

DRAFT  
BRISBANE PLANNING COMMISSION  
Action Minutes of July 25, 2024  
Hybrid Meeting

CALL TO ORDER

Director Swiecki called the meeting to order at 7:30 p.m, Noting the absence of the Chair and Vice Chair he requested the Commission take a vote to select an acting chair for the meeting.

A motion by Commissioner Gooding, seconded by Commissioner Patel to appoint Commissioner Funke acting chair. Motion approved 3-0.

ROLL CALL

Present: Commissioners Funke, Gooding, and Patel

Absent: Commissioners Lau and Sayasane

Staff Present: Director Swiecki, Principal Planner Ayres, Associate Planner Robbins

ADOPTION OF AGENDA

A motion by Commissioner Gooding, seconded by Commissioner Patel to adopt the agenda. Motion approved 3-0.

CONSENT CALENDAR

A motion by Commissioner Patel, seconded by Commissioner Gooding to adopt the consent calendar. Motion approved 3-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

Acting chairperson Funke acknowledged one written correspondence pertaining to an item not on the agenda.

NEW BUSINESS

- B. **PUBLIC HEARING: Fence Height Exception 2024-FD-1, 100 Lake Street; R-1 Residential District; Fence Height Exception for a six-foot tall, 124 foot long fence to be constructed at street level above a 10 foot downslope retaining wall; and finding that this project is categorically exempt from environmental review under CEQA Guidelines Section 15303(e).**

Principal Planner Ayres presented staff's report to the Commission and answered questions about the height of the fence as well as the Commission's future role in similar requests to modify exceptions to development regulations.

Acting chairperson Funke opened the public hearing.

With no one wishing to address the Commission, a motion was made by Commissioner Patel and seconded by Commissioner Gooding to close the public hearing. The motion was approved 3-0.

After discussion, a motion was made by Commissioner Gooding, seconded by Commissioner Patel to approve the application via adoption of Resolution 2024-FD-1 was approved 3-0.

Acting chairperson Funke read the appeal procedure.

#### ITEMS INITIATED BY STAFF

Director Swiecki noted that the City Council at its [July 18, 2024 meeting](#) continued both zoning text amendments approved by the Planning Commission until the Fall and authorized the City Manager to negotiate a contract from Good City Co. for the Community Engagement and Planning Project of the former B of A site.

#### ITEMS INITIATED BY THE COMMISSION

There were none.

#### ADJOURNMENT

With a cancelation of the August 8, 2024, meeting, acting chairperson Funke declared the meeting adjourned to the next regular meeting of August 22, 2024, at approximately 7:45 p.m.

Attest:

---

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at [www.youtube.com/BrisbaneCA](http://www.youtube.com/BrisbaneCA), on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.