	\$440	\$449	\$458	

Fire Fees, cont.		<i>2019/20 & 2020/21 Adopted Fee</i>	<i>2021/22 Adopted Fee</i>	<i>2022/23 Proposed Fee</i>	Basis
"A" designates an Annual Permit; "EO" an Each Occurrence Permit; "A/EO" both					
Miscellaneous Fees:					
FD64	Consultant Service Fee (actual cost plus admin fee)	\$49	\$50	\$51	per hour in addition to cost
FD67	Document Review (per hour)	\$124	\$126	\$129	per hour
FD68	Copy of Fire Report	\$19	\$19	\$19	
FD69	False Alarm in Excess of 3 per Calendar Year (accidental or equipment)	\$155	\$158	\$161	
FD70	Fire Hazard Abatement performed by City or City Contractor (including, but not limited to, combustible or flammable vegetation removal)				Abatement cost plus administrative fee
FD71	Hydrant Flow Test	\$553	\$564	\$575	
FD72	New Business Fire Inspection	\$188	\$192	\$196	
FD73	Other Services (per half hour and portion thereof)	\$62	\$63	\$64	per half-hour
FD74	Re-Inspection Fee (for each following second re-inspection)	\$126	\$129	\$132	
FD75	Standby Engine Company	\$318	\$324	\$330	for 1st hour; \$108 ea. add'l. 1/2 hr.
FD76	Standby Firefighter (1 hour minimum)	\$103	\$105	\$107	per hour
FD77	Work Performed after Normal Working Hours (Callback is a 3-hr min)	\$186	\$190	\$194	per hour
HM-1	Hazardous Materials Table Schedule:				
	Range Solids (pounds)				
	1 0 to 500	\$351	\$358	\$365	A
	2 >500 to 5,000	\$491	\$501	\$511	A
	3 >5,000 to 25,000	\$657	\$670	\$683	A
	4 >25,000 to 50,000	\$958	\$977	\$997	A
	5 >50,000 to 80,000	\$1,386	\$1,414	\$1,442	A
	6 >80,000 to 120,000	\$2,006	\$2,046	\$2,087	A
	7 >120,000	\$2,611	\$2,663	\$2,716	A
	Range Liquids (gallons)				
	1 0 to 55	\$351	\$358	\$365	A
	2 >55 to 550	\$491	\$501	\$511	A
	3 >550 to 2,750	\$656	\$669	\$682	A
	4 >2,750 to 5,500	\$958	\$977	\$997	A
	5 >5,500 to 10,000	\$1,386	\$1,414	\$1,442	A
	6 >10,000 to 15,000	\$2,006	\$2,046	\$2,087	A
	7 > 15,000	\$2,611	\$2,663	\$2,716	A
	Range Gas (cubic feet)				
	1 0 to 200	\$272	\$277	\$283	A
	2 >200 to 2,000	\$491	\$501	\$511	A
	3 >2,000 to 10,000	\$656	\$669	\$682	A
	4 >10,000 to 20,000	\$958	\$977	\$997	A
	5 >20,000 to 40,000	\$1,386	\$1,414	\$1,442	A
	6 >40,000 to 60,000	\$2,006	\$2,046	\$2,087	A
	7 >60,000	\$2,611	\$2,663	\$2,716	A

Public Works Fees "F/A" designates the need for a Force Account		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
PW 1	Grading Permit Plan Check				
	- 6-50 cub. yds.	\$99	\$101	\$103	
	- 51-100 cub. yds.	\$99	\$101	\$103	
	- 101-1,000 cub. yds.	\$399	\$407	\$415	
	- 1,001-10,000 cub. yds.	\$798	\$814	\$830	
	- 10,001-100,000 cub. yds.	\$4,292	\$4,378	\$4,466	
	- 100,001-200,000 cub. yds.	\$7,154	\$7,297	\$7,443	
	- 200,000 or more cub. yds.	\$14,311	\$14,597	\$14,889	
PW 1a	Geotechnical Peer Review				Force Account minimum \$5,000
PW 2	Grading Permit - Inspection:				
	- 0-5 cub. yds. (no permit required)				
	- 6-50 cub. yds.	\$396	\$404	\$412	
	- 51-100 cub. yds.	\$792	\$808	\$824	
	- 101-1,000 cub. yds.	\$14,207	\$14,491	\$14,781	or create a Force Account and billed on actual time
	- 1,001-10,000 cub. yds.	\$21,315	\$21,741	\$22,176	or create a Force Account and billed on actual time
	- 10,001-100,000 cub. yds.				actual cost w/ F/A min \$10,000
	- 100,000 - 200,000 cub. yds.				actual cost w/ F/A min \$10,000
	- 200,000 + cub. yds.				actual cost w/ F/A min \$10,000
PW 2a	Grading Permit - SWPPP Compliance				
	Single Parcel (assessed every 2 reviews)	\$139	\$142	\$145	plus actual cost insp w/F/A min \$591
	Subdivision subject to Map Act Provisions (assessed every 2 reviews)	\$560	\$571	\$582	plus actual cost insp w/F/A = actual cost of erosion control plan
	Development subject to C.3 Provisions (assessed every 2 reviews)	\$1,123	\$1,145	\$1,168	plus actual cost insp w/F/A = actual cost of erosion control plan
PW 3	Blasting Permit	\$798	\$814	\$830	
PW 4	Special Permit (after hours work), plus actual cost of inspection/work	\$200	\$204	\$208	F/A min \$500 for Inspection
PW 5	Grading Permit (paving), plus actual cost of inspection/work	\$200	\$204	\$208	F/A min \$500 for Inspection
PW 6	Grading Permit (drainage alteration), plus actual cost of inspect/work	\$200	\$204	\$208	F/A min \$500 for Inspection
PW 7	Truck Haul Permit	\$99	\$101	\$103	
PW 7a	Truck Haul Impact Fee (per cubic yard, \$90 minimum fee)	\$0.52	\$0.53	\$0.54	
PW 7b	Late Fee related to Truck Haul Permits	1%	1%	1%	per month on outstanding of more than 60 days
PW 8	Encroachment Permit (hourly inspect. cost)	\$99	\$101	\$103	plus actual cost insp w/F/A min \$500
PW 9	Site Work Permit - Engineering Review (assessed every 2 reviews)	\$397	\$405	\$413	
PW 9a	Site Work Permit - Retaining Wall Design				Force Account minimum \$5,000
PW 9b	Site Work Permit - Fast Track Review (each occurrence)	\$379	\$387	\$395	
PW 10	Tentative Parcel Map Review	\$540	\$551	\$562	
PW 11	Final Parcel Map Review	\$540	\$551	\$562	plus actual cost LS rewiw (requires \$1,500 F/A min)

Public Works Fees, cont. "F/A" designates the need for a Force Account		2019/20 & 2020/21 Adopted Fee	2021/22 Adopted Fee	2022/23 Proposed Fee	Basis
PW 12	Water Installation - Inspection and Meter				
	- 5/8" meter		\$588	\$498	2 Hours PW Inspector time plus cost of meter
	- 3/4" meter		\$588	\$516	2 Hours PW Inspector time plus cost of meter
	- 1" meter		\$654	\$554	2 Hours PW Inspector time plus cost of meter
	- 1.5" Meter		\$1,001	\$908	2 Hours PW Inspector time plus cost of meter
	- 2" meter		\$1,428	\$1,416	4 Hours PW Inspector time plus cost of meter
	- 3" meter		\$2,888	\$2,557	4 Hours PW Inspector time plus cost of meter
	- 4" meter		\$3,388	\$2,986	4 Hours PW Inspector time plus cost of meter
PW 13	Sanitary Sewer Lateral Installation - Inspection				
	Single Family Unit		\$294	\$300	2 Hours PW Inspector time
	Multiple Unit Dwelling		\$588	\$600	4 Hours PW Inspector time
	Commercial, Industrial, Public & Other Uses		\$588	\$600	4 Hours PW Inspector time
PW 14	Final Subdivision Map	\$6,898	\$7,036	\$7,177	Plus \$500 per lot