



**BRISBANE CITY COUNCIL**

**ACTION MINUTES**

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**CITY COUNCIL MEETING AGENDA  
THURSDAY, MAY 1, 2025**

*HYBRID MEETING, 50 PARK PLACE, BRISBANE, CA 94005*

**6:30 P.M. CALL TO ORDER – PLEDGE OF ALLEGIANCE**

Mayor Lentz called the meeting to order at 6:31 P.M. and led the Pledge of Allegiance.

**ROLL CALL**

**A. Consider any request of a City Councilmember to attend the meeting remotely under the  
“Emergency Circumstances” of AB 2449**

No Councilmembers made a request under Roll Call Item A.

Councilmembers present: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Councilmembers absent: None

Staff Present: City Manager Dennis, City Clerk Padilla, City Attorney McMorrow, Assistant City Manager Fernandez, Finance Director Yuen, Parks and Recreation Director Leek, Parks and Recreation Supervisor Houghton, Parks and Recreation Supervisor Nahass Lopez, Deputy Fire Chief Amable, Inspector Preston, and Administrative Management Analyst Ibarra

**ADOPTION OF AGENDA**

Councilmember O’Connell made a motion, seconded by Councilmember Kern, to adopt the agenda as it stands. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O’Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

## **AWARDS AND PRESENTATIONS**

### **B. May is Mental Health Month Proclamation**

Mayor Lentz recognized May 2025 as Mental Health Month in the City of Brisbane to enhance public awareness of mental health to help end the stigma and direct members of the community to resources and support for mental health and substance use conditions.

Walter Ng, Community Engagement Supervisor of StarVista Crisis Center and co-chair of the May Mental Health Month Planning Committee, accepted the proclamation and thanked the City Council for their support.

City Manager shared that aside of events, City Hall and the Gazebo will also be lit up in lime green colors to commemorate Mental Health Month in the City of Brisbane.

### **C. Wildfire Preparedness Month**

Mayor Lentz proclaimed May 2025 as Wildfire Preparedness Month and encourage all Brisbane residents to increase their knowledge and awareness of proper safety measures to protect themselves from the devastating effects of wildfires.

Inspector Preston from North County Fire accepted the proclamation and thanked the Councilmembers for spreading awareness about Wildfire Preparedness. Inspector Preston also invited the public to the Wildfire Awareness Event at City Hall on May 13, 2025 at 5pm.

### **D. Youth Advisory Committee Presentation**

Members of the Youth Advisory Committee presented the activities, events, and initiatives they have worked on as well as upcoming programs they are coordinating for the youth in the City of Brisbane. Councilmembers thanked them for their service and leadership.

## **ORAL COMMUNICATIONS NO. 1**

No members of the public wished to speak at this time.

## **CONSENT CALENDAR**

**E. Approve Minutes of City Council Meeting of April 3, 2025**

**F. Approve Minutes of City Council Meeting of April 17, 2025**

**G. Approve Minutes of City Council Special Meeting of April 17, 2025**

**H. Approve Investment Report as of March 2025**

**I. Introduce an Ordinance Designating the Fire Hazard Severity Zone in the City**

**J. Adopt an Ordinance Concerning Dollar Thresholds Under the California Uniform Public Construction Cost Accounting Act and the City's Federal Procurement Policy**

**(There is no fiscal impact from adopting this Ordinance. Adoption of the Ordinance will allow the City to use less staff time to obtain products and equipment under a certain dollar threshold and bring the City's procurement policies when federal funds are used in line with federal guidelines.)**

Councilmember Mackin made a motion, seconded by Councilmember O'Connell, to approve Consent Calendar Items E-J. The motion was carried unanimously by all present.

Ayes: Councilmembers Davis, Kern, Mackin, O'Connell and Mayor Lentz

Noes: None

Absent: None

Abstain: None

## **NEW BUSINESS**

### **K. Receive Update from Silverspot Cooperative Nursery School and Discuss Lease**

City Manager Dennis reported that staff recommends that the City Council receive an update from Silverspot Cooperative Nursery School (Silverspot) and discuss a new lease between the City and Silverspot. Silverspot Cooperative Nursery School is a Non-profit 501(c)(3) organization established in 2002. Silverspot Cooperative Nursery School is a parent-run, non-profit co-operative nursery school, working to create a community of encouragement and learning for families. The City has leased property at 4 Solano Street to Silverspot since 2003:

The board members of Silverspot, and Silverspot Director Diana Ji provided an overview of Silverspot to the councilmembers. They presented on the changes the school employed to meet the needs of the school, the school's revenue and expenses, and their fundraising efforts.

After council questions with staff, Silverspot Director Ji, Silverspot boardmembers and former Silverspot Director Tom Wheeler, the following members of the public showed their support for Silverspot and their school's lease renewal: Melissa Rivas, Julianna Johnson and Jessica Aloft.

Council discussed agreeing to the following amendments to the lease:

- renew the lease to two years (Article 2)
- establishing the monthly base rent to \$1,000 and is waived if Silverspot designates an equivalent amount towards community benefit, e.g., offering tuition assistance to families in need (Article 3).
- change the minimum age served and lower from 2 years 6 months to 2 years and a reduction to 15 children given the ebbs and flows of enrollment in recent years (Article 4)
- tighten the maintenance language in sections 8.01 and 8.02 and add section 8.03--Landlord shall perform maintenance of the landscape in the playground area and in the front yard of the Property at least twice per month (Article 8)
- enforce water payment if possible, if not strike it out of the new lease

Mayor Lentz also wanted more clarity from Silverspot on how they would reimagine the Tot Lot playground.

Staff was directed to return to the council with the amended lease renewal at a future City Council Meeting for Council review.

## **STAFF REPORTS**

### **L. City Manager's Report- City Updates and Upcoming Activities**

City Manager Dennis welcomed the new staff Christina Fernandez, Assistant to the City Manager. City Manager Dennis also provided an update on upcoming activities.

## **MAYOR/COUNCIL MATTERS**

### **M. Consider Letter of Support for Regional Transportation Funding Bill**

City Manager Dennis reported that staff recommend the Council discuss whether they would like to issue their own support letter for Senate Bill 63 a regional transportation funding bill. After Council questions and discussion, staff was directed to bring back this item to a City Council Meeting when there is more information about the bill and regarding Senator Arreguin's request for \$2 billion in the state budget to support transit.

### **N. Countywide Assignments and Subcommittee Reports**

- i. **Report Out on Subcommittee Meetings**
- ii. **Upcoming Subcommittee Meetings**

Councilmembers reported on their countywide assignments and subcommittee reports.

### **O. Written Communications**

The following written correspondences were received by Councilmembers:

Mairena (04-27-2025) Quarry  
Anonymous (04-27-2025) Bank of America Building  
Brown-Stevens (04-30-2025) Hidden Heroes of Greenbelt Awards  
Straw (04-29-202) Ridge  
Madrinan (04-29-2025) Silverspot  
Mizicko-Jackson (05-01-2025) Silverspot  
Vivas (05-01-2025) Silverspot  
Aloft (04-30-2025) Silverspot

## **ORAL COMMUNICATIONS NO. 2**

No members of the public wished to speak at this time.

## **ADJOURNMENT**

The meeting was adjourned by Mayor Lentz at 8:51 P.M. and will be immediately followed by a Special Meeting in the Large Conference Room.

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Ingrid Padilla  
City Clerk