

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of May 28, 2020
Virtual Regular Meeting

CALL TO ORDER

Chairperson Sayasane called the meeting to order at 7:30 p.m.

ROLL CALL

Present: Commissioners, Gomez, Gooding, Mackin, Patel and Sayasane.

Absent: None.

Staff Present: Community Development Director Swiecki, Senior Planner Ayres, Associate Planner Robbins

ADOPTION OF AGENDA

Commissioner Gomez moved adoption of the agenda. Commissioner Gooding seconded the motion and it was approved 5-0.

CONSENT CALENDAR

Commissioner Patel moved adoption of the consent calendar (agenda item A). Commissioner Mackin seconded the motion and it was approved 5-0.

ORAL COMMUNICATIONS

There were no oral communications.

WRITTEN COMMUNICATIONS

Chairperson Sayasane acknowledged one written communication from Prem Lall.

NEW BUSINESS

B. PUBLIC HEARING: Setback Exception Modification SE-1-20; 285 Santa Clara Street; R-1 Residential Zoning District; to allow construction of the entry stairway and landing within the side setback; Jerry Kuhel, applicant; Martin Walker, owner.

Associate Planner Robbins gave the staff report.

Chairperson Sayasane opened the public hearing.

Jerry Kuhel, applicant, gave a brief presentation about the project and answered questions from the Commission regarding previous project approvals for on-grade stairs for this property.

With no one else coming forward to address the Commission, Commissioner Mackin moved to close the public hearing. Commissioner Patel seconded the motion and it was approved 5-0.

Following deliberation, Commissioner Mackin moved to approve the application via adoption of Resolution SE-1-20. Commissioner Gomez seconded the motion and it was approved 5-0.

C. PUBLIC HEARING: Design Permit DP-1-20 and Grading Review EX-3-20; 221 Tulare Street; R-3 Residential District; Request for 36-month extension of previously approved design and grading approvals (DP-2-18 and EX-2-18) for demolition of existing single-family dwelling and construction of new 3,690 square foot, three-unit residential building, requiring 1,384 cubic yards of soil cut and export; Fred Herring, applicant; Harold Lott, owner.

Senior Planner Ayres gave the staff presentation. She answered questions from the Commission regarding a potential private sewer line on the property and the delay in starting construction.

Chairperson Sayasane opened the public hearing.

Fred Herring, applicant, gave a brief update on the project status and answered questions regarding the construction timeline, project design, private sewer line relocation, and whether ADU construction was included in the project scope.

With no one else wishing to address the Commission, Commissioner Gooding moved to close the public hearing. Commissioner Gomez seconded the motion and it was approved 5-0.

Commissioner Mackin stated Boya Yan at 223 Tulare Street was the land owner served by the previously discussed private sewer line.

Following deliberation, Commissioner Gooding moved to grant a 36-month extension for Design Permit and Grading Review DP-2-18 and EX-2-18 via adoption of Resolution DP-1-20/EX-2-20. Commissioner Mackin seconded the motion and it was approved 5-0.

ITEMS INITIATED BY STAFF

There were none.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

Commissioner Gomez moved to adjourn to the regular meeting of Thursday, June 11, 2020. Commissioner Patel seconded the motion and it was approved 5-0. The meeting adjourned at 8:30 p.m.

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Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at www.brisbaneca.org, or on DVD (by request only) at City Hall.