

DRAFT
BRISBANE PLANNING COMMISSION
Action Minutes of June 27, 2024
Hybrid Meeting

ROLL CALL

Present: Commissioners Funke, Gooding, Lau, Patel, and Sayasane

Absent:

Staff Present: Director Swiecki, Principal Planner Ayres, Associate Planner Robbins

CALL TO ORDER

Chairperson Lau called the meeting to order at 7:30 p.m.

ADOPTION OF AGENDA

A motion by Commissioner Patel, seconded by Commissioner Funke to adopt the agenda. Motion approved 5-0.

CONSENT CALENDAR

A motion by Commissioner Gooding, seconded by Commissioner Funke to adopt the consent calendar. Motion approved 5-0.

ORAL COMMUNICATIONS

There were none.

WRITTEN COMMUNICATIONS

Chairperson Lau acknowledged written correspondence pertaining to items not on the agenda.

NEW BUSINESS

- B. General Plan Conformity 2024-GPC-1;** Crocker Park Trade Commercial Subarea; General Plan conformity review of the City of Brisbane disposition of certain real property at APN 005-300-999, located at the western edge of the Crocker Park subarea generally behind 151 West Hill Place, totaling approximately 28,000 square feet; and finding that this project is categorically exempt from environment review under CEQA Guidelines Section 15312.

Associate Planner Robbins presented staff's report to the Commission and answered question about the Commission's role in the sale of city-owned property, the process city's must follow under the Surplus Lands Act, and the potential use of the subject property, including applicable development regulations, if acquired by the prospective buyer.

Chairperson Lau invited the public to comment (*note, this item does not require a public hearing*); no one wished to address the Commission and Chairperson Lau acknowledged one written corresponded in opposition.

After discussion, a motion was made by Commissioner Patel and seconded by Commissioner Sayasane to adopt General Plan Conformity Resolution 2024-GPC-1. The motion was approved 5-0.

Chairperson Lau read the appeal procedure.

ITEMS INITIATED BY STAFF

Director Swiecki noted the City Council continued both zoning text amendments, recommended for approval by the Planning Commission, to the [July 18, 2024 meeting](#) to allow for more public outreach regarding both amendments.

ITEMS INITIATED BY THE COMMISSION

There were none.

ADJOURNMENT

With a cancelation of the July 11, 2024, meeting, Chairperson Lau declared the meeting adjourned to the next regular meeting of July 25, 2024, at approximately 7:55 p.m.

Attest:

John A. Swiecki, Community Development Director

NOTE: A full video record of this meeting can be found on the City's YouTube channel at www.youtube.com/BrisbaneCA, on the City's website at <http://www.brisbaneca.org/meetings>, or on DVD (by request only) at City Hall.