



BRISBANE CITY COUNCIL

ACTION MINUTES

BRISBANE CITY COUNCIL WORKSHOP

THURSDAY, JANUARY 20, 2022

VIRTUAL MEETING

6:00 P.M. CALL TO ORDER

Mayor Mackin called the workshop to order at 6:05 p.m.

PUBLIC COMMENT

No member of the public wished to make public comment.

WORKSHOP

A. Council Review of the Ralph Brown Act

Legal Counsel Roush and City Attorney McMorrow provided a review of the Ralph Brown Act to the City Council.

B. Council Discussion and Approval of County Assignments and Subcommittee Assignments

Mayor Mackin and Councilmembers Cunningham, Davis, Lentz and O'Connell reviewed the County assignments and subcommittees list. The Liaison to Equity Plus Inclusion Committee from the Council Liaison Subcommittee list was changed to the Liaison to Equity Plus Inclusion Committee and Inclusion Diversity Equity and Accountability Committee. Exhibit A lists the City Council County assignments and subcommittees for 2022.

ADJOURNMENT

The meeting was adjourned at 7:24 p.m.

Ingrid Padilla, City Clerk

2022

CITY OF BRISBANE - CITY COUNCIL ASSIGNMENTS

The following is a list of Commissions, Subcommittees, Boards, Councils and Associations for which the Council selects a representative(s).

<u>County/Other JPA Assignments</u>	<u>Representative/Alternate</u>	<u>Mtg Sched.</u>
1. Association of Bay Area Governments http://www.abag.ca.gov/	Mayor/Mayor Pro Tem	Annually/April
2. League of California Cities http://www.cacities.org	Mayor/Mayor Pro Tem	Conferences
3. Airport Land Use Committee http://ccag.ca.gov/committees/	Terry O'Connell, Rep. Madison Davis, Alt	4 th Thurs/mo 4-6 pm
4. San Mateo County Emergency Services Council http://hsd.smsheriff.com/	Terry O'Connell	3 rd Thurs/mo/Quart 5:30 pm
5. City/County Association of Governments http://ccag.ca.gov/committees/board-of-directors/	Karen Cunningham, Rep Cliff Lentz, Alt.	2 nd Thurs/mo 6:30-9:30pm
6. Peninsula Traffic Congestion Relief Alliance http://commute.org/	Cliff Lentz Karen Cunningham, Alt	3 rd Thurs/bi-month 8 – 9:30 am
7. County Library JPA Liaison with Friends of Brisbane Library http://www.smcl.org/en/node/11	Karen Cunningham Cliff Lentz, Alt	2 nd Mon/bi-month 8:15 am
8. SMC Pre-Hospital EMS Group Board of Directors (JPA-ALS Paramedic)	Karen Cunningham Terry O'Connell, Alt	3 rd Wed Jan/May/Sept 6 pm
9. Airport Community Roundtable http://sforoundtable.org	Terry O'Connell Madison Davis, Alt	1 st Wed/mo 7 pm
10. North County Fire Authority Board of Directors/Fire Services (JPA Board)	Madison Davis Terry O'Connell	Once a year in June/July
11. Brisbane Baylands Community Advisory Group (BBCAG)	Madison Davis Terry O'Connell	As Needed 7-9 pm
12. Peninsula Clean Energy JPA (SM County) www.peninsulacleanenergy.com	Coleen Mackin Clay Holstine, Alt	4 th Thurs/mo 7-9 pm
13. Brisbane Emergency Services Council (Mayor & SMC Emergency Services Council Rep)	Coleen Mackin, Rep Terry O'Connell	

- | | | |
|--|---|------------------------------------|
| 14. Bay Area Water Supply Conservation Agency
(BAWSCA City Representative) | Sepi Richardson
(Term expires 6/30/23) | 3 rd Thurs/mo
7pm |
| 15. Caltrain Modernization Local Policy Maker Group
www.caltrain.com/calmod
(assigned at Council Mtg of 9/7/17) | Terry O'Connell
Cliff Lentz, Alt | 4 th Thursday at
6pm |
| 16. HEART of SMC's Membership Agency
Committee (MAC) | Cliff Lentz
Coleen Mackin (alt) | Annually (May) |

City Council Subcommittees

Representative/Alternate

- | | | |
|---|--|--|
| 17. Infrastructure, Utilities, & Franchise
<i>(Water & Sewer, rates & plans, Franchise agreements, Other Infrastructure plans, Storm drains, streets, City Facilities - buildings, marina, etc.)</i> | Coleen Mackin
Cliff Lentz | |
| 18. School/City Subcommittee 2x2 | Madison Davis
Coleen Mackin | |
| 19. Education Ad hoc Subcommittee Meeting
<i>(created 1/17/19)</i> | Madison Davis
Coleen Mackin | |
| 20. Fiscal & Administrative Policies
<i>(Review of Fiscal policies, such as OPEB, Fund Balances Policies, unfunded liabilities.)</i> | Terry O'Connell
Karen Cunningham | |
| 21. Affordable Housing | Cliff Lentz
Madison Davis | |
| 22. Public Information/Technology
<i>(Website, Newsletter, Broadcasting, security)</i> | Coleen Mackin
Karen Cunningham | |
| 23. Economic Development | Karen Cunningham
Cliff Lentz | |
| 24. Baylands
<i>(All things Baylands, BSP - UPC application and is various studies, i.e., financial, survey, sustainability, HSR, Soil Processing, Recology)</i> | Terry O'Connell
Karen Cunningham
+ 1 PC (Sayasane), + 1 CSSC (Cabrera)
+ 1 OSEC (Dykes) + 1 Art (Davis/Salmon)
Possible Youth and/or At-Large position/s | |
| 25. Sierra Point Parkway Design Guidelines Ad hoc | Terry O'Connell
Cliff Lentz | |
| 26. Sierra Point Parkway Park Ad hoc
<i>(For parks and open space projects at SPP)
(created 1/7/21)</i> | Terry O'Connell
Cliff Lentz
+ 1 P&R , + 1 OSEC Member,
+ 1 Complete Streets | |

27. History Subcommittee	Coleen Mackin Madison Davis
28. Airport Noise Subcommittee	Terry O'Connell Madison Davis
29. Crocker Park Noise Ad hoc <i>(created 10/26/17)</i>	Cliff Lentz Coleen Mackin
30. Planning Issues	Coleen Mackin Karen Cunningham
31. Cannabis Issues Ad hoc <i>(created 1/17/19)</i>	Madison Davis Terry O'Connell
32. Luna Fest Film Festival Ad hoc <i>(created 1/17/19)</i>	Madison Davis Terry O'Connell + 3 P&R (Greenlee, Kern & ?)
33. Public Art Advisory Committee & Public Art Selection Committee	Madison Davis Karen Cunningham + 2 P&R, + 1 Business owner + 1 Artist, + 1 Community member
34. Beautification Ad hoc Subcommittee <i>(created 9/5/19)</i>	Karen Cunningham Coleen Mackin + 1 P&R , + 1 OSEC Member, + 1 Complete Streets
35. Gun Safety Ad hoc Subcommittee <i>(created 5/6/21)</i>	Cliff Lentz Coleen Mackin
36. Special Events Ad hoc subcommittee <i>(Library events, City Anniversary) Created 6/3/21</i>	Karen Cunningham Madison Davis
37. Transportation Demand Management Policy Ad hoc <i>(created Sept 2021)</i>	Cliff Lentz Karen Cunningham
38. Community Garden Ad hoc <i>(created Nov 2021)</i>	Madison Davis Karen Cunningham

Council Liaisons

Representative/Alternate

** Meet with two representatives from each Commission for Liaison meetings: involves discussion around the Commission’s achievements, goals and their upcoming workplan.

39. Liaison to Parks & Recreation Commission

Madison Davis
Karen Cunningham

40. Liaison to Open Space & Ecology Committee

Karen Cunningham
Terry O’Connell

41. Liaison to Planning Commission

Cliff Lentz
Coleen Mackin

42. Liaison to Complete Streets Safety Committee

Karen Cunningham
Coleen Mackin

43. Liaison to Equity Plus Inclusion Committee (EPIC) and
Inclusion, Diversity Equity & Accountability (IDEA)
Committee (created 1/7/21)

Madison Davis
Cliff Lentz